



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Agenda Town Council Meeting

Monday, January 27, 2025

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Invocation: Corky Eddins, Assistant Pastor, Christ Church Vienna

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [25-4847](#) Acceptance of the Regular Council Meeting Minutes of December 9, 2024, the Work Session Minutes of December 9, 2024, December 16, 2024, and the Regular Council Meeting Minutes and Work Session minutes of January 13, 2025

Attachments: [Draft Meeting Minutes 09-Dec-2024](#)
[Draft Work Session Minutes 12-9-2024](#)
[Draft Work Session Minutes 16-Dec-2024](#)
[Draft Meeting Minutes 1-13-2025](#)
[Draft Work Session Minutes 1-13-2025](#)

3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

4. Reports/Presentations

- A. [25-4860](#) Proclamation for Vienna Youth Soccer Day
- A. Report and Inquiries of Council Members
 - B. Report of the Town Manager
 - C. Report of the Mayor
 - D. Proposals for Additional Items to the Agenda
 - E. Closed Session Report

5. Public Hearings

- A. [25-4848](#) Public Hearing on the Necessity of Public Improvements within the Windover Heights Historic District adjacent to and/or on the property located at 348 Windover Avenue NW.

Attachments:

[01 - DPZ Staff Memo 348 Windover Ave NW Public Improvements Jan 6 2025 FINAL](#)
[02 - Application](#)
[03 - Proposed Condition Plan](#)
[04 - Site and Right of Way Photos](#)
[05 - Plat 1986 - 348 Windover Avenue NW](#)
[06 - Memo from WHBR - Dec 3 2024](#)
[07 - Regulatory Requirements for Agenda Item](#)
[08 - Town Code Sec. 18 237. Windover Heights Historic Overlay WH O .](#)
[09- 348 Windover Ave NW Public Improvements TC Staff Presentation Jan 6 2025](#)

- B. [25-4845](#) Public Hearing on Proposed Amendments to Chapter 18 - Zoning and Subdivision

Attachments:

[01 - Staff Memo - Corrections and Edits of Zoning and Subdivision Ord - Jan 27 2025](#)
[02 - Table of Corrections Proposed 1-27-2025](#)
[03 - Table of Edits Proposed 1-27-2025 A](#)
[04 - Article 1 - Introduction to Chapter](#)
[05 - Article 2 - Zones, Districts, and Dimensional Standards_Rev for 1-27-2025](#)
[06 - Article 2 - Section 18-237 Windover Heights Historic Overlay \(WH-O\)_Rev for 1-](#)
[07 - Article 3 - Uses And Use Standards](#)
[08 - Article 4A - Development Standards – Single-Unit](#)
[09 - Article 4A - Section 18-407 Swimming Pools and Outdoor Hot Tubs](#)
[10 - Article 4A - Section 18-410 Fences_Rev for 1-27-2025](#)
[11 - Article 4B - Development Standards – Multi-Family Residential Uses](#)
[12 - Article 5A - Development Standards - Commercial Industrial Mixed Use](#)
[13 - Article 5B - Development Standards – Public, Institutional, and Community Uses](#)
[14 - Article 8 - Administration, Procedures, And Enforcement](#)
[15 - Article 9 - Definitions - New Section 18-903 Uses and Use Terms_Rev for 1-27-20](#)
[16 - Planning Commission Recommendation](#)
[17 - Regulatory Requirements Form - Zoning Edits and Corrections 1-27-25](#)

6. Regular Business

- A. [25-4846](#) Amendment to Town Code Chapter 6, Section 6-33 Levy, to Increase the Meals Tax Rate from 3% to 4% for a Period of 10 Years

Attachments:

[1. Ordinance MealsTax4% 2024 Amendments wSunset 10 years](#)
[2. Reg Require - Incr meals tax](#)

- B.** [25-4850](#) Request approval of a Memorandum of Understanding (MOU) between the Town of Vienna and First Baptist Church for the 2025 Juneteenth and Liberty Amendments Month (LAM) Kickoff Parade.

Attachments:

- [1. Regulatory Requirements for Agenda Items- Juneteenth and LAM Parade 2025](#)
- [2. Juneteenth LAM Parade- 2024 MOU DRAFT - TA Review 12 18 2024- FINAL](#)

- C.** [25-4863](#) Town Council Top Four Priorities for 2025

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.