



TOWN OF VIENNA, VIRGINIA

MAYOR AND TOWN COUNCIL

APPLICATION FOR VACATION OF AN ALLEY OR PUBLIC WAY

APPLICATION NO. _____ -VAC
NON-REFUNDABLE \$250 APPLICATION FEE

LOCATION OF PROPERTY (include map): Alley behind 127, 131 and 135 Wilmar Place (7.5' directly behind Lots 22-27) and interested in the entire 15' of alley at 135 Wilmar.

PRESENT USE OF PROPERTY: Abandoned Town of Vienna Alley

REASON FOR REQUESTING THE VACATION OF THE ALLEY OR PUBLIC WAY: _____

To allow continued use of the driveway that provides access to our carriage house.

We have contacted the owners of 135 Wilmar by mail to ask for the purchase of the 7.5' adjacent to their property.

REQUESTOR NAME: Leonard & Polly Ritter

ADDRESS: 235 Lawyers Road, NW; Vienna, VA

TELEPHONE AND EMAIL: 703-608-2108 pbritter@cox.net

SIGNATURE OF REQUESTOR: [Handwritten Signature]

SUBMITTAL REQUIREMENTS:

- Non-refundable \$250 application fee.
- Accurate drawing or sketch of public property proposed for vacation.

NOTICE - APPLICANT RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH VACATION

1. Applicant should refer to Alley Vacation and Abandonment Procedure available from the Public Works Department.
2. If investigation by Town staff and utility companies indicates a continuing public need for the property, the vacation request will **not be scheduled** for Town Council consideration and the applicant notified.
3. All adjacent property owners will be notified and invited to participate in any Town Council meetings to discuss this vacation request.
4. If Town Council endorses disposal of public property, **the applicant will be responsible for survey, record research, plat and deed preparation and other associated costs.**
5. Article 2, Chapter 20, of Title 15.2 of the Code of Virginia specifying a set procedure for appointing viewers, determining values, etc., for any vacation of street rights-of-way will be followed.
6. The applicant shall **pay the value of the parcel** being vacated.

(OFFICE USE ONLY)

FILING FEE PAID: ✓ DATE RECEIVED: 10/7/22 RECEIVED BY: CAH

TOWN COUNCIL ACTION: APPROVED: _____ DATE: _____

DENIED: _____ DATE: _____

TABLED TO: _____ DATE: _____

REMARKS: _____

