



Department of Planning and Zoning
Town of Vienna, Virginia
 127 Center Street South
 Vienna, VA 22180
 Phone: (703) 255-6341
 Email: DPZ@viennava.gov

Project Overview

#1917103

Project Title: 346 Maple Ave W, Vienna, VA 22180
Application Type: Board of Architectural Review: Signs
Workflow: 1. Initial Review

Jurisdiction: Town of Vienna
State: VA
County: Fairfax

Project Contacts

Contact Information: Applicant

Phuong Phan
 Charming Nail Spa
 346 Maple Ave W, Vienna, VA 22180
 Vienna, VA 22180

Contact Information: Owner

Phuong Phan
 Charming Nail Spa
 346 Maple Ave W, Vienna, VA 22180
 Vienna, VA 22180

Indicate which of the following additional project contacts
 are to be included on project correspondences.: Architect

Project Address

Project Address: 346 MAPLE AVE W

Suite:

Parcel (PIN): Address/Parcel

Town Limits: Address/Parcel

- 346 MAPLE AVE W: 0384 02 0022

- 346 MAPLE AVE W: IN TOWN OF VIENNA

Current Zoning: Address/Parcel

- 346 MAPLE AVE W: C-1/T

Project Description

Project Description:

Changing the name of the business signage from "Organic" to "Charming"

Project Information

Business/Development Name: Charming Nails & Spa

Width of Building Frontage/Leased Area: 1500

Total Allowable Building Sign Area: 1500

BAR Agenda Item:

N/a

BAR Meeting Date: 11/20/2025

Project File Number: 0

Project Information

Total Number of Signs Proposed: 1

Sign Type A (please provide all applicable details below)



Proposed Sign Type: Front Facade

Scope of Work: Reface

Description of Sign:

Sign Area Height: 1

chanel letter sign

Sign Area Width: 5

Total Sign Face Area: 6.5

Sign Depth: 0.5

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type: LED

Lumens: 0

Kelvins: 0

Alternative Measurement:

Sign Type B (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Lumens:

Kelvins:

Alternative Measurement:

Sign Type C (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Lumens:

Kelvins:

Alternative Measurement:

Sign Type D (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Height from Bottom to Sidewalk:

Illumination Type:

Kelvins:

Awning Width:

Total Structure Height:

Lumens:

Alternative Measurement:



Department of Planning and Zoning

Town of Vienna, Virginia

127 Center Street S

Vienna, Virginia 22180

Phone: 703-255-6341 | Email: DPZ@viennava.gov

Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the owner or I have authority of the owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I, Tagvor Nishanian, the owner of the property listed below, certify that I have granted Charming Nail Spa LLC as my duly authorized agent and give permission to obtain the permits or certificates necessary for:
Exterior Signage

at the following address: 346 Maple Avenue West, Vienna, VA 22180

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Applicant Name: Phuong Thi Phan, Owner

Signature of Applicant: [Signature] Date: 10/22/2021

Property Owner's Name: JADES Enterprises, by Tagvor G. Nishanian, Managing General Partner

Signature of Property Owner: [Signature] Date: 10/22/2025

Jades Enterprises

1880 Howard Ave.
Suite 204
Vienna, Va. 22182-2611

2

J
E

Tel
Fax

October 29, 2025

Via email to: [REDACTED]

Phuong Thi Phan
Charming Nails & Spa
346 Maple Avenue West
Vienna, VA 22180

Re: 346 Maple Ave. W. Sign Approval

Dear Ms Phan,

Please be advised that the attached sign proposed by CONVENIENCE SIGN AND DESIGN LLC for the above referenced premises has been approved by the Landlord. You and/or your contractor must now obtain approval from the Town of Vienna Board of Architectural Review (BAR) (<https://www.viennava.gov/doing-business/your-business/board-of-architectural-review>).

Please make sure to complete the application for the BAR review as soon as possible. The BAR holds their meetings every 3rd Thursday of the month. Please contact the Town of Vienna to see when the application deadline for their next meeting is. I have attached a checklist from their website you can use to help with your application submission.

Once approved by the BAR, you must apply for a sign permit from the Town of Vienna as well as a building permit from Fairfax County and get final inspections/approvals once the signage has been installed.

Should you have any questions, please contact our office at [REDACTED]

Sincerely,
JADES ENTERPRISES



By: JER TAG ENTERPRISES, INC.
Its Managing General Partner
Tagvor G. Nishanian, President.

Enclosures