



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Agenda Town Council Meeting

Monday, July 6, 2026

6:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Invocation: Corky Eddins, Christ Church Vienna

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [26-5672](#) Approval of the Draft Town Council Meeting Minutes from May 11th and June 1st and the Draft Town Council Work Session Minutes from June 1st.

Attachments: [5-11-26 TCWS Draft Meeting Minutes updated](#)
[6-1-26 Draft Town Council Meeting Minutes](#)
[6-1-26 Draft Town Council Work Session Minutes](#)

3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

4. Reports/Presentations

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor

Principal Liz Calvert, Retirement Recognition

- A. [26-5664](#) National Parks & Recreation Month

Attachments: [07.2026 Proclamation Celebrating National Parks Recreation Month](#)

- D. Proposals for Additional Items to the Agenda
- E. Closed Session Report

6. Consent Agenda

- A. [26-5655](#) Appropriate Spending for the Town Attorney for FY 2026-27
- Attachments:* [1. Town Attorney Budget](#)
[2. Regulatory Requirements for Agenda Items- Regular Procurement Legal](#)
- B. [26-5643](#) Intent to adopt a proposed ordinance to amend the Code of the Town of Vienna, Chapter 9, Motor Vehicles and Traffic, Article 1, In General, Section 9-3, Adoption of State Code.
- Attachments:* [Chapter 9, Proposed Ordinance 2026](#)
[Notice of Intent to Adopt Chapter 9](#)
- C. [26-5633](#) Request to adopt 2027 Town Council meeting schedule for inclusion in the 2027 Town of Vienna Calendar.
- Attachments:* [DRAFT-2027 Council Meeting Calendar - Updated](#)
[Regulatory Requirements for Agenda Items Rev_.docx](#)
- D. [26-5654](#) Approval of payment to Tyler Technologies for the standard software maintenance agreement (SSMA) for the Vienna Finance Department
- Attachments:* [1. Tyler Technologies Renewal Quote](#)
[2. Tyler Technologies Contract](#)
[3. Regulatory Requirements for Agenda Items - Regular Procurement Tyler](#)
- E. [26-5637](#) Request to set a Public Hearing for Aug. 24, 2026, for AT&T Mobility's request for Modification of Requirements at 527 Maple Ave., E
- F. [26-5640](#) Change Order to Add Design of the 2nd Floor and Basement to RFP 24-19, 1st Floor Town Hall Renovation - Architectural Drawings for Construction
- Attachments:* [Att 1 - Town of Vienna - Base 2nd Flr Proposal Letter 2026-04-23](#)
[Att 2 - RFP 24-19 Town Hall Renovations - Architectural Drawings for Constructi](#)
[Att 3 - Signed Contract](#)
[26-5640 - Regulatory Requirements for Agenda Items Rev - April 15, 2024](#)
- G. [26-5641](#) Recommend approval to add 217 Walnut Lane, NW, to the Town of Vienna Historic Property Register.
- Attachments:* [1. Regulatory Requirements for Agenda Items- 217 Walnut Lane for historic property re](#)
[2. 217 Walnut Lane Register Letter from HVI 9.11.24](#)
[3. 217 Walnut Lane Application](#)
[4. HVI Minutes 05-08-24](#)
[5. Town Code Chapter 25 HISTORIC STRUCTURES SITES AND PLACES](#)

- H.** [26-5656](#) Request to Award Invitation for Bid (IFB) 26-11 to Sagres Construction Corporation (Primary) and Crown Construction Service, Inc (Secondary) for Provision and Installation of Water Mains

Attachments: [1. Provision and Installation of Water Mains \(Addendum #1 Revision\) \(002\)](#)
 [2. Bid Tabulation](#)
 [3. REGULATORY Requirements for 24-4530 - Agenda Items Rev - June 14 2024](#)

- I.** [26-5659](#) Request to award Purchase Order for Engineering & Design Services to WSP USA Environment & Infrastructure, Inc. for the Bear Branch - Onondio Circle Stream Restoration Project.

Attachments: [1. Vienna Bear Branch at Onondio Circle Stream Restoration Proposal 4 06 2026 \(003\)](#)
 [2. ONONDIO CIRCLE CONCEPT PLAN REV2 \(002\)](#)
 [3. SLAF Phase Requirements \(002\)](#)
 [4. SLAF 26-18 Vienna Final Authorization Letter \(002\)](#)
 [5. Project Overview - Bear Branch at Onondio Cir](#)
 [6. Regulatory Requirements](#)

- J.** [26-5667](#) Request approval to increase FY27 spending with Brightview Landscape Services, Inc., for maintenance of landscape beds and hardscaped areas within Town rights-of-way and parks.

Attachments: [1- Regulatory Requirements for Agenda Item - Increased spending with Brightview](#)
 [2 - PO Brightview](#)
 [3 - Signed Contract - Brightview Landscape Services](#)
 [4 - BrightView Signed Contract Renewal - Term 1](#)
 [5 - BrightView Pricing Table for Calendar Year July 2026 - June 2027](#)
 [5 - BrightView Pricing Table for Calendar Year July 2026 - June 2027](#)
 [6 - IFB 25-09 Landscape Maintenance](#)
 [7 - Landscaping Maintenance Locations](#)

- K.** [26-5668](#) Amend Council's June 1, 2026, motion to reschedule the Tree Advocacy Committee - Green Streets Policy work session from July 6, 2026, to Aug. 24, 2026

Attachments: [1. Regulatory Requirements for Council Actions](#)

7. Regular Business

- A.** [26-5671](#) Request to Set a Public Hearing for Sept. 14, 2026 Regarding Reducing the Town of Vienna Meals Tax Rate from 4% to 3%

Attachments: [1. Reg Require Set Pub Hearing Tax Rate \(1\)](#)

8. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.