



Town of Vienna

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Meeting Minutes Transportation Safety Commission

Tuesday, April 30, 2024

8:00 PM

Charles Robinson Jr. Town Hall, 127 Center
St. South

1 Call to Order

The Vienna Transportation Safety Commission (TSC) met in regular session on April 30, 2024 in the Vienna Town Hall Council Chambers, 127 Center Street S. Chairman Beth Eachus opened the meeting at 8:02 pm with the following members present: Vice Chairman Donna Smith and Commissioners Leonard Ignatowski, Charlie Strunk, Ken Nahigian, Loginn Kapitan, SallyJean Penna and Kate French. Commissioner Peter Hartogs was absent. Andrew Jinks, DPW, John Jay Sergent, DPW, Kelly O'Brien, Deputy Director of Planning and Zoning, Sergeant Conor Tracy, Vienna Police Department (VPD) and Jennifer Sigler, TSC Clerk were also present.

2 Approval of the April 1, 2024 Meeting Minutes

Commissioner Strunk made a motion to approve the April 1, 2024 meeting minutes. Commissioner Smith seconded the motion. Motion carried unanimously 7 – 0, 1 abstention.

3 Receipt of Petitions and Communications from the Public

Matt DiFiore, 207 Owaissa Court SE asked about the Pedestrian Master Plan, specifically about items in the PMP regarding GIS, Safe Routes to School and the Sidewalk Rating System.

Mr. DiFiore also noticed the old street safety guide would come up in a search online. He suggested marking the old version “cancelled.” (This issue has been fixed on the website by marking the document “VOID” and providing the web address of the new document.)

These are non-action items for initial presentation only; three-minute time limit enforced

4 Work session item: Street Classification with John Jay Sergent and Andrew Jinks

Mr. Sergent and Mr. Jinks explained their work regarding Street Classification. Their goal is to update a chart and a map for the Comprehensive Plan. Commissioner Penna made a motion for the TSC to make a recommendation to the Planning Commission to accept the street classification map with interim changes to include Pleasant Street, Marshall Road, Tapawingo Road to the W&OD Trail and Echols Street to Niblick Drive. Commissioner Strunk seconded the motion. Motion carried unanimously, 8 – 0.

5 DPW Report

Project Update: Church St and East St NE Roundabout - DPW has finalized a scope and fee with a design consultant and will be seeking council approval to begin the design process at the May 6th Council meeting. Since the design process must address VDOT requirements, DPW anticipates the design to take approximately 2 years.

6 Reports of the Commissioners

Commissioner Ignatowski asked Sergeant Tracy to check on the 400 block of Orchard Street NW where residents have been putting traffic cones in front of their homes to prevent people from parking. Sergeant Tracy will check on the situation.

Commissioner Kapitan asked Mr. Jinks to provide an update on the Kingsley Road SW (between Cottage Street and DeSale Street) VDOT sidewalk project. Mr. Jinks said they are entering the right-of-way phase.

Vice Chairman Smith shared an article regarding the history of painted street lines.

7 Report of the Chairman

NONE

8 Meeting Adjourn

9:43pm

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.