

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Council Meeting Date:
5/17/2021

Item:
Set Public Hearing for Leaf Collection and Mulch Program

Department:
Public Works

Date Initiated:
5/4/2021

Item Description (check box):
Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.)
Memorandum of Understanding Ordinance Resolution
Procurement (Contract Award, Purchase Agreement, etc.)
Other X Describe: Council needs to set public hearing

| Requirements | Yes/No | Applicable Code Section(s) | Applicable Date(s), etc. |
|---|--------|----------------------------|--------------------------------------|
| Notice of Adoption | No | | |
| Council Approval | Yes | N/A | Needed April 26 th , 2021 |
| Public Hearing – Town Council | Yes | | Town Clerk to advertise |
| Public Hearing – Planning Commission | No | | |
| Newspaper Legal Ad | No | | |
| Procurement Waiver* | No | | |
| Sign Posted | No | | |
| Written Notice to Property Owner(s) of Subject Site | No | | |
| Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site | No | | |
| Written Notice to Fairfax County | No | | |

*For Town Manager/*Staff Use*