



Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: June 11, 2024

Re: Board of Architectural Review with Department of Planning and Zoning
Outdoor Dining Design Plan - Work Session
120 Cherry St SE & 301 King St Alexandria, VA

The Board of Architectural Review at the February 15, 2024, regularly scheduled meeting discussed “Outdoor Dining Guidelines” with Department of Planning and Zoning staff. The purpose of the discussion was to find a process that would help the business community expedite proposed outdoor dining for restaurants with 12 or fewer seats only.

During this meeting staff explained the current process for outdoor dining, some of the difficulties for potential applicants, as well as recommending the BAR develop Outdoor Dining Standards. These standards could include a few options for tables, chairs, umbrellas (without logos), and safety barriers. If an applicant proposed to use items that meet the Outdoor Dining Standards, then the application would be part of a process that would be staff review only. This new process would allow applicants the option to either apply through the new Outdoor Dining Standards application process or allow the applicant to apply to the Board of Architectural Review for approval during one of their regularly scheduled monthly meetings.

The Board determined, at that meeting, the desire to move forward with researching types and styles of outdoor dining to create Outdoor Dining Standards for the business community. As part of this research, Town staff has coordinated with staff from the City of Alexandria to schedule a field visit of outdoor dining in Alexandria and discussion with Alexandria staff about their outdoor dining process

- Attachments:
- 01 - Staff Memo to the Board
 - 02 - February 2024 Outdoor Dining Staff Memo
 - 03 - Outdoor Dining Section 18-335
 - 04 - Seasonal Outdoor Dining Requirements
 - 05 - Permanent Outdoor Dining Requirements
 - 06 - Pages from the Economic Development Strategy
 - 07 - Example of Outdoor Dining Guidelines (City of Alexandria)
 - 08 - February 2024 Outdoor Dining Staff Presentation

Role of the Board of Architectural Review:

The Board of Architectural Review is authorized by Chapter 4 of the Town Code, and the Town Charter, to review exterior modifications within designated architectural review districts.