

TOWN OF VIENNA, VIRGINIA  
OFFICE OF THE TOWN MANAGER  
**REGULATORY REQUIREMENTS  
FOR COUNCIL ACTIONS**

**Council Meeting Date:** 8/25/25

**Item:** Request to Publish Delinquent Real Estate Taxes

**Department:** Finance

**Date Initiated:** 8/15/25

**Item Description (check box):**

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) ☐

Memorandum of Understanding ☐ Ordinance ☐ Resolution ☐

Procurement (Contract Award, Purchase Agreement, etc.) ☐

Other ☒ Describe: Required for Real Estate under State Code

Requirements	Yes	No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	<input type="radio"/>	<input type="radio"/>		
Council Approval	<input checked="" type="radio"/>	<input type="radio"/>	State Code sec 58.1-3921&58.1-3924	8/25/25
Public Hearing Notice - Website	<input type="radio"/>	<input type="radio"/>		
Public Hearing - Town Council	<input type="radio"/>	<input type="radio"/>		
Public Hearing - Planning Commission	<input type="radio"/>	<input type="radio"/>		
Newspaper Legal Ad	<input checked="" type="radio"/>	<input type="radio"/>	State Code sec 58.1-3921&58.1-3924	08/25/25
Procurement Waiver*	<input type="radio"/>	<input type="radio"/>		
Sign Posted	<input type="radio"/>	<input type="radio"/>		
Written Notice to Property Owner(s) of Subject Site	<input type="radio"/>	<input type="radio"/>		
Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	<input type="radio"/>	<input type="radio"/>		
Written Notice to Fairfax County	<input type="radio"/>	<input type="radio"/>		

For Town Manager/\*Staff Use