



Department of Planning and Zoning
Town of Vienna, Virginia
 127 Center Street South
 Vienna, VA 22180
 Phone: (703) 255-6341
 Email: DPZ@viennava.gov

Project Overview

#2189593

Project Title: 145 Church St Ste 200 - KIN CAFE
Application Type: Board of Architectural Review: Signs
Workflow: 1. Initial Review

Jurisdiction: Town of Vienna
State: VA
County: Fairfax

Project Contacts

Contact Information: Applicant

Jack Shin
 BELTWAY SIGN TEAM INC
 6650 SANTA BARBARA RD, Suite 9
 Elkridge, MD 21075
 [REDACTED]
 [REDACTED]

Contact Information: Owner

David Velez
 Lincoln property CO
 14555 Avion Parkway | Suite 110 | Chantilly, VA 20151, 110
 Chantilly, VA 20151
 [REDACTED]
 [REDACTED]

Indicate which of the following additional project contacts
 are to be included on project correspondences.: Contractor

Project Address

Project Address: 145 CHURCH ST NW
Parcel (PIN): Address/Parcel
 • 145 CHURCH ST NW: 0384 02 0096

Suite: 200
Town Limits: Address/Parcel
 • 145 CHURCH ST NW: IN TOWN OF VIENNA

Current Zoning: Address/Parcel
 • 145 CHURCH ST NW: C-1B

Project Description

Project Description:
 1. internal LED illuminated SS Fabricated letter sign (Back-lit).

Project Information

Business/Development Name: Kin Cafe
Total Allowable Building Sign Area: 9.7
BAR Meeting Date: 07/16/2026

Width of Building Frontage/Leased Area: 27
BAR Agenda Item:
Project File Number: 06242026

Project Information

Total Number of Signs Proposed: 1

Sign Type A (please provide all applicable details below)



Proposed Sign Type: Rear or Side Facade

Scope of Work: New

Description of Sign:

Sign Area Height: 1.4

Internal LED-illuminated SS fabricated letter

; wall-mount building sign.

Sign Area Width: 6.8

Total Sign Face Area: 9.7

Sign Depth: 2

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type: LED

Lumens: 150

Kelvins: 3500

Alternative Measurement:

Sign Type B (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth: 3.5

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Lumens:

Kelvins:

Alternative Measurement:

Sign Type C (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Lumens:

Kelvins:

Alternative Measurement:

Sign Type D (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Awning Depth:

Height from Bottom to Sidewalk:

Illumination Type:

Kelvins:

Total Window Area:

Awning Width:

Total Structure Height:

Lumens:

Alternative Measurement:



Department of Planning and Zoning

Town of Vienna, Virginia

127 Center Street S

Vienna, Virginia 22180

Phone: 703-255-6341 | Email: DPZ@viennava.gov

Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or that I have the authority of the property owner to submit this application. I further certify that the information provided is complete and accurate to the best of my knowledge. I acknowledge that if a permit or certificate is issued, the construction and/or use must conform to the Town Code and all other applicable laws and regulations, including any applicable private building restrictions related to the property.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Description of permits or certificates being applied for:

1 SIGN: REAR FACADE WALL MOUNT BUILDING SIGN (HALO-LIT)- INTERNAL WARM WHITE
LED ILLUMINATED. SS FABRICATE LETTERS

at the following address: _____

If the applicant is not the property owner, both the applicant and the property owner (or authorized agent) must sign this form.

APPLICANT INFORMATION

Applicant Name (if owner is not applicant): _____

Signature of Applicant: David R. Velez Date: _____

Phone Number: _____ Email Address: _____

PROPERTY OWNER INFORMATION

If the property owner is an LLC, corporation, trust, or other legal entity, documentation demonstrating the signer's authority to bind the entity must be provided (e.g., operating agreement, corporate resolution, or similar authorization). The signer must be authorized to act on behalf of the entity listed as the property owner.

Property Owner Printed Name: JB145 Church, LLC

(must match owner listed in Fairfax County land records)

Printed Name and Title of Person Signing: David R. Velez - as agent of the owner. Property Manager.

(if signing on behalf of an entity such as an LLC, corporation, or trust)

Signature of Property Owner: David R. Velez Date: 7/10/2026

Phone Number: 703-709-3555 Email Address: DVelez@lpc.com