

ARPA and CIP Reallocation
3/18/2024

<u>ARPA Reallocation</u>	<u>ARPA</u>	<u>CIP</u>	<u>Comments</u>
Nutley Street Medians	\$ 100,000		(A) Fund in later CIP
Lighting - Meadow lane	\$ 147,000		(B) Move to current CIP
Town Green Bathrooms	\$ 250,000		(C) "
<u>Allocate to New Project</u>			
(1) Maple Avenue Streetscape Fencing	\$ (50,000)] Current needs - fund from ARPA
(2) Paving	\$ (185,000)		
(3) Nutley Yard Building Improvements	\$ (132,000)		
(4) Budget Package purchase	\$ (30,000)		
(5) Brick Sidewalks - year 1	\$ (100,000)		
<u>CIP Funds Available to Reallocate</u>			
Available from 2020 / 2022 CIP Projects		\$ 362,500	(D) Next Page
Available from 2022 Bond Contingency		\$ 387,500	
<u>Move Projects from ARPA to Current CIP</u>			
Lighting - Meadow lane		\$ (147,000)	(B)
Town Green Bathrooms		\$ (250,000)	(C)
<u>Increase CIP Project Funding</u>			
Lighting - Meadow lane		\$ (53,000)	(B) Total Project Cost \$200k
Town Green Bathrooms		\$ (200,000)	(C) Total Project Cost \$450k
Meadow Lane Bathrooms		\$ (100,000)	Total Project Cost \$300k
Total	\$ -	\$ -	

ARPA and CIP Reallocation 3/18/2024

* Balance Detail

2020 CIP Budget for Parks Master Plan	\$	100,000	Funded in 2022 CIP for \$236k
2022 CIP Budget for Southside Park	\$	112,500	Funded in 2026 CIP
2022 CIP Budget for Asset Maintenance Plan	\$	150,000	Not a current priority
	\$	362,500	

Other Unfunded Needs that should be included in future CIP

- Increased funds for paving-keep PCI at least at current level	\$500,000 to \$1,000,000 more per year through 2034
- Town Green Plaza renovation	\$ 400,000
- Town Hall Space Plan	TBD
To be Determined	TBD

Note: Will be discussed in 2025 CIP plan. Bond interest earnings can cover some costs.

The Town recently invested significant funding to renovate the Maple Avenue streetscape with annuals, perennials, bushes and trees. The Town's Halloween Parade draws thousands of people that have routinely stood or sat in the streetscape beds to watch the parade. In an effort to protect the vegetation in the Maple Avenue streetscape planters, staff investigated three options to deter spectators from stepping into the planters. **Option 1 is the most effective method of creating a barrier** to keep people from stepping into the planters and least expensive.

- Option 1 - Install 4 foot tall construction fencing around approximately 41 streetscape beds from Center Street to Branch Road – Total cost **\$38,500** (\$32,500 one-time expense, \$6,000 recurring annual expense) – Concerns: visibility issue for children shorter than 4 feet
 - Installation of PVC sleeves and caps in the street beds - \$23,000 (one-time expense)
 - Material cost for wood stakes and construction fencing - \$6,000 (one-time expense)
 - Labor to install and remove stakes and construction fencing (recurring annual expense) - \$6,000
 - Signage (250 - 24"x18" yard signs) - \$3,500 (one-time expense)
- Option 2 – Install temporary 18" tall PVC railing around approximately 41 streetscape beds from Center Street to Branch Road – Total **\$53,500** (\$41,500 one-time expense, \$12,000 recurring expense) – Concerns: spectators will step over the rail and stand in bed, spectators will sit on the rail potentially damaging it and still put feet in the beds, no place to store the PVC railing in off season. (similar style of Option 3 but with one PVC rail)
 - Installation of PVC sleeves and caps in the street beds - \$23,000 (one-time expense)
 - PVC material for rails - \$15,000 (one-time expense)
 - Labor to install the PVC rails each year - \$12,000 (recurring annual expense)
 - Signage (250 - 24"x18" yard signs) - \$3,500 (one-time expense)
- Option 3 - Fabricate and install 18" vertical steel one rail tree pit fence around approximately 41 streetscape beds from Center Street to Branch Road - **\$325,000 one-time fee**. Typical/standard 18" H 2/3 line vertical steel tree pit fence. Concerns: spectators will sit on the rail potentially damaging it and still put feet in the beds, spectators will step over the rail and stand in bed.



OPTION 1



OPTION 2



OPTION 3



**Funds Allocated to Paving
Future Years in \$000's**

Item (2)

			<i>Bond Issue</i>		<i>Bond Issue</i>		<i>Bond Issue</i>		<i>Bond Issue</i>		
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Bond-Funded Paving			\$ 500	\$ 500	\$ 750	\$ 750	\$ 875	\$ 875	\$ 1,000	\$ 1,000	\$ 6,250
General Fund Paving	\$ 435	\$ 448	\$ 461	\$ 475	\$ 490	\$ 504	\$ 519	\$ 535	\$ 551	\$ 568	\$ 4,987
ARPA Funds Allocated	\$ 500	\$ 441									\$ 941
ARPA Reallocation Proposed	\$ 185										\$ 185
Total	\$ 1,120	\$ 889	\$ 961	\$ 975	\$ 1,240	\$ 1,254	\$ 1,394	\$ 1,410	\$ 1,551	\$ 1,568	\$ 12,363
Total Suggested to Maintain "Fair" PCI	\$ 1,700	\$ 1,700	\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,154	\$ 18,970
Unfunded Paving	\$ (580)	\$ (811)	\$ (790)	\$ (828)	\$ (618)	\$ (659)	\$ (576)	\$ (620)	\$ (540)	\$ (586)	\$ (6,607)

Potential Sources

- Interest on Bonds
- Interest on ARPA Funds (for 2025-2027 only)
- Reallocation of Future CIP

Nutley Property Yard Improvements

Project 3: Estimated Cost - \$132,000

- Renovate the bathroom to include moving the shower stall around to accommodate the washer and dryer that is currently in the garage.
- Fix the trip hazards. There are old metal grates on the floor that staff have to be careful not to trip on. The metal grates need to be removed and new concrete poured in its place to make the floor smooth.
- Replace the work benches with new ones.
- Install an eye and chemical wash station.
- Install a cage to secure tools
- Paint interior walls

Project 3:

This project funded by additional ARPA fund request to Council, 3/18/24. Other projects on this list fit in the current ARPA allocation.

Project 1 - The exterior foundation of the property yard building in the rear needs to be weather proofed. We experienced flooding recently that came through the walls. **U.S. Concrete & Paving On-Call Small Task Concrete Contract # 23-33 Jeremy will try and use this contract. Jeremy will contact the vendor do discuss this work.**

Project 2 – Mold remediation.

Project 4 – Replace HVAC – please send me the current specifications of the unit and this will be a bid that we can do now if you are ready for them to do the work (budget).

Project 5 – Purchase an air compressor with hoses. Send me the size and the attachments you want on it, and I can bid this now if your ready for installation and have the budget.

Sea Crate – Jeremy will handle purchase, under the Town’s procurement limit of \$4,999.00 one quote needed.

Item (4)

Major New Initiatives and Fiscal Impact

Major New Initiatives:	Online Budget Tool: Easy access for Residents to navigate and understand the Town's Operating Budget. Aligns with our initiative to have a more meaningful &
Services Provided:	- Provides a consistent place that the community can go and know that the information provided is true, comprehensive and current.
Cost:	\$30k implementation; salary savings brings annual maintenance to \$0 thereafter,
Key Opportunities:	<ul style="list-style-type: none"> - The budget tool connects with our Financial System and allows for easy updates (not manual), leading to overall departmental efficiency. - One place where all departments can go and update their non-financials, streamlining the tedious process while allowing for version control. - Finance will be able to cut 1/2 FTE due to other automation plus this improvement.
Key Challenges:	Initial implementation - time consuming
<u>Workforce Planning Associated with Major Initiative:</u>	
New Position Requests:	
Service Impact:	
Cost:	
Projected Positions to be Eliminated:	1/2 FTE
Service Impact:	It will allow the Finance Department to be more efficient and not backfill open part-time position.
Cost:	(\$55K) includes salary & benefits

Item (5)

Major New Initiatives and Fiscal Impact

Major New Initiatives:	Begin systematic brick repairs along Maple Ave and Church St
Services Provided:	Within the Department of Public Works (DPW), the General Maintenance team is responsible for maintaining Town brick work including sidewalks, walls, aprons, and planter beds along Maple Ave and Church St. NOTE: In future years, will move this into Operating Budget. Currently will fund with ARPA.
Cost:	\$100,000/ year ARPA 2025 & 2026; Operating thereafter.
Key Opportunities:	DPW proposes additional funding to begin prioritizing larger sections of brick repair along Maple Ave and Church St using on-call contracted services. Brick repair will improve safety, accessibility, and aesthetic of the Town's aging infrastructure.
Key Challenges:	Current staffing levels and resources are insufficient to cover larger sections of brick repair. Contract services allow a dedicated crew to focus on larger repairs. In-house staff will continue to address smaller brick maintenance concerns while balancing other General Maintenance responsibilities.
<u>Workforce Planning Associated with Major Initiative: N/A</u>	