

**Permit Number: 15132**

Town of Vienna  
Commercial Certificate of Occupancy  
Article 22 Chapter 18, Town Code

**VIENNA**

A Certificate of Occupancy is hereby granted for the following firm, business, establishment or individual in accordance with Article 22, Chapter 18, of the Code of the Town of Vienna, Virginia:

Occupant Name: Elite Athletic Performance DBA Crossfit Mill Street

Street Address: 432 Mill Street NE Suite: - Floor: -

Zoning District: CM, Limited Industrial zone

Legal Description: Smith and Sheets PCL A 0382 02 0145

Permitted Uses: § 18-118.A; Recreation § 18-72.A

Approved for Issuance of Certificate:

Director of Planning & Zoning

Date

This certificate does not take the place of any license required by law, nor does it authorize the use of boilers, motors, machinery or any signs. Any change in the use or occupancy of this structure or upon the subject property shall require a new certificate of occupancy.

**This Certificate Shall Be Conspicuously Posted At All Times**

**VA State Code Use Group: A-3**

The Town of Vienna does not discriminate on the basis of disability in the administration or access to or treatment or employment in its programs for activities. The Director of Human Resources of Vienna, Virginia has been designated to coordinate compliance with nondiscrimination requirements. This document will be made available in large print or audio cassette upon request. Call (703) 255-6300 (voice) or TTY users 711.



# TOWN OF VIENNA

since 1890

## Commercial Certificate of Occupancy Application

Permit Number: 15152

(Office Use Only)

Business Name: ELITE ATHLETIC PERFORMANCE DBA: CROSSFIT MILL STREET

Street Address: 432 MILL STREET NE, VIENNA, VA 22180 Suite: 432 Floor: 1

Proposed Use: FITNESS / Gym Last Use: URBAN DESIGN (HOME REMODEL)

Detailed Description of Business Operations (proposed hours of business and number of employees):

*Facility is used as a CrossFit Gym and related fitness facility.*

*Hours: M-F 5PM - 8PM  
SAT 8AM - 4PM  
SUN 9:30AM - 2PM*

*Parking:*

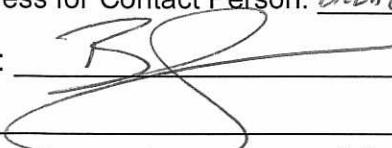
*# of Employees: 15 (typically 2 employees in house during shifts)*

**It is understood that this Certificate of Occupancy does not take place of any other license that may be required by law nor does it confer the right to erect signs.**

Name of Business Owner(s): BRETT WILSON

Home Address: 9613 WHITE CEDAR CT, VIENNA, VA 22181 Phone: (434) 242-4366

E-mail Address for Contact Person: BRETT@CROSSFITMILLSTREET.COM (C) 703-663-0193

Signature: 

Date: 19 JUN 2018

**I, the owner/property manager of the building/condo unit, give permission to the business owner to use the tenant space for the proposed use detailed on this form.**

Name of Building/Condo Unit Owner: James T. Spangler Philip Orchard-Hays

Address: 742 FLORENCE PLACE, HERNDON, VA 20170 Phone: (571) 436-5399

E-mail Address for Contact Person: TSCONSULTING84@GMAIL.COM

Signature: Philip Orchard-Hays

Date: 6/22/18

#14139. 14481(436)  
(434)

M: 2158

P

Office Use Only

Use Limitations:

*FITNESS FACILITY (RECREATION)*

Legal Description: 38-2-((2))-145

Zoning:

CM (LIMITED INDUSTRIAL  
ZONE -

Approved by:

Director of Planning and Zoning: Frank J. D'Amato Date: 6/26/18

Director of Public Works: J. J. S. Date: 07.3.18

Town Manager (for Temporary CO): \_\_\_\_\_ Date: \_\_\_\_\_

Temporary CO Expiration Date (if needed and approved): \_\_\_\_\_

Fairfax County Inspections	Name	Date
Building Inspection		
Mechanical Inspection		
Plumbing Inspection		
Electrical Inspection		
Gas Inspection		
Health Inspection		
Fire Marshal Inspection		

Planning and Zoning	Name	Date
Wall Check Survey		
As-built Survey		

## Simeck, Frank

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**From:** CF Mill St. <brett@crossfitmillstreet.com>  
**Sent:** Thursday, June 28, 2018 5:11 PM  
**To:** Simeck, Frank  
**Subject:** FW: Certificate of Occupancy: 432 Mill Street, NE  
**Attachments:** CFMS\_432\_434\_436.pdf

Frank,

Thanks so much for your help regarding our Certificate of Occupancy Permit Application (2158) for 432 Mill Street, NE. Below is the description of our parking requirements and availability, and occupancy history for CrossFit Mill Street. I've also attached a rudimentary drawing that shows the division of space(s) that our facility now occupies. I apologize for the quality here, but the owner didn't have anything that showed all of the spaces as they exist today.

### Requirements:

Although our posted hours run throughout the day across the week, we offer classes in 1 hour segments that limit the amount of athletes/members in the facility at any given time. With our class caps and available space, we average around 15 driving-age athletes/members per class. We also list 15 staff employed at the Mill, but based on the rationale above, we typically average 2 staff on site during any given class period.

### Parking Availability:

Our building provides 14 spaces around the perimeter with an additional 6 spaces along the fence-line between our facility and Sheets Hardware. In addition to these spaces, we also utilize (via an agreement with NVRPA) the easement along the trail for an additional 8 parking spaces for overflow.

With our current class structure and capacity within the space, we have not had any issues with parking and supporting our clientele and staff. There has been no issues with staff or members parking in other areas to support our operations and we don't anticipate any growth in the future that will cause any change to the current requirement/allocation.

### Occupancy History:

434 Mill Street, NE: This is the original space of our CrossFit gym and is basically described as the back 2/3 of two of the bays.

436 Mill Street, NE: Previously an Asian Food Distributor. We took over 436 Mill Street as second bay area with doorway access between the 2 spaces. This is a full bay from Mill Street to the back parking lot.

432 Mill Street, NE: Previously Urban Designs. We recently took over this space (front 1/3 of two bays) and connected the original 434 space from Mill Street to the back parking lot.

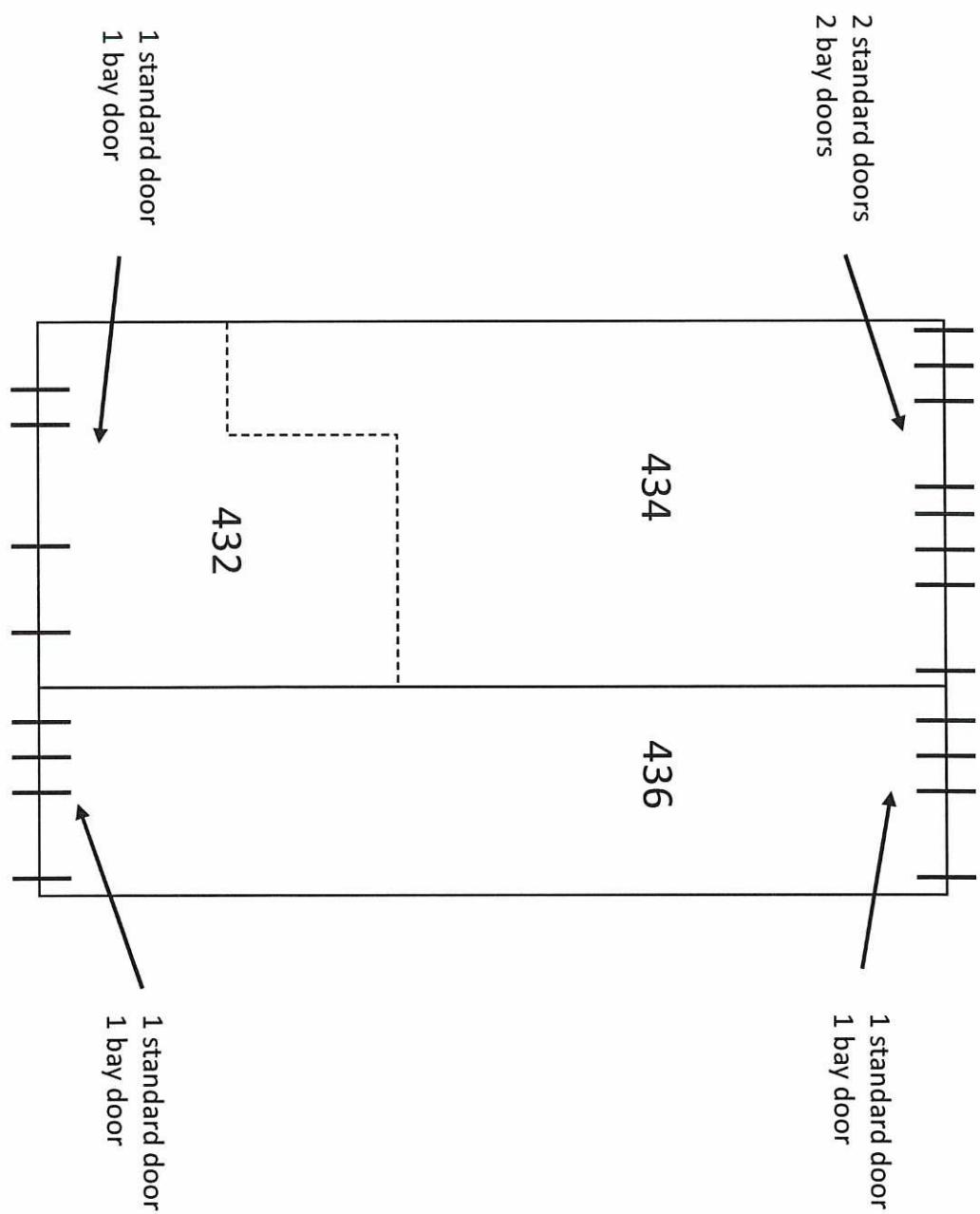
Please let me know if you need anything else and I hope this works for the notes in the application!

Thanks,

Brett

Brett E. Wilson  
CrossFit Mill Street  
powered by: Elite Athletic Performance (EAP) LLC  
mobile: (703) 663-0193  
brett@crossfitmillstreet.com

WO&D Trail



Mill Street, NE