

PLANNING COMMISSION  
April 23, 2025  
Work Session Action Minutes

The Planning Commission met for a work session at 6:35 PM on Wednesday, April 23, 2025, in the Town Hall Council Chambers. Commissioners present were Chairman Matthew Glassman, Stephen Kenney, David Miller, Keith Aimone, Deepa Chakrapani, and Jessica Plowgian. Staff members present were Director of Planning & Zoning, David Levy, Deputy Director of Planning & Zoning, Kelly O'Brien, Principal Planner, Lyndsey Clouatre, Director of Parks & Recreation, Leslie Herman, and Clerk to the Commission, Jennifer Murphy.

Item No. 1.

Comprehensive Plan Work Session – First Draft Review of Parks and Recreation Chapter

Staff presented Comprehensive Plan draft text for Chapter 7: Parks and Recreation. Discussion included the following:

- Syncing up Comprehensive Plan text with the Parks Master Plan, using supportive language. Both docs will be reviewed every 5 years, possibly syncing those reviews.
- Unclassified properties should have addresses included with the map
- Strengthening policy 2 language to support possible public/private initiatives with Fairfax County
- Aligning goals
- How to distinguish Parks & Recreation managed facilities such as town cemeteries, water towers, the Nutley & Mill Street Property Yards, and the Beulah Road mulching site.

Commissioners further discussed reviewing schedule and timeline with a completion goal for end of the calendar year.

Concluding discussion, the work session adjourned at 7:10 pm.

Respectfully submitted,  
Jennifer M. Murphy  
Clerk to the Commission