



Town of Vienna

127 Center Street South
Vienna, Virginia 22180
p: 703.255.6341
TTY 7111

Meeting Agenda

Windover Heights Board of Review

Tuesday, February 3, 2026

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Roll Call

Approval of the Minutes:

December 2, 2025 - Meeting Minutes

December 2, 2025 - Work Session Action Minutes

Regular Business

1. [WHRB26-029](#) Request for a Certificate of Appropriateness for the revised color palette at the new single-unit detached home on the property located at 313 Windover Avenue NW, Docket No. PF-1759881-2025-WHBR, in the RS-16, Residential single-unit, 16,000 sq. ft. zoning district. The application has been filed by Patrick Ohlhorst of Cloud IX Homes. Elshaday and Leah Belay are the property owners.

Attachments:

- [01_DPZ Staff Memo_313 Windover Ave NW_02 03 2026](#)
- [02_Application and Authorization Form](#)
- [03_Proposed Materials and Colors](#)
- [04_Proposed Front Elevation](#)
- [05_Materials and Colors Approved August 5, 2025](#)

2. [WHRB26-030](#) Request for a Certificate of Appropriateness to renovate the single-unit detached home and construct a new three-car garage on the property located at 364 Windover Avenue NW, Docket No. PF-2009676-26-WHBR, in the RS-12.5, Residential single-unit, 12.500 sq. ft. zoning district. The application has been filed by Kiley Wilfong Cullen and Justin Cullen of Ven Studio Architects. Timothy Chapman is the property owner.

Attachments:

- [01 DPZ Staff Memo 364 Windover Ave NW 02 03 2026](#)
- [02 Application and Authorization Form](#)
- [03 House and Garage Architectural Elevations](#)
- [04 Proposed Elevations](#)
- [05 Proposed Elevations Including Product Specifications](#)
- [06 Preliminary Site Plan](#)
- [07 Photos from Right-of-Way](#)

Election of Officers

Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Agenda Item Report

File #: WHRB26-029, **Version:** 1

Request for a Certificate of Appropriateness for the revised color palette at the new single-unit detached home on the property located at 313 Windover Avenue NW , Docket No. PF-1759881-2025-WHBR, in the RS-16, Residential single-unit, 16,000 sq. ft. zoning district. The application has been filed by Patrick Ohlhorst of Cloud IX Homes. Elshaday and Leah Belay are the property owners.

"I move to approve the revision to the Certificate of Appropriateness for revised color palette at the new single-unit detached home on property located at 313 Windover Avenue NW, per *Sec. 18-840*, Docket No PF-1759881-2025-WHBR, in the RS-16, single-family detached residential zoning district."

Or

Other action deemed necessary by Windover Heights Board of Review.



Department of Planning and Zoning

Town of Vienna

127 Center Street, South
Vienna, Virginia 22180-5719

p: (703) 255-6341
e: DPZ@viennava.gov

Memorandum

To: Windover Heights Board of Review
From: Lyndsey Clouatre, Principal Planner
Meeting Date: February 3, 2026
Re: 313 Windover Avenue NW – Request for Certificate of Appropriateness for Revised Color Palette

Request

Request for a Certificate of Appropriateness for the revised color palette at the new single-unit detached home on the property located at 313 Windover Avenue NW, Docket No. PF-#1759881-WHBR, in the RS-16, Residential single-unit, 16,000 sq. ft. zoning district. The application has been filed by Patrick Ohlhorst of Cloud IX Homes. Elshaday and Leah Belay are the property owners.

Property Description

The 16,542 square-foot lot at 313 Windover Avenue NW is located in the Windover Heights Historic Overlay District, in the middle of the block between Orchard Street NW and Knoll Street NW. The property is zoned RS-16. The previous home, constructed in 1962 with an addition constructed in 1990, per Fairfax County records, has since been demolished.

Description of Proposed Project

The applicant, Patrick Ohlhorst, originally received a Certificate of Appropriateness on August 5, 2025, for the home at 313 Windover Avenue NW. At that time, the home was proposed to be clad predominantly in dark teal “Deep Ocean” James Hardie shake and plank lap siding, “Harvard Slate” shingles, gray “Falcon Mist” stone, “Monterey Taupe” trim, “Sturdy brown” accent elements, and dark bronze windows.

The applicant returns to the Windover Heights Board of Review to seek a Certificate of Appropriateness for the revised color palette for 313 Windover Avenue NW. The following table shows the proposed colors in the updated request compared to those approved in the original request.

*Windover Heights Board of Review
313 Windover Avenue NW – Request for Certificate of Appropriateness for Revised Color Palette*

Element	Proposed 2/3/2026	Approved 8/5/2025
Roofing	“Harvard Slate” architectural shingle	“Harvard Slate” architectural shingle
Standing Seam Metal	Pac-Clad in “Aged Bronze”	Pac-Clad in “Musket Gray Steel”
Siding	James Hardie Shake & Plank Lap Siding in “Cobble Stone”	James Hardie Shake & Plank Lap Siding in “Deep Ocean”
Exterior Trim Color	Benjamin Moore “Swiss Coffee”	James Hardie “Monterey Taupe”
Limited Accent Color	Benjamin Moore “Toasted Brown”	Sherwin Williams “Sturdy Brown”
Stone	“Falcon Mist” colorway	“Falcon Mist” colorway
Windows	Anderson 400 Low-E, Wood Core, Double-Hung in “Dark Bronze”	Anderson 400 Low-E, Wood Core, Double-Hung in “Dark Bronze”
Garage Doors	Canyon Ridge Carriage House 4-Layer	Canyon Ridge Carriage House 4-Layer

Attachment 03 includes images of the revised materials and colors, Attachment 04 shows the proposed front rendering with the revised materials and colors, and Attachment 05 includes images of the materials and colors approved at the August 5, 2025, Windover Heights Board of Review meeting.

Windover Heights Board of Review Processes

The application will be reviewed at the February 3, 2026, Windover Heights Board of Review meeting to ensure the application meets the requirements set forth in Section 18-840.3.A in the Town’s Zoning Ordinance. Per Section 18-818.4 of the Town’s Zoning Ordinance, the Windover Heights Board of Review makes the final decision as to whether or not an application receives a Certificate of Appropriateness. The applicant has received a permit for the construction of the new home, which is currently underway; the application to be reviewed at the February 3 meeting is strictly for revisions to the home’s color palette.

Relevant Code Sections

Sec. 18-237. - Windover Heights Historic Overlay (WH-O).

- WH-O Purpose.** The purpose of the Windover Heights Historic Overlay District is to recognize and designate by an overlay to the zoning map of the Town of Vienna, the Windover Heights Historic Overlay District of the Town. The district contains buildings and places in which historic events occurred and which have special public value because of notable architectural features and other features which relate to the cultural and artistic heritage of Vienna. To provide for the preservation of that district and sites therein, the Town Council recognizes that the district is a single-family residential neighborhood which has changed little since the turn of the century, which consists mostly of older homes, open spaces, and meandering streets lined with mature trees and shrubs which constitutes one of the original residential sections of historic old Vienna and which housed citizens who were prominent in the development of the Town.

*Windover Heights Board of Review
313 Windover Avenue NW – Request for Certificate of Appropriateness for Revised Color Palette*

Sec. 18-818. - Windover Heights Board of Review.

1. Purpose. The Windover Heights Board of Review shall review applications for Certificates of Appropriateness within the Windover Heights Historic District, per Article 2 of this Chapter. In addition to any other duties set forth in the Code of Vienna, the Windover Heights Review Board shall have the review and decision-making authority set forth in this Article 8.

Sec. 18-840. - Windover Heights Certificate of Appropriateness.

3. Criteria for Review.

- A. In its review of any application for a certificate of appropriateness, the Windover Heights Board of Review, or the Town Council, on appeal, shall consider the following aspects of a building, accessory building, structure, fence, or sign:
 - i. Exterior architectural features, including all signs, which are subject to public view at any time of the year from a public street, way or place.
 - ii. General design and arrangement.
 - iii. Texture and material.
 - iv. The relation to similar features of buildings, accessory buildings, structures, fences, or signs in the immediate surroundings.
 - v. Harmony or incongruity with the old and historic aspect of the surroundings.
 - vi. The extent to which historic places and areas of historic interest in the district will be preserved or protected.
 - vii. Special public value because of architectural and other features which relate to the cultural and artistic heritage of the Town.

Attachments

1. Staff Memo
2. Application and Authorization Form
3. Proposed Materials and Colors
4. Proposed Front Elevation
5. Materials and Colors Approved August 5, 2025

*This staff report does not represent final board approval or building permit.
Applicants must attend the meeting and represent their application.*



Department of Planning and Zoning
Town of Vienna, Virginia
127 Center Street South
Vienna, VA 22180
Phone: (703) 255-6341
Email: DPZ@viennava.gov

Project Overview

#1759881

Project Title: 313 Windover Ave NW - WBHR - NSFD
Application Type: Windover Heights Historic District Review
Workflow: 2. WHBR Meeting

Jurisdiction: Town of Vienna
State: VA
County: Fairfax

Project Contacts

Contact Information: Applicant

Patrick Ohlhorst
Cloud IX Homes, LLC
340 Mill St NE, Suite D
Vienna, VA 22180

Contact Information: Owner

Patrick Ohlhorst
Cloud IX Homes, LLC
340 Mill St NE, Suite D
Vienna, VA 22180

Indicate which of the following additional project contacts are to be included on project correspondences.: None of the
Above

Project Address

Project Address: 313 WINDOVER AVE NW

Suite:

Parcel (PIN): Address/Parcel

Town Limits: Address/Parcel

- 313 WINDOVER AVE NW: 0383 17080003

- 313 WINDOVER AVE NW: IN TOWN OF VIENNA

Current Zoning: Address/Parcel

- 313 WINDOVER AVE NW: RS-16

Project Description

Project Description:

Remove existing home. Build New Single Family Dwelling.

Windover Heights 1

Nature of Proposed Work (All that apply): New construction

Describe proposed improvements (including dimensions as necessary):

Remove existing home. Build New Single Family Dwelling.

Fairfax County Building Permit application numbers associated with this application.: N/A

WHBR Agenda Item:

Remove existing home. Build New Single Family Dwelling.

Windover Heights 2

Proposed construction materials (include manufacturer, identification numbers, and size), colors, and finish types (include specifications and color numbers).:

See detailed attachments.

Date Principal Structure was built?: 1962

Does this property, principal structure, accessory structure site feature or land hold special public value that relates to the cultural and artistic heritage of the Town of Vienna? : No



Department of Planning and Zoning

Town of Vienna, Virginia
127 Center Street S
Vienna, Virginia 22180
Phone: 703-255-6341 | Email: DPZ@viennava.gov
Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:

I am the property owner
 I am an applicant who has the authority of the property owner

Description of permits or certificates being applied for:

Demolition and NSFD Permits

at the following address: 313 Windover Ave, NW

Applicant Name (fill out if owner is not applicant): C. Patrick Ohlhorst (Cloud IX Homes, LLC)

DocuSigned by:
Signature of Applicant: C. Patrick Ohlhorst Date: 6/10/2025
7145EA039ED84DA...

Property Owner's Name: Leah H Belay

Signed by:
Signature of Property Owner:  Date: 6/10/2025
31AB574DE8AD4ED...

CLOUD IX HOMES
BUILDING DREAMS, ONE HOME AT A TIME

313 Windover Ave NW

1/13/26

New Construction Exterior Material List

SEE RENDERING

Roofing

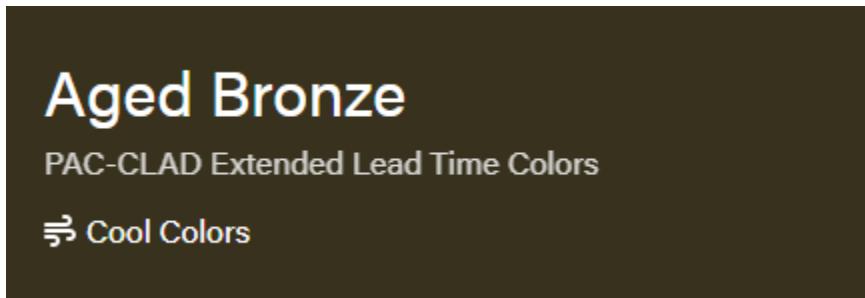
- **Architectural Shingle – IKO Cambridge**
- - o **Color – Harvard Slate**



- o [Product Brochure / Specification Data](#)

- Standing Seam Metal – Pac-Clad – “Aged Bronze Steel”

- o [Product Brochure / Specification Data](#)



Siding

- Color – James Hardie Shake & Plank Lap Siding – “**Cobble Stone**”
- Texture – Shake & Lap Siding where shown on plans



**COBBLE
STONE**

- Exterior Trim Color – Benjamin Moore – “Swiss Coffee”

Swiss Coffee

OC-45

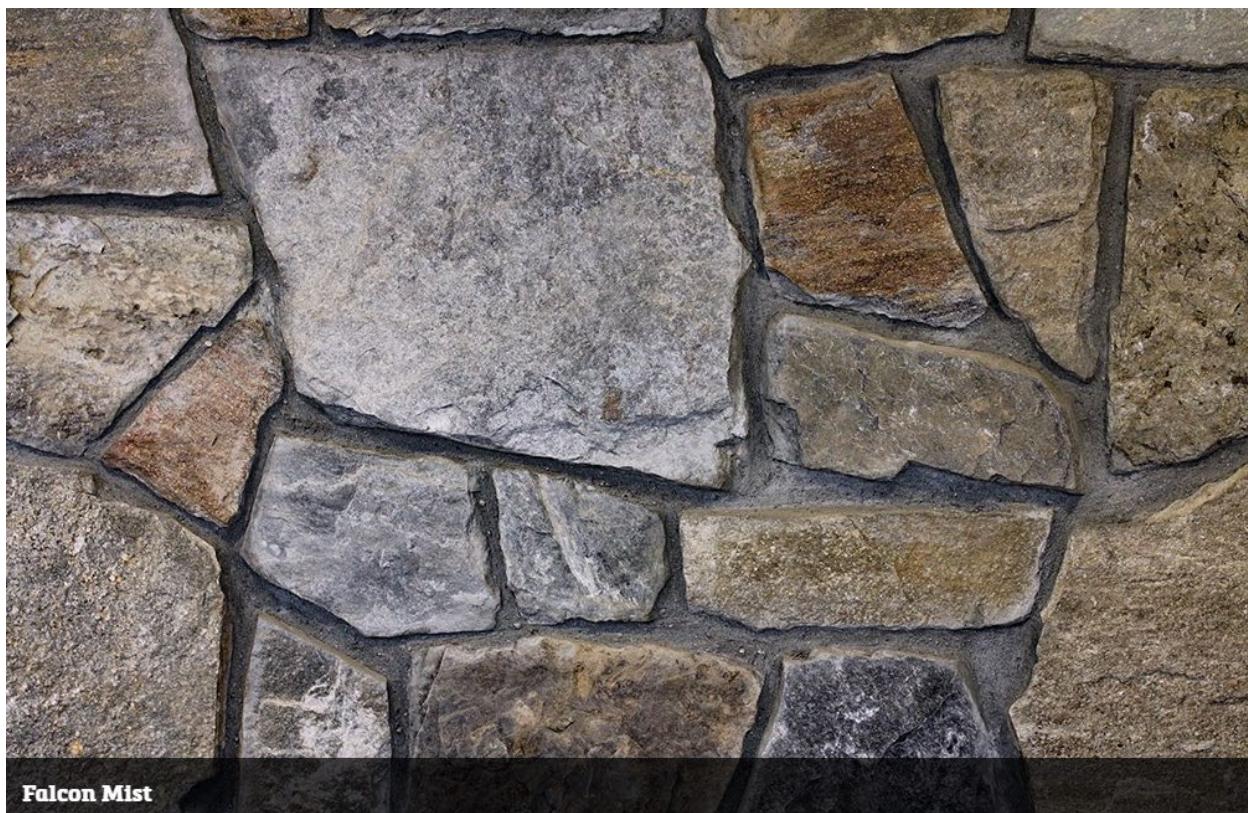
- [Product Brochure / Specification Data](#)
- Limited Accent Color – Benjamin Moore – “Toasted Brown”

Toasted Brown

2097-10

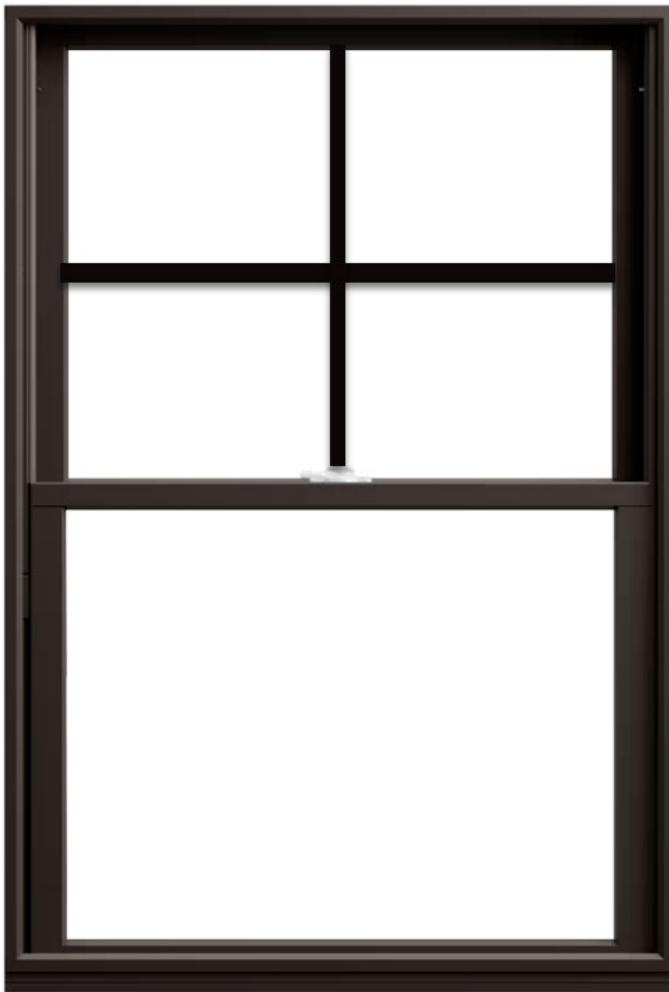
Stone

- Falcon Mist



Windows

- “Dark Bronze” Anderson 400 Low-E, Wood Core, Double Hung w/ 4 over 1 GBG Grill Pattern



- [Product Data / Specifications](#)

Exterior Doors

- Front Door – Like design below



-

Rear Yard Exterior Slider Doors are Anderson – Exterior Exposed Color would be **Dark Bronze**



Garage Doors

- Canyon Ridge Carriage House 4-Layer – [Product Specifications](#)
- Similar to as shown here

Your Door Configuration

Canyon Ridge® Carriage House 4-Layer - CAN211-UG

Additional options available, please contact your local dealer.
*Based upon your Zip Code, you may require a WindCode® Configuration.
**Configuration values recommended by EZDoor.

Door - 1			
Size :	16'0" x 8'0"	Windcode :*	W0
Model :	CAN211-UG	Design :	Can2-design11
Construction :	4-layer 2" Intellicore ® Insulation R-value 18.4	Material :	No Cladding With Clear Cypress Overlay
Base Color :	Ultra-grain® Cypress Walnut Finish	Overlay Color :	Walnut Finish
Top Section :	Rec14	Glass Type :	Double Pane Clear Glass (Insulated)
Spring :*	Coated Torsion	Track Size :*	2" Assembled
Track Type :*	Standard	Mount Type :*	Bracket
Track Radius :*	15	Handles :	Spade Lift Handle X1
Hinges :	No Hinge X0	Step Plates :	Spade Step Plate X2
Lock :*	Inside Slide Lock	Lock Options :*	No Lock Hole (Std with no lock and inside slide lock optional on #1 & #3)

Preview



Canyon Ridge® Carriage House 4-Layer - CAN211-UG

*Product images and colors presented are for illustrative purpose only and may differ from the actual product.

[SHARE](#) [VIEW FULL SCREEN](#)

Backyard Deck & Porch Decking Material

- Trex Select Composite Decking – [Product Specifications](#)
- Color “Whiskey Barrel” Similar to as shown here



CLOUD IX HOMES

BUILDING DREAMS, ONE HOME AT A TIME

ATTACHMENT 04



313 Windover Ave NW

7/15/2025

New Construction Exterior Material List

Roofing

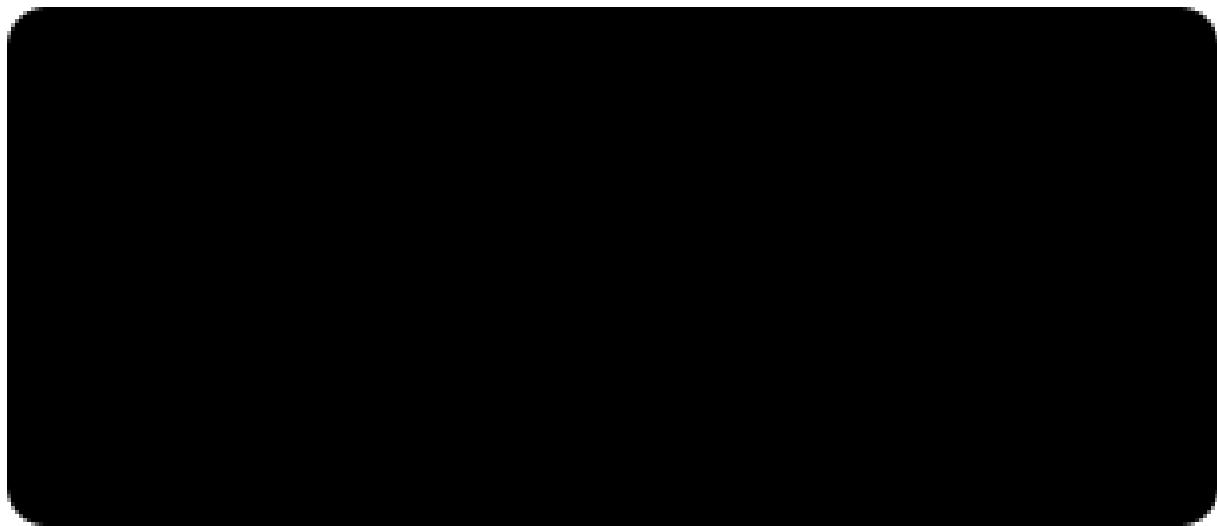
- **Architectural Shingle – IKO Cambridge**
- - o **Color – Harvard Slate**



- o [Product Brochure / Specification Data](#)

- Standing Seam Metal – Pac-Clad – “Musket Gray Steel”

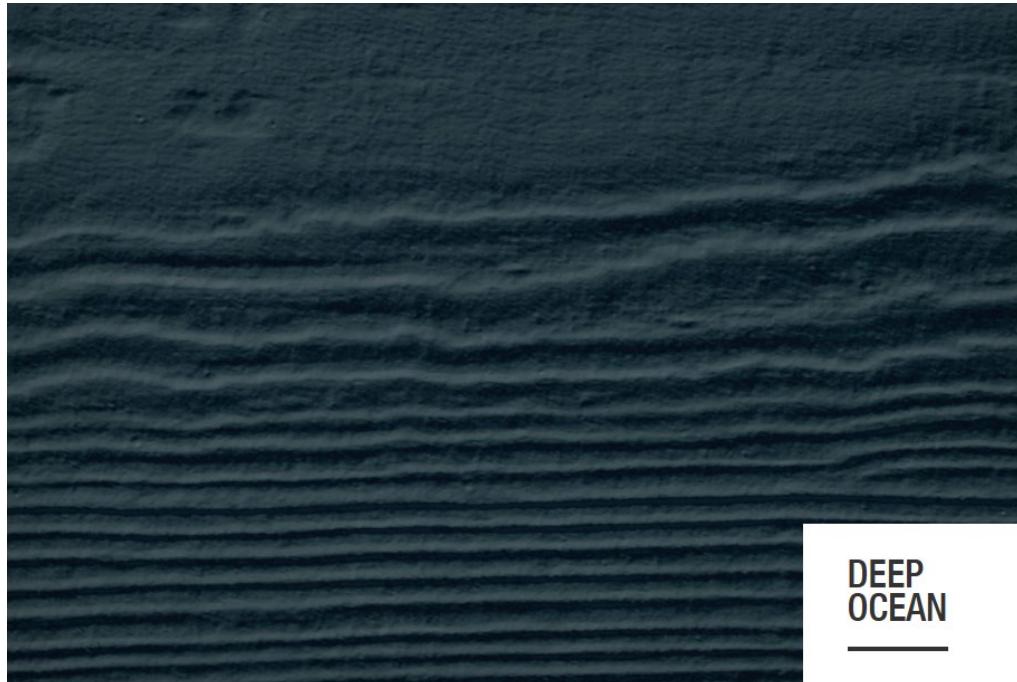
- o [Product Brochure / Specification Data](#)



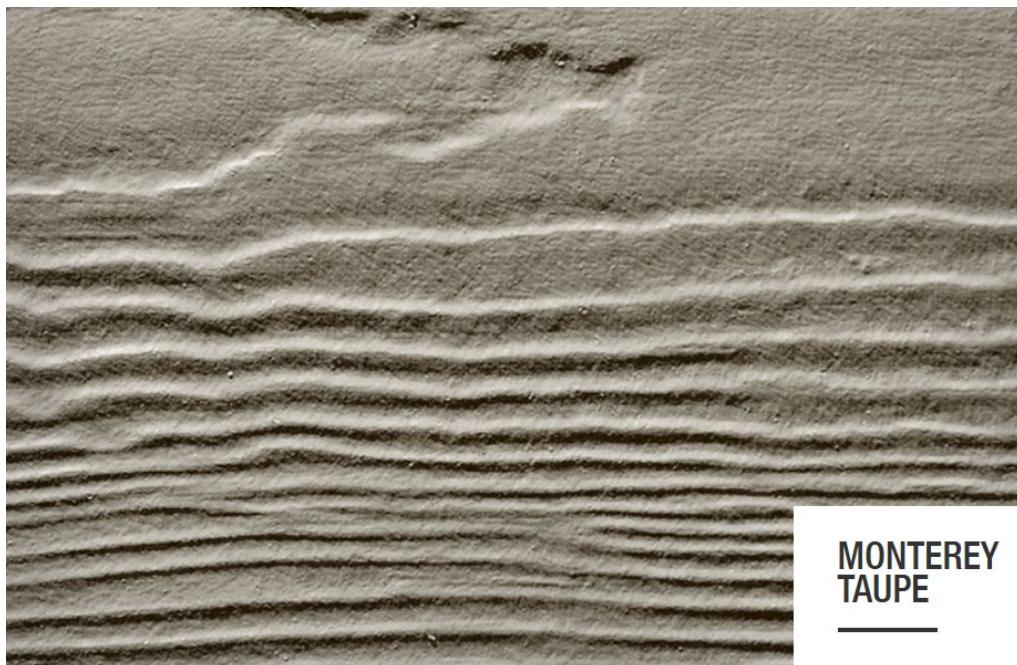
Onyx (fka Matte Black Steel)

Siding

- Color – James Hardie Shake & Plank Lap Siding – “**Deep Ocean**”
- Texture – Shake & Lap Siding where shown on plans



- **Exterior Trim Color** – James Hardie– “**Monterey Taupe**”

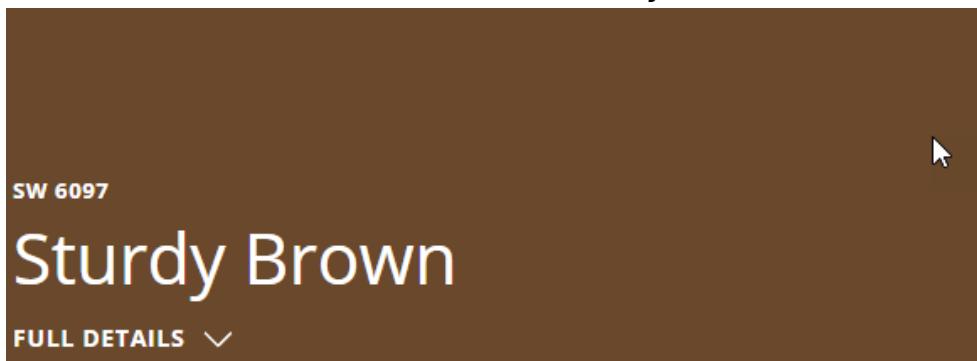


- [Product Brochure / Specification Data](#)

CLOUD IX HOMES

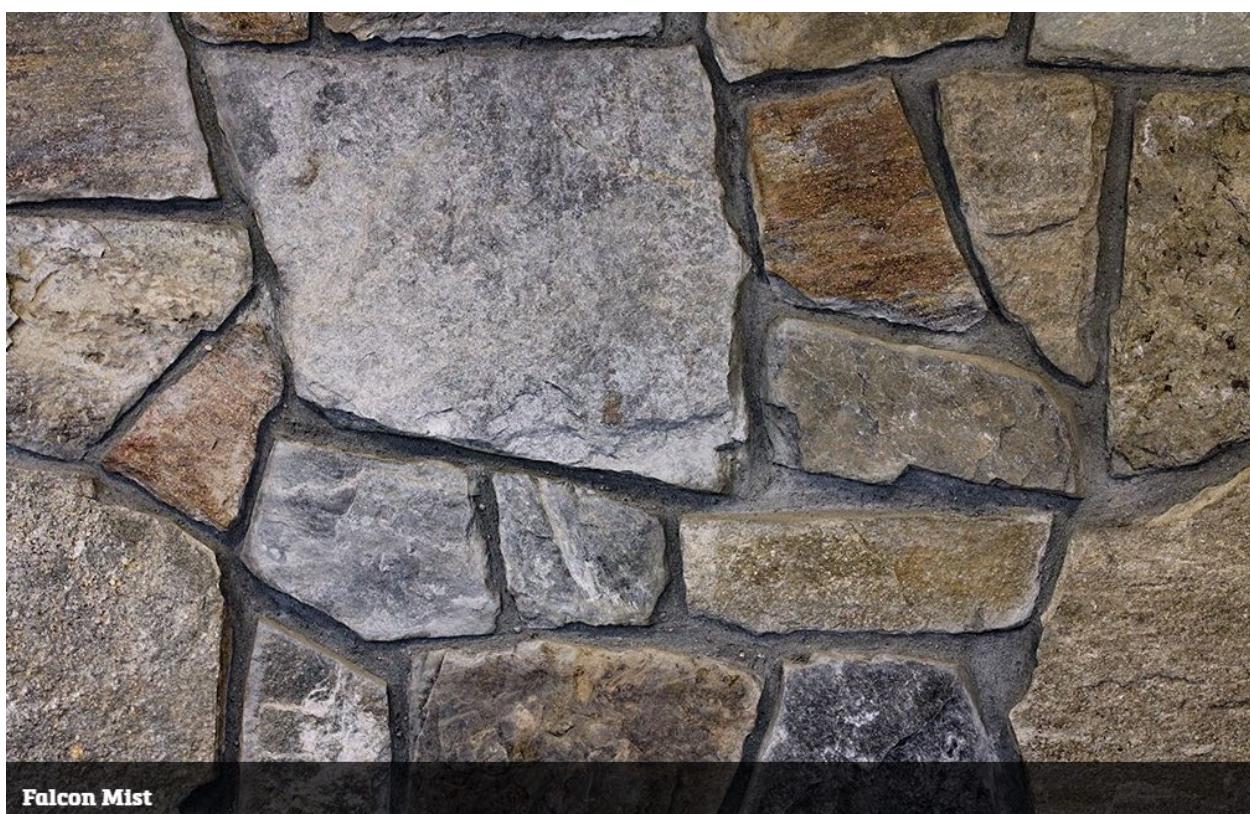
BUILDING DREAMS, ONE HOME AT A TIME

- Limited Accent Color – Sherwin Williams – “**Sturdy Brown – SW 6097**”



Stone

- Falcon Mist



Windows

- “Dark Bronze” Anderson 400 Low-E, Wood Core, Double Hung w/ 4 over 1 GBG Grill Pattern



- [Product Data / Specifications](#)

Exterior Doors

- Front Door – Like design below



Rear Yard Exterior Slider Doors are Anderson – Exterior Exposed Color would be **Dark Bronze**



Garage Doors

- Canyon Ridge Carriage House 4-Layer – [Product Specifications](#)
- Similar to as shown here

Your Door Configuration

Canyon Ridge® Carriage House 4-Layer - CAN211-UG

Additional options available, please contact your local dealer.
*Based upon your Zip Code, you may require a WindCode® Configuration.
*Configuration values recommended by EZDoor.

Door - 1	
Size:	16'0" x 8'0"
Model:	CAN211-UG
Construction:	4-layer 2" Intellicore® Insulation R-value 18.4
Base Color:	Ultra-grain® Cypress Walnut Finish
Top Section:	Rec14
Spring:	Coated Torsion
Track Type:	Standard
Track Radius:	15
Hinges:	No Hinge X0
Lock:	Inside Slide Lock
Windcode:	* W0
Design:	Can2-design11
Material:	No Cladding With Clear Cypress Overlay
Overlay Color:	Walnut Finish
Glass Type:	Double Pane Clear Glass (insulated)
Track Size:	* 2" Assembled
Mount Type:	Bracket
Handles:	Spade Lift Handle X1
Step Plates:	Spade Step Plate X2
Lock Options:	* No Lock Hole (Std with no lock and inside slide lock optional on #1 & #3)

Preview

Canyon Ridge® Carriage House 4-Layer - CAN211-UG

*Product images and colors presented are for illustrative purpose only and may differ from the actual product.

[SHARE](#) [VIEW FULL SCREEN](#)

Backyard Deck & Porch Decking Material

- Trex Select Composite Decking – [Product Specifications](#)
- Color “Millstone” Similar to as shown here





Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Agenda Item Report

File #: WHRB26-030, **Version:** 1

Request for a Certificate of Appropriateness to renovate the single-unit detached home and construct a new three-car garage on the property located at 364 Windover Avenue NW , Docket No. PF-2009676-26-WHBR, in the RS-12.5, Residential single-unit, 12.500 sq. ft. zoning district. The application has been filed by Kiley Wilfong Cullen and Justin Cullen of Ven Studio Architects. Timothy Chapman is the property owner.

“I move to approve the Certificate of Appropriateness to renovate the single-unit detached home and construct a new three-car garage on the property located at 364 Windover Avenue NW , Docket No. PF-2009676-26-WHBR, in the RS-12.5, Residential single-unit, 12.500 sq. ft. zoning district.”

Or

Other action deemed necessary by Windover Heights Board of Review.



Department of Planning and Zoning

Town of Vienna

127 Center Street, South
Vienna, Virginia 22180-5719

p: (703) 255-6341
e: DPZ@viennava.gov

Memorandum

To: Windover Heights Board of Review
From: Lyndsey Clouatre, Principal Planner
Meeting Date: February 3, 2026
Re: 364 Windover Avenue NW – Request for Certificate of Appropriateness

Request

Request for a Certificate of Appropriateness to renovate the single-unit detached home and construct a new three-car garage on the property located at 364 Windover Avenue NW, Docket No. PF-#2009676-WHBR, in the RS-12.5, Residential single-unit, 12.500 sq. ft. zoning district. The application has been filed by Kiley Wilfong Cullen and Justin Cullen of Ven Studio Architects. Timothy Chapman is the property owner.

Property Description

The 21,576 square-foot lot at 364 Windover Avenue NW is located in the Windover Heights Historic Overlay District, near the intersection of Windover Avenue NW with Lewis Street NW, and is zoned RS-12.5. The 1,016 square foot four-bedroom, two-bathroom home was constructed in 1951, per Fairfax County records.

Description of Proposed Project

The applicant proposes renovating the existing single-story home and adding a habitable attic level while maintaining the existing footprint. As part of the exterior renovation, the existing brick façade will be preserved and limewashed; while new windows, doors, roof, porch, decking, and gable peak stucco cladding are proposed. A new three-car garage is proposed to be built behind the house, repeating many of the elements proposed on the home. The following tables show the elements proposed for the house and the garage, respectively.

*Windover Heights Board of Review
364 Windover Avenue NW – Request for Certificate of Appropriateness*

Table 1: Proposed Elements for Renovated House

Element	House
Brick	Maintain existing, paint with Romabio Classico Limewash in “Avorio White”
Roofing	GAF Timberline High-Definition Lifetime Shingles in “Shakewood”
Porch Roof	Englert standing seam metal roof in “Copper”
Porch Posts	Sleeves painted in Sherwin Williams “Polished Mahogany”
Piers and Planters	Brick painted with Romabio Classico Limewash in “Avorio White”
Fascia	Painted to color-match Romabio Classico “Avorio White”
Gable Peak Cladding	Stucco painted with Romabio Esterior Masonry Textured Paint in “Avorio White”
Door	Solid wood front entry door stained in Sherwin Williams “Traditional Mahogany”
Windows	Weathershield Signature Series Double-Hung Windows with 2 Over 2 Top Muntins finish in “Driftwood”
Shutters	Painted in Sherwin Williams “Polished Mahogany”
Gutters and Downspouts	Aluminum gutters and downspouts in “Copper Penny”
Decking	TimberTech Composite Decking Terrain+ Collection in “Dark Oak”
Deck Railing	Trex Signature Aluminum Deck Railing in “Bronze”

Table 2: Proposed Elements for New Garage

Element	House
Facade	Brick painted with Romabio Classico Limewash in “Avorio White”
Roofing	GAF Timberline High-Definition Lifetime Shingles in “Shakewood”
Door	Fiberglass front entry door painted in Sherwin Williams “Traditional Mahogany”
Windows	Weathershield Signature Series Double-Hung Windows with 2 Over 2 Top Muntins finish in “Driftwood”

Attachment 04 shows the proposed renderings for the house and the garage, and Attachment 05 shows the proposed renderings including the color and material specifications.

Windover Heights Board of Review Processes

The application will be reviewed at the February 3, 2026, Windover Heights Board of Review meeting to ensure the application meets the requirements set forth in Section 18-840.3.A in the Town’s Zoning Ordinance. Per Section 18-818.4 of the Town’s Zoning Ordinance, the Windover Heights Board of Review makes the final decision as to whether or not an application receives a Certificate of Appropriateness.

Town staff will review the site plan for compliance with the Zoning and Subdivision Ordinance, and any other Town requirements. However, no approval of the large-scale review application until the applicant has received a Certificate of Approval for this project from the WHBR.

Relevant Code Sections

Sec. 18-237. - Windover Heights Historic Overlay (WH-O).

1. **WH-O Purpose.** The purpose of the Windover Heights Historic Overlay District is to recognize and designate by an overlay to the zoning map of the Town of Vienna, the Windover Heights Historic Overlay District of the Town. The district contains buildings and places in which historic events occurred and which have special public value because of notable architectural features and other features which relate to the cultural and artistic heritage of Vienna. To provide for the preservation of that district and sites therein, the Town Council recognizes that the district is a single-family residential neighborhood which has changed little since the turn of the century, which consists mostly of older homes, open spaces, and meandering streets lined with mature trees and shrubs which constitutes one of the original residential sections of historic old Vienna and which housed citizens who were prominent in the development of the Town.

Sec. 18-818. - Windover Heights Board of Review.

1. Purpose. The Windover Heights Board of Review shall review applications for Certificates of Appropriateness within the Windover Heights Historic District, per Article 2 of this Chapter. In addition to any other duties set forth in the Code of Vienna, the Windover Heights Review Board shall have the review and decision-making authority set forth in this Article 8.

Sec. 18-840. - Windover Heights Certificate of Appropriateness.

3. Criteria for Review.

- A. In its review of any application for a certificate of appropriateness, the Windover Heights Board of Review, or the Town Council, on appeal, shall consider the following aspects of a building, accessory building, structure, fence, or sign:
 - i. Exterior architectural features, including all signs, which are subject to public view at any time of the year from a public street, way or place.
 - ii. General design and arrangement.
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 - iv. The relation to similar features of buildings, accessory buildings, structures, fences, or signs in the immediate surroundings.
 - v. Harmony or incongruity with the old and historic aspect of the surroundings.
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Attachments

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2. Application and Authorization Form

*Windover Heights Board of Review
364 Windover Avenue NW – Request for Certificate of Appropriateness*

3. House and Garage Architectural Elevations
4. Proposed Elevations
5. Proposed Elevations Including Product Specifications
6. Preliminary Site Plan
7. Photos from Right-of-Way

***This staff report does not represent final board approval or building permit.
Applicants must attend the meeting and represent their application.***



Department of Planning and Zoning
Town of Vienna, Virginia
127 Center Street South
Vienna, VA 22180
Phone: (703) 255-6341
Email: DPZ@viennava.gov

Project Overview

#2009676

Project Title: 364 Windover Avenue NW, Vienna, VA 22180
Application Type: Windover Heights Historic District Review
Workflow: 1. Initial Review

Jurisdiction: Town of Vienna
State: VA
County: Fairfax

Project Contacts

Contact Information: Applicant

Kiley Wilfong Cullen
Ven Studio, LLC
5909 Berwyn Road
Berwyn Heights, MD 20740
[REDACTED]
[REDACTED]

Contact Information: Owner

Tim Chapman
360 Windover Avenue NW
Vienna, VA 22180
[REDACTED]
[REDACTED]

Indicate which of the following additional project contacts are to be included on project correspondences.: Architect

Project Address

Project Address: 364 WINDOVER AVE NW

Suite:

Parcel (PIN): Address/Parcel

Town Limits: Address/Parcel

- 364 WINDOVER AVE NW: 0383 12 0005

- 364 WINDOVER AVE NW: IN TOWN OF VIENNA

Current Zoning: Address/Parcel

- 364 WINDOVER AVE NW: RS-12.5

Project Description

Project Description:

Existing 1 story + basement home to be renovated and a habitable attic level will be added. Existing house footprint to remain. New windows, doors, roof, porch, deck, and stucco exterior cladding for the gable peaks will be added. Existing brick facade to remain. New driveway to a new 3-car garage will be added.

Windover Heights 1

Nature of Proposed Work (All that apply): Deck, Accessory structure, Landscape/hardscaping, Major Renovation/addition

Describe proposed improvements (including dimensions as necessary):

Existing 1 story + basement home to be renovated and a habitable attic level will be added. Existing house footprint to remain. New windows, doors, roof, porch (~4'-5" x 27'-10"), deck (~12'-6" x 24'-7"), and stucco exterior cladding for the gable peaks will be added. Existing brick facade to remain. New

driveway to a new 3-car garage (22' x 40') will be added.

Fairfax County Building Permit application numbers

associated with this application.: Have not applied yet-WHBR review first

WHBR Agenda Item:

Windover Heights Board of Review for exterior modifications and new garage at 364 Windover NW

Windover Heights 2

Proposed construction materials (include manufacturer, identification numbers, and size), colors, and finish types (include specifications and color numbers).:

Existing brick with Romabio Classico Limewash in Avorio White

New stucco with Romabio Exterior Masonry Texture Paint in Avorio White

GAF Timberline High Definition Lifetime Shingles in Shakewood

Englert standing seam metal roof in Copper

Shutters and porch posts painted Sherwin Williams Polished Mahogany Paint

Solid wood front door in Sherwin Williams Traditional Mahogany Stain

Fascia/Trim painted to color-match Romabio Avorio White

See documents for specifications

Date Principal Structure was built?: 1951

Does this property, principal structure, accessory structure site feature or land hold special public value that relates to the cultural and artistic heritage of the Town of Vienna? : No

Please describe the special public value to the Town of Vienna::



Department of Planning and Zoning

Town of Vienna, Virginia
127 Center Street S
Vienna, Virginia 22180
Phone: 703-255-6341 | Email: DPZ@viennava.gov
Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:

I am the property owner
 I am an applicant who has the authority of the property owner (owner will still need to sign)

Description of permits or certificates being applied for:

Large-Scale Residential building permit

at the following address: 364 Windover Avenue NW, Vienna, VA 22180

Applicant Name (fill out if owner is not applicant): Kiley Wilfong Cullen, RA, LEED AP BD+C

Signature of Applicant:  Date: 01/22/26

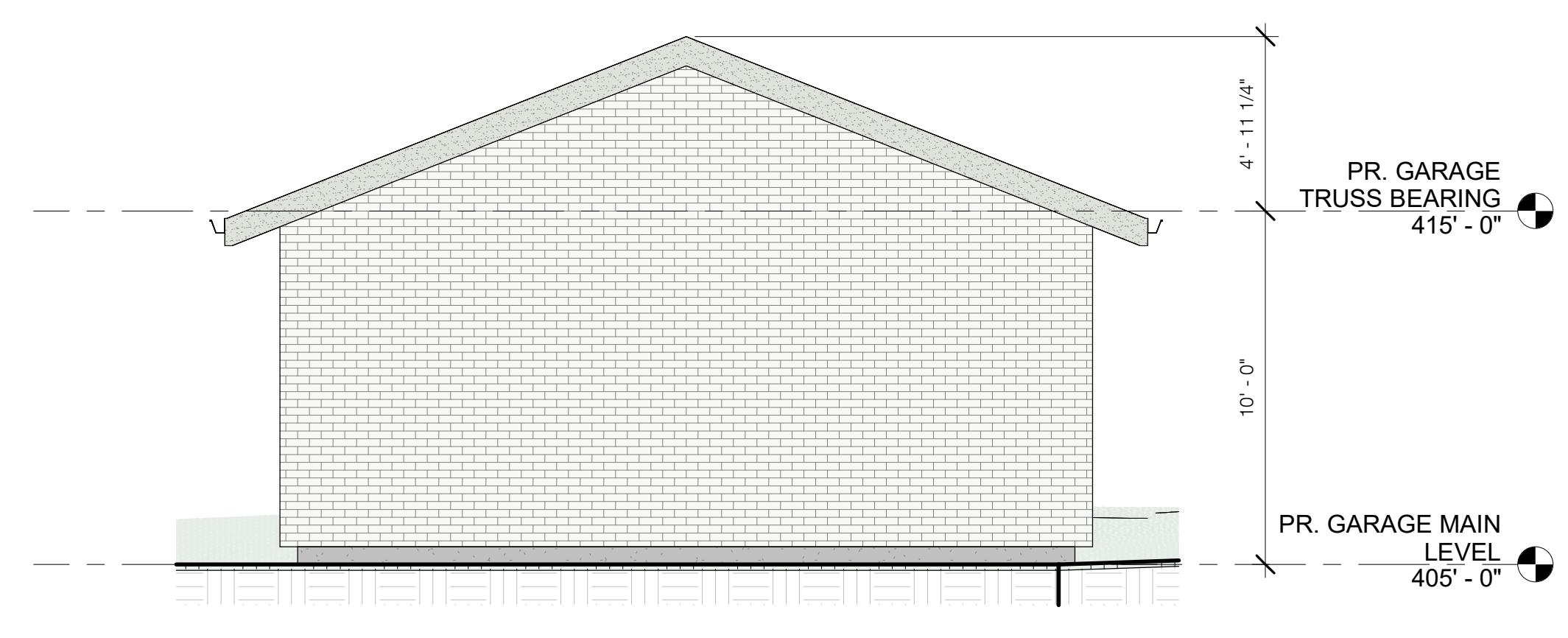
Property Owner's Name: Timothy Chapman

Signature of Property Owner:  Date: 12/17/2025





C7 FRONT ELEVATION
1/4" = 1'-0"



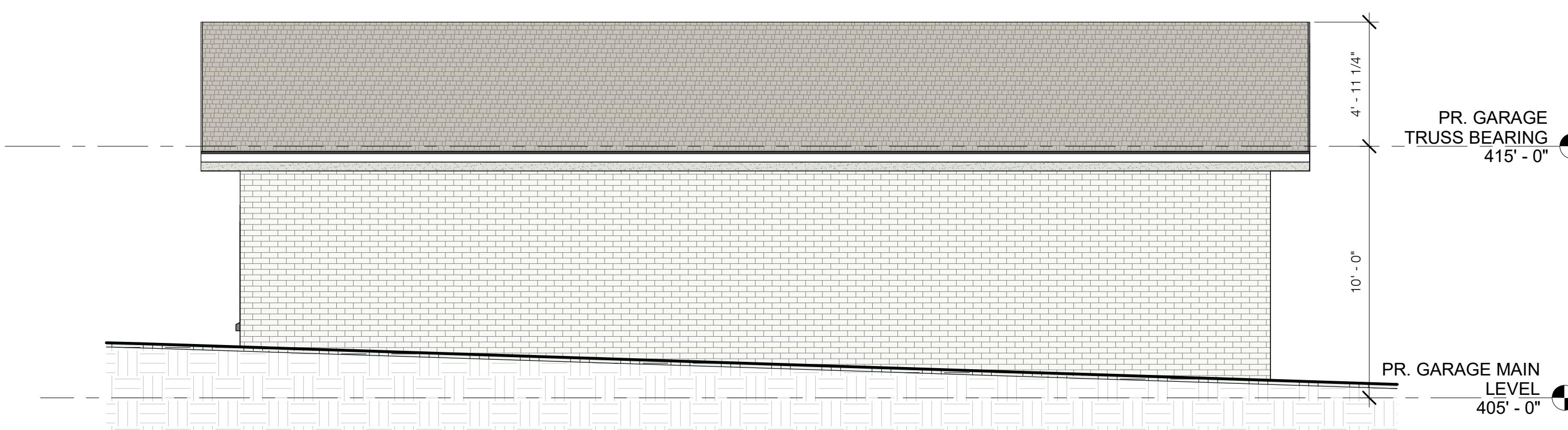
C3 LEFT SIDE ELEVATION
1/4" = 1'-0"

364 WINDOVER
364 WINDOVER AVE NW
VIENNA, VA 22810

GARAGE OVERALL
EXTERIOR
ELEVATIONS



A3 RIGHT SIDE ELEVATION
1/4" = 1'-0"



A7 REAR ELEVATION
1/4" = 1'-0"

VS #2507
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DATE	REVISION	#

A202

PROGRESS SET
01/20/2026

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364 Windover Avenue NW
Proposed Exterior Improvements
Ven Studio, LLC



364 Windover Avenue NW
Proposed Exterior Improvements
Ven Studio, LLC





GAF Timberline High Definition Lifetime Shingles in Shakewood

New brick with Romabio Classico Limewash in Avorio White

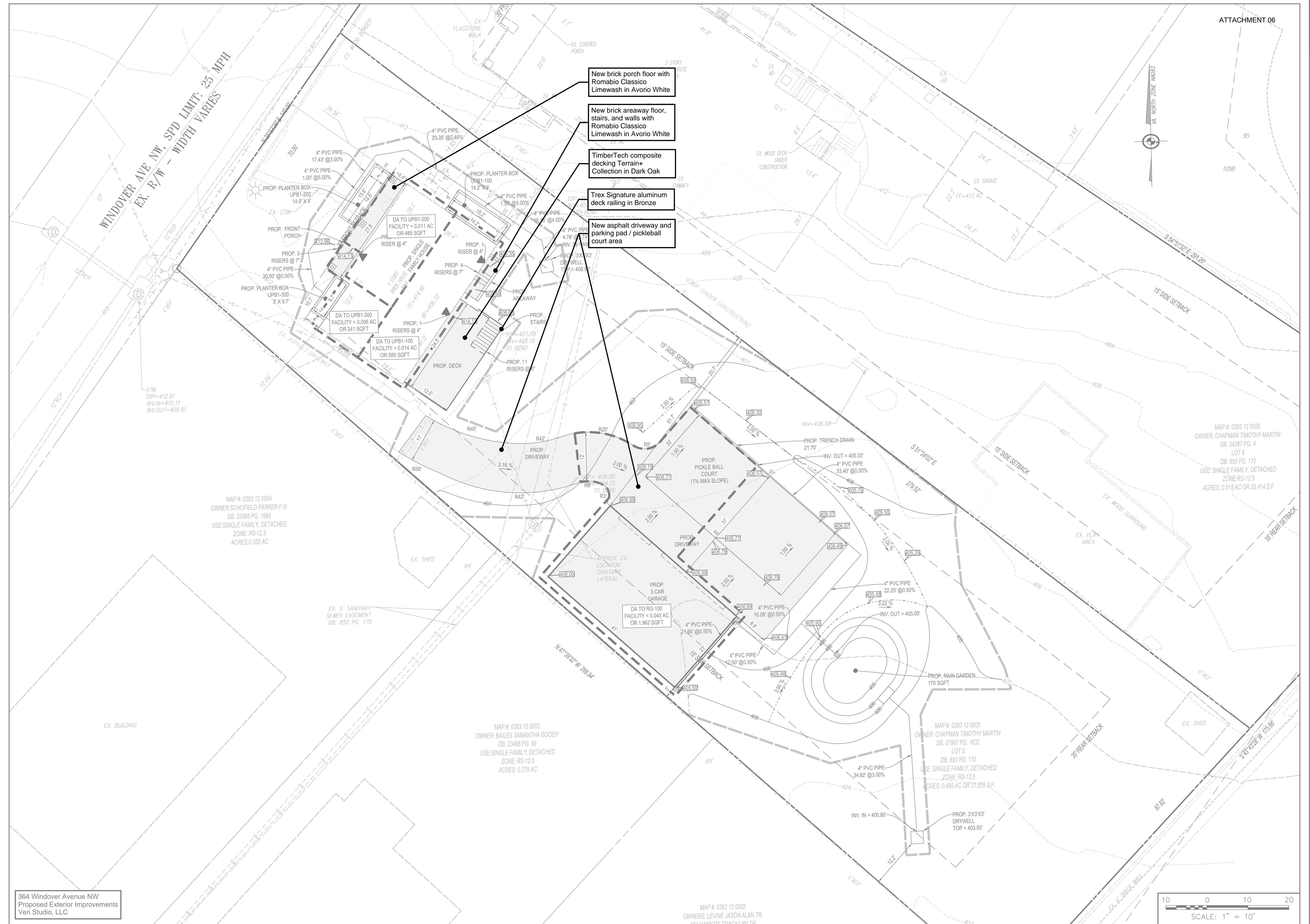
Weathershield Signature Series Double Hung Windows with 2 over 2 top muntins, finish in Driftwood

Fiberglass entry door painted with Sherwin Williams Polished Mahogany Paint

Trex Signature aluminum deck railing in Bronze

TimberTech composite decking Terrain+ Collection in Dark Oak

Copper Penny aluminum gutters and downspouts



ATTACHMENT 07 – Photos of 364 Windover Avenue NW from Right-of-Way



ATTACHMENT 07 – Photos of 364 Windover Avenue NW from Right-of-Way

