



# Town of Vienna

127 Center Street South  
Vienna, Virginia 22180  
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TTY 7111

## Meeting Minutes Board of Architectural Review

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Thursday, December 17, 2020

7:30 PM

COUNCIL CHAMBERS-VIENNA TOWN  
HALL

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### Online Meeting

To participate via zoom, please register here: [https://us02web.zoom.us/webinar/register/WN\\_jtCHcDDgSc6f74qqDLfmhQ](https://us02web.zoom.us/webinar/register/WN_jtCHcDDgSc6f74qqDLfmhQ)

#### Board of Architectural Review - Resolution Continuity of Government

The Board of Architectural Review met in regular session at 7:30 PM on Thursday, December 17, 2020 in the Vienna Town Hall at 127 Center St S. and Via Zoom Webinar to discuss six agenda items. Chairman Roy Baldwin, Vice-Chair Michael Cheselka, Patty Hanley, Paul Layer, and Linda van Doorn were present participating via Zoom. Planner Andrea West and Principal Planner Kelly O'Brien also participated via Zoom, and Board Clerk Sharmaine Abaied was present in Town Hall.

#### Resolution for Continuity of Government:

Roll call vote: 5-0

Ayes: Ms. van Doorn, Mr. Layer, Mr. Baldwin, Mr. Cheselka, and Ms. Hanley

### Roll Call

Roll Call: Ms. van Doorn, Mr. Layer, Mr. Baldwin, Mr. Cheselka, and Ms. Hanley were present,

### Approval of Minutes

Mr. Baldwin asked for corrections, there were none. The clerk stated there was a need for clarification for the application at 100 East St, stating that if the trees on the town approved list were not beneficial for the property owner, would he be required to install, and Ms. West had stated he would just need to come to the Board for a revision. The minutes for the November 2020 BAR meeting, were accepted with the clarification.

### Old Business

#### 235 Maple Ave W - Bank of America - Signs

Request for approval of replacement wall signs and freestanding signs for Bank of America located at 235 Maple Avenue W, Docket No. PF-44-20-BAR, in the C-1A Special Commercial zoning district; filed by Talley Sign Company.

Ms. West stated majority of the application was approved at the last meeting and the freestanding monument sign was the only thing before the Board.

Mr. Matt Gallienne was present to represent the application. Mr. Gallienne stated the originally proposed sign was a concern because of the width. The overall width of sign was reduced to accommodate those concerns

Mr. Baldwin asked if the sign was the same design, Mr. Gallienne stated that was correct.

Mr. Cheselka asked if any of the illumination would change. Mr. Gallienne stated it was changed a small amount and stated it would be 12,320 lumens for the letters to be lit only, and not the entire box sign. Mr. Cheselka stated his concern and asked for Ms. West's assistance. Ms. West explained the lumen calculation they had used in the past stating it would normally be approximately 100 lumen per module, with the filter of applied vinyl. Ms. West asked if the 12,320 was all the modules added together, Mr. Gallienne stated that was correct.

Mr. Baldwin inquired if the sign was for Bank of Americas new branding, Mr. Gallienne stated that was correct.

Motion to approve the monument sign: Mr. Cheselka

Second: Mr. Layer

Approved: 5-0

Ayes: Ms. van Doorn, Mr. Layer, Mr. Baldwin, Mr. Cheselka, and Ms. Hanley

120 Cherry St SW - VPAC - Mural

Request for approval of a mural on the Caffi Field softball shed, located at 120 Cherry Street SE, Docket No. PF-45-20-BAR, in the PR Park and Recreational zoning district, filed by Michael Cheselka, VPAC member.

Ms. Midge Biles was present to represent the application. She explained there are only six paint colors, but will mix some of the paint colors to create the colors in the mural.

Ms. Hanley asked if it was town property, Ms. Biles said yes, but the Vienna softball girl league shed. The league gave permission and is paying for the paint. Ms. Hanley asked who was in charge of painting the Mural. Ms. Bile stated the senior VPAC representative from James Madison would be the lead and had also designed the mural.

Mr. Layer asked about the placement of the mural on the shed. Ms. Biles stated it was a small shed and would be on the entire back of the shed. Mr. Layer asked if it would be centered and Ms. Biles stated that was correct. Mr. Layer asked how tall the mural would be, Ms. Biles stated the wings were seven feet and it would be centered. Mr. Cheselka explained the design and dimensions of the mural as well.

Mr. Baldwin asked if the paint chosen was for long lasting for that type of surface. Ms. Biles stated that Vienna Paint had advised her and the paint chosen was their recommendation. Mr. Cheselka explained the paint was top of the line paint specified for exterior.

Motion to approve the mural with eh provision that it be centered on the wall and approximately 7 ft. 8 in. tall: Ms. van Doorn

Second: Mr. Layer

Approved: 5-0

Ayes: Ms. van Doorn, Mr. Layer, Mr. Baldwin, Mr. Cheselka, and Ms. Hanley

## New Business

308 Maple Ave E - TD Bank - Signs

Request for approval of new signage for TD Bank located at 308 Maple Avenue E, Docket No. 56-20-BAR, in the C-2 General Commercial zoning district; filed by Dechiele Huntsberry of SMI Sign Systems, Inc., sign agent.

Mr. William Kessinger was present to represent the application. Mr. Kessinger stated they were rebranding, and updating the acrylic.

Mr. Layer asked if the signs being replaced were the existing signs and a few additional wayfaring signs. Mr. Kessinger stated that was correct and updating the branding. Mr. Layer asked if there were changes in sizes. Mr. Kessinger stated the only noticeable difference would be the ground directional as the existing signs are illuminated, and the proposed signs are not illuminated.

Mr. Cheselka stated he didn't think all the signs were necessary. Mr. Gallienne stated he didn't get to make the calls regarding how many signs as TD wanted to replace the existing with the proposed signs, but felt if the Board would like some of the signs eliminated that TD bank may comply with the request.

Ms. Hanley agreed with Mr. Cheselka and gave Navy FCU as an example of what she felt was done better.

Mr. Baldwin inquired about the reason for the signs for all the parking spaces. Mr. Gallienne stated some of his previous clients have had the parking signs to keep people who are not patrons from parking in those spots.

Ms. Hanley stated that if the parking signs were to potentially tow non-patrons that they would need to indicate where the towed vehicles could be found.

Ms. West stated the parking signs fall under the review as they are under the 1 ½ square feet.

Mr. Cheselka stated he thought the parking signs were an issue as he felt there were too many.

Mr. Baldwin asked about the monument sign as it no longer stated open seven days a week. He then asked if the bank would continue staying open for seven days. Mr. Gallienne stated he didn't believe the bank would continue to stay open for seven days a week.

Motion to approve: Ms. van Doorn

Second: Mr. Layer

Approved: 4-1

Ayes: Ms. van Doorn, Mr. Layer, Mr. Baldwin, and Ms. Hanley

Nay: Mr. Cheselka

415 Windover Ave NW - Green Hedges - Fence

Request for approval of a fence modification for the Green Hedges School located at 415 Windover Avenue NE, Docket No. PF-65-20-BAR, in the RS-12.5 SingleFamily Detached Residential zoning district; filed by Tom Mast of Green Hedges School, Inc..

Mr. Tom Mast was present to represent the application. Mr. Mast stated the fence would only be up until the last day of school in June. He stated it would be for the safety of the preschool students, ages 3-5. The space was being utilized currently due to COVID, but normally would not be used.

Mr. Layer stated black may be less noticeable than green, but he would be fine if Mr. Mast stayed with the green.

Ms. Hanley asked if the fence would be on town property or on the schools property. She also wanted to ensure it was temporary. Ms. West explained that there was not means for a temporary fence application other than going before the BAR as it was a non-single family residential which would fall under the purview of the Board.

Mr. Layer inquired if the Board could review/vote on it as permanent and not as temporary. Mr. Layer also stated that the temporary nature could be entered into the discussion or condition the approval.

Mr. Cheselka asked if the Board was allowed to put a limit on the approval for June 2021. Mr. Layer wasn't sure a time limit could be put on the approval. Ms. West stated some of the Boards criteria.

Ms. Hanley stated her concern again about the temporary fence as the Board needs to ensure what they review will withstand time especially where the fence would meet the ground. Mr. Mast stated they would just attach the temporary fence to the wood split rail fence and not affix it to the ground, keeping it level with the highest rail (at four feet). Ms. Hanley asked how far apart the fence posts were, and Mr. Mast stated they were eight feet with twelve sections. She asked if there were reinforcements to give it strength and Mr. Mast stated no.

Ms. van Doorn asked if fencing was a special provision for construction. Ms. West stated things under construction fencing had different regulations. Ms. van Doorn inquired about the purview of the BAR regarding fencing. Ms. West stated structures and fences on properties that are not single family residences do go before the Board of Architectural Review. There was continued discussion regarding fences permanent versus temporary.

Mr. Baldwin stated that in the motion they may need to add language to state when the fence would be removed..

Motion to approve with the provision that the temporary fence be removed by the end of July 2021: Ms van Doorn

Second: Ms. Hanley

Approved: 5-0

Ayes: Ms. van Doorn, Mr. Layer, Mr. Baldwin, Mr. Cheselka, and Ms. Hanley

#### 435 Maple Ave W - Hawk & Griffin - Exterior Modification and Sign

Request for approval of exterior modifications and signs for Hawk & Griffin Public House, located at 435 Maple Avenue W, Docket No. PF-69-20-BAR, in the C-1 Local Commercial zoning district; filed by Thomas Kylo of Vienna Pubs LLC.

Mr. Tom Kylo was present to represent the application. Mr. Kylo stated they would be putting a British Pub in the location of the old Joe's Pizza. It would have the iconic British façade. Mr. Kylo showed the Board his video presentation of the proposed changes to the façade, outdoor seating, and signage per his application.

Mr. Cheselka asked about the suspending lighting in the outdoor seating. Mr. Kylo stated it would be typical patio string lights with small 1" diameter bulbs. He also asked about the material of the street sign. Mr. Kylo stated it was a metal panel with a wood frame. Ms. Hanley also asked about the live entertainment area. Ms. Hanley asked about

the flags, is Ms. West stated it was part of the aesthetic exterior modification, and they were on the renderings provided. Ms. Hanley stated she wanted to make sure they were part of the motion. She then asked how high the posts were for the lighting. Mr. Kylo stated they would be maximum eight feet.

Ms. Hanley asked if the string light power would go through the posts to possible allow them to be dimmed or put on a timer. Mr. Kylo stated there would be switched outlets in two different areas allowing them to be switched on and off and could make them dimmable. Ms. Hanley asked about the gas meter. Mr. Kylo stated it would be boxed in.

Ms. van Doorn asked about the lumens in the goose neck lighting as the packet and illustration differed. Mr. Kylo said the goose neck lights would have 100 watt bulbs and the goose neck lights would not be on the side. Ms. van Doorn asked how he came to the total of 3200 lumens for the lights. Mr. Kylo stated the calculation was incorrect and it would be 6000 lumens for the total lighting for the goose neck lights.

Mr. Layer inquired about the lights as well in regards to the hanging lights. The Board also advises no higher than 3000 kelvins. Mr. Layer asked about the size of the tile on the concrete asked if it would be jointed, Mr. Kylo said yes. There was continued discussion regarding concrete tiles. Mr. Layer asked if there was an irrigation system for the plants, Mr. Kylo stated that had not been designed in. Mr. Layer asked if the plant species indigenous. Mr. Kylo stated the plants were selected for their shade properties that provided foliage year round, continuing discussion regarding the plantings.

Mr. Baldwin inquired about the second floor windows, Mr. Kylo stated they would not be doing anything as they will not have access to the second floor. He also asked if Mr. Kylo would consider putting bollards or protection at the side door for patrons. Mr. Kylo stated they could and that it would be an exit only door. Mr. Baldwin asked if Mr. Kylo felt a need at the front as well and he stated there would be no need as the concrete would be pulled out acting as a buffer. Mr. Baldwin thought the freestanding sign may get lost and asked if Mr. Kylo was happy with the proposed dimensions. Mr. Kylo stated they wanted to keep a human scale as well as keeping with a traditional British Pub.

Motion to approve with additional bollards at the 2nd exit into the parking lot and to clarify the flags used in the branding for the pub are included in the application.: Ms. Hanley

Second: Mr. Cheselka

Approved: 5-0

Ayes: Ms. van Doorn, Mr. Layer, Mr. Baldwin, Mr. Cheselka, and Ms. Hanley

Ms. Hanley inquired about the Boards input on the code re-write. Ms. O'Brien spoke briefly with the Board regarding the Town's current code re-write, COde Create. Ms. West showed the Board the interactive website (<https://www.codecreatevienna.com/>) that residents can utilize to see the status, ask questions, watch videos, and more. There was additional discussion regarding where the town was at with the code re-write.

## Meeting Adjournment

Motion to adjourn: Mr. Cheselka

Second: Ms. van Doorn

Approved: 5-0

Ayes: Ms. van Doorn, Mr. Layer, Mr. Baldwin, Mr. Cheselka, and Ms. Hanley

The meeting adjourned at 9:14 pm.

**Respectfully submitted,  
Sharmaine Abaied  
Board Clerk**

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*