

Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: August 21, 2025

Re: **Item No. 01 -Docket No. PF-1779252-BAR**
146 Church St NE - Church & Mill Interior Design
Sign

Request approval for the re-face of an existing sign for Church & Mill Interior Design, located at 146 Church St NE, Docket No. PF-1779252-BAR, in the CS, Church Street zoning district, filed by Jill Rakicsany, Church & Mill Interior Design, project contact.

The applicant is requesting re-facing the existing non-illuminated projecting sign to reflect the new business name: Church & Mill Interior Design. The following sign components will remain the same as that which had approved in 2024:

- Epoxy and powder coated aluminum sign
- Tan, Benjamin Moore / Inukshuk CC-460 with Black lettering / Black Beauty 2128-10.
- Bracket mounted using 4 dowels and screws

The first line on the sign will read "church & mill" with the second line reading "INTERIOR DESIGN". The base of the sign will have the business web address, "www.churchandmill.com."

Attachments: 01 - Staff Report
02 - Application and Authorization
03 - Sign Rendering
04 - Relevant Code Sections

Recommended motion:

I move to (approve/ defer/ deny) the re-face of an existing sign for Church & Mill Interior Design, located at 146 Church St NE, Docket No. PF-1779252-BAR, in the CS, Church Street zoning district, filed by Jill Rakicsany, Church & Mill Interior Design, project contact. (as submitted / with the following conditions....)

Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.