

PROPOSED UPDATED SCHEDULE FOR APRIL 6, 2026 PUBLIC HEARING

Sec. 1-12. Schedule of planning and zoning fees.

Following is the Town's schedule of planning and zoning fees:

THE TOWN OF VIENNA—SCHEDULE OF PLANNING AND ZONING FEES:

REZONING:	
Rezoning (changes to the zoning map)	\$19,000.00
Amendment to Proffered Conditions	\$6,500.00
SUBDIVISION, LOT LINE ADJUSTMENT, AND LOT CONSOLIDATION:	
Subdivision	\$3,900.00 plus \$200.00 per lot
Lot Line Adjustment	\$400.00
Lot Consolidation	\$400.00
SITE PLAN REVIEW:	
Major Site Plan - New Development	\$7,800.00
Major Site Plan - Update/revision of existing site plan with 2,500 square feet or more of land disturbance	\$3,900.00
Minor Site Plan - Update/revision of existing site plan with less than 2,500 square feet of land disturbance	\$1,900.00
Modifications of Requirements	\$1,300.00 per modification requested
As-built Plan Review for Residential and Commercial Construction (per occurrence)	\$500.00
BOARD OF ZONING APPEALS:	
Appeal of Zoning Administrator Determination	\$1,000.00
Variances	\$1,000.00
Conditional Use Permits	\$1,500.00
BOARD OF ARCHITECTURAL REVIEW:	
New Development Review/Major Architectural Changes	\$400
Existing Development Review (Includes Revised Landscape Plans)	\$130.00
Sign Review	\$130.00
Master Sign Plans	\$130.00
Appeals to Town Council from decision of BAR	\$325.00
WINDOVER HEIGHTS BOARD OF REVIEW:	
Development Review	\$130.00
Fence Review	\$65.00
Appeals to Town Council from decision of WHBR	\$325.00
CERTIFICATE OF OCCUPANCY:	
Residential	\$130.00
Non-Residential	\$130.00
Home-based Businesses and Family Day Homes	\$130.00
SIGN PERMITS:	
Permanent Signs	\$100.00 per sign
RESIDENTIAL BUILDING PERMITS:	
Large Scale Single-Unit Detached Residential (2,500 square feet and over of land disturbance)	\$1,300.00
New Multi-Unit Attached Residential	\$260.00 + \$0.20 per square foot of construction

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Small Scale Residential (Less than 2,500 square feet of land disturbance)	\$130.00
Accessory Living Unit	\$130.00
Demolition Permit	\$130.00
COMMERCIAL, INDUSTRIAL, MIXED-USE, AND INSTITUTIONAL PERMITS:	
Building Permit	\$260.00 + 0.20 per square foot of construction
Demolition Permit	\$130.00
DRIVEWAY PERMITS:	\$130.00
FENCE PERMITS:	\$65.00
PORTABLE STORAGE CONTAINER:	\$30.00 fee per occurrence
OUTDOOR DINING:	
Outdoor Dining Fast Track Approval	\$130.00
Seasonal Outdoor Dining Permit	\$35.00 per season
DEFERRAL OF PUBLIC HEARING AFTER TOWN HAS ADVERTISED – APPLICANT REQUEST	\$200 + cost of advertising, up to a limit of \$1,000.
ZONING ADMINISTRATOR INTERPRETATION/DETERMINATION LETTER:	\$650.00 fee per address

(Code 1969, § 1-12; Ord. of 6-16-2003; Ord. of 11-7-2005; Ord. of 8-20-2007; Ord. of 1-2009; Ord. of 6-6-2011(1), § 1; Ord. of 11-7-2016(1); Ord. of 5-13-2019(2); Ord. of 5-17-21(2); Ord. of 1-24-2022; Ord. of 5-19-2025)