



Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: February 13, 2026

Re: **Item No. 07 -Docket No. PF-1949168 -BAR**
120 Cherry St SE - Caffi Field
Exterior Modification

Request for approval of a new vinyl coated chain link fence located at 120 Cherry St SE, Docket No. PF-1949168-BAR, in the PR, Parks and Recreational zoning district, filed by Leslie Herman, Town of Vienna Director of Parks and Recreation, project contact.

The applicant is proposing the installation of a black vinyl-coated chain link fence measuring approximately 40 feet in width, 58 feet in length, and 12 feet in height. The enclosure will include two (2) gates measuring 4 feet in width by 12 feet in height and four (4) gates measuring 10 feet in width by 12 feet in height. The fence will enclose the four (4) existing softball pitching lanes, each of which will be separated internally by chain link fencing. It should be noted that the proposed fencing material will match the existing fencing at Waters Field and Caffi Field.

Attachments:

- 01 - Staff Report
- 02 - Application and Authorization
- 03 - Narrative
- 04 - Material Information
- 05 - Material Specifications
- 06 - Relevant Code Sections

Recommended motion:

I move to (approve/defer/deny) the request for a new vinyl coated chain link fence located at 120 Cherry St SE, Docket No. PF-1949168-BAR, in the PR, Parks and Recreational zoning district, filed by Leslie Herman, Town of Vienna Director of Parks and Recreation, project contact. (as submitted / with the following conditions....)

*Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.*

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.