



Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: March 20, 2025

Re: **Item No. 05 -Docket No. PF-1637389 -BAR
538 Maple Ave W - Chick Fil A
Exterior Modification**

Request approval for installation of a new bi-parting drive thru door at 538 Maple Ave W, Docket No. PF-1637389-BAR, in the AW, Avenue West Commercial Zoning district, filed by Brandy Segó, Interplan LLC, project contact.

The applicant is proposing the installation of a new bi-parting drive-thru door, which will replace the existing drive-thru window. The new drive-thru door will measure 7 feet in width and 7 feet 8 inches in height, with a Dark Bronze finish. Any brickwork that needs to be replaced will match the existing brick.

Additionally, the application includes the replacement of the existing air curtain, the installation of a new mini-split system, and the addition of a new condensing unit on the roof. The air curtain and mini-split system will be installed within the ceiling, while the new condensing unit will be placed on the roof below the parapet, which does not require review by the Board of Architectural Review (BAR).

Attachments: 01 - Staff Report
02 - Application and Authorization
03 - Specifications
04 - Building Plans
05 - Drive Thru Door Images
06 - Relevant Code Sections

***Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.***

Recommended motion:

I move to (approve/defer/deny) the request for a new bi-parting drive thru door at 538 Maple Ave W, Docket No. PF-1637389-BAR, in the AW, Avenue West Commercial Zoning district, filed by Brandy Segó, Interplan LLC, project contact. (as submitted / with the following conditions....)

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.