

TOWN OF VIENNA

Request For Waiver

Req #	Dept	Date	Dept Head Signature	Proposed Vendor	Amount
3463	DPW		<i>Michael J. Gallivan</i>	AM Liner	\$25,000
A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that applies to the proposed purchase.					
Sole Source/Proprietary		<input type="checkbox"/>	Emergency Procurement	<input type="checkbox"/>	Waive Purchase Procedures <input checked="" type="checkbox"/>

CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED

- 1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
- 2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
- 3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
- 4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
- 5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
- 6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
- 7. None of the above apply. (State justification below and explain in detail)

Explanation:

AM Liner is currently mobilized in the town working through several sewer lining projects identified Purchase Order 150249. Over the course of their work more sewer mains have been identified by Water and Sewer Division staff that need lining. Some of these mains have root issues that were not identified in the 2011 water and sewer systems valuation study. Others are in easement areas and need to be lined as a proactive measure to avoid future excavation to repair the mains. In order to proceed with the work while AM Liner is mobilized in the town, this request for an additional \$25,000 is needed, utilizing account 200541-48803. If, work does not proceed at this time, it will be difficult to remobilize AM Liner to do the work before next calendar year, which will put the mains at risk for backup or failure.

This will go to Council on July 6, 2015.

2012 Bond

Take \$25,000 from 200405 to give to this project. 7/6/15

Reviewed by: *[Signature]* Date: 6/4/15
Purchasing Agent

Reviewed by: *[Signature]* Date: 6/9/15
Town Attorney

Reviewed and Approved by: *[Signature]* Date: 6/5/15
Finance Director

Reviewed and Approved by: *[Signature]* Date: 06/05/15
Town Manager