



August 14, 2017

Mr. Patrick Mulhern  
Director of Planning and Zoning / Zoning Administrator  
Town of Vienna, VA  
127 Center Street, South  
Vienna, VA 22180

**Re: *As-Needed Support Services for Public-Private Development Feasibility Analysis***

Dear Mr. Mulhern:

Kimley-Horn and Associates, Inc. (“Kimley-Horn”, “We” or “the Consultant”) is pleased to submit this letter agreement (the “Agreement”) to the Town of Vienna (“Vienna” or “the Town”) for providing professional engineering services and consultation in support of Public-Private Development Feasibility Analysis. This work will be performed under the Fairfax County Contract (4400003237, RFP2000000131) – Consulting Services for Transportation and Urban Planning, Design & Engineering Services by executing a contract rider to this master agreement.

### **Scope of Services**

The general scope of services below describes the services to be provided by the Consultant team during the term of this task order agreement.

#### **Subtask 1 – General Consulting Support Services**

Kimley-Horn will provide Vienna with planning and related support services on an as needed basis and on a mutually agreeable schedule to assist with feasibility analysis as the Town of Vienna considers a public-private partnership for the development of a mixed-use development with public parking garage.

### **SCHEDULE**

Kimley-Horn will provide our services as needed and requested by Vienna. Schedule for services will be provided on a mutually-agreeable schedule as needs arise.

### **FEE AND BILLING**

The Consultant team will perform the services described in the Scope of Services for a fee not to exceed the amount of \$19,897.15 based on the labor classifications, estimated hours, and expenses. Since this task provides for support services on an as-needed basis, work is anticipated on this task until the budget amount is met or until support services are no longer needed. Services above the budgeted amount will be considered additional effort that will require a new task order.

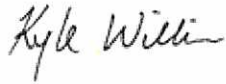
A breakdown of the fee is shown on Attachment A. Since this task order is for services on an as-needed basis, the actual expenditure of hours may be different than those shown in Attachment A.

The fee estimate uses the latest approved rate schedule which is shown in Attachment B as Amendment 3 to Fairfax County Contract #4400003237.

On behalf of Kimley-Horn, we thank you for allowing us to provide our services for this project. Should there be questions, please do not hesitate to give me a call at (757) 213-8621.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



Kyle Williams, P.E.  
Project Manager



R. John Martin, P.E.  
Senior Vice President



## ATTACHMENT A

### FEE ESTIMATE

Kimley-Horn

As-Needed Support Services for Public-Private Development Feasibility Analysis

Submittal Date:  
8/14/2017

Subtask Descriptions / Hourly Rates		Senior Technical Specialist	Project Manager	Senior Professional	Analyst/ Designer	Support Staff/Accounting	Total Hours
		\$294.09	\$222.58	\$173.05	\$96.18	\$72.70	
<b>Subtask 1</b>	<b>General Consulting Support Services</b>						
	As-Needed consulting support regarding public-private feasibility analysis	20		43	40	10	113
	<b>Total Hours Subtask 1</b>	<b>20</b>	<b>0</b>	<b>43</b>	<b>40</b>	<b>10</b>	<b>113</b>
	<b>Total Project Hours</b>	<b>20</b>	<b>0</b>	<b>43</b>	<b>40</b>	<b>10</b>	<b>113</b>
	<b>Total Project Labor Cost</b>	<b>\$5,881.80</b>	<b>\$0.00</b>	<b>\$7,441.15</b>	<b>\$3,847.20</b>	<b>\$727.00</b>	<b>\$17,897.15</b>

Subtask # / Subtask Summary / Hourly Rates		Kimley-Horn Personnel Categories / Fee / Manhours					Subtask Total Fee / Hours
		Senior Technical Specialist	Project Manager	Senior Professional	Analyst/ Designer	Support Staff/Accounting	
	General Consulting Support Services	\$294.09	\$222.58	\$173.05	\$96.18	\$72.70	\$17,897.15
	<b>Total Hours Subtask 1</b>	<b>20</b>	<b>0</b>	<b>43</b>	<b>40</b>	<b>10</b>	<b>113</b>
	<b>TOTAL Fee - All Subtasks</b>	<b>\$5,881.80</b>	<b>\$0.00</b>	<b>\$7,441.15</b>	<b>\$3,847.20</b>	<b>\$727.00</b>	<b>\$17,897.15</b>
	<b>TOTAL Hours - All Subtasks</b>	<b>20</b>	<b>0</b>	<b>43</b>	<b>40</b>	<b>10</b>	<b>113</b>

Summary of Fees - Kimley-Horn	
<b>Total Labor Cost</b>	\$17,897.15
<b>Total Direct Costs (Expense)</b>	\$2,000.00
<b>Total Task Cost</b>	<b>\$19,897.15</b>





# County of Fairfax, Virginia

## AMENDMENT

AMENDMENT NO. 3

**APR 19 2017**

CONTRACT TITLE: Consultant Services for Transportation

CONTRACTOR

SUPPLIER CODE

CONTRACT NO.

Kimely-Horn and Associates, Inc.  
11400 Commerce Park Drive, Suite 400  
Reston, VA 20191

1000012189

4400003237

By mutual agreement, Contract 4400003237 is renewed for one (1) year with a price increase of 1.7% as indicated below, effective May 1, 2017, through April 30, 2018. This is the first of two (1) year renewal options available.

Employee Classification	Old Price	New Price
Senior Technical Specialist/Principal	\$289.17	\$294.09
Project Manager	\$218.86	\$222.58
Senior Professional	\$170.16	\$173.05
Professional II	\$140.00	\$142.38
Professional I	\$128.77	\$130.96
Analyst/Designer	\$94.57	\$96.18
CAD Technician/Graphic Artist	\$72.44	\$73.67
Support Staff/Accounting	\$71.48	\$72.70

All other terms and conditions remain the same.

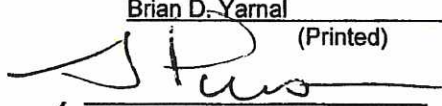
ACCEPTANCE:

BY:   
(Signature)

Regional Business Manager  
(Title)

Brian D. Yarnal  
(Printed)

4/17/2017  
(Date)

  
Cathy A. Muse, CPPO  
Director/County Purchasing Agent

**Steve Pierson, CPPB**  
**Contracts Manager**

DISTRIBUTION:

Department of Finance – Accounts Payable/e  
Dept. of Transportation - Robert Kuhns/e  
Dept. of Transportation - Leonard Wolfenstein/e  
Dept. of Transportation – Beverly Fereday/e

Contractor  
Contract Specialist: Cindy Joy  
Asst. Contract Spec. – Team 2

Department of Procurement & Material Management  
12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035-0013  
Website: [www.fairfaxcounty.gov/dpmm](http://www.fairfaxcounty.gov/dpmm)  
Phone 703-324-3201, TTY: 711, Fax: 703-324-3228