

TRANSPORTATION SAFETY COMMISSION  
Meeting Minutes – January 28, 2025

The Vienna Transportation Safety Commission (TSC) met in regular session on January 28, 2025 in the Vienna Town Hall Council Chambers, 127 Center Street S. Chairman Beth Eachus opened the meeting at 8:04 pm with the following members present: Vice Chairman Donna Smith and Commissioners Loginn Kapitan, Charlie Strunk, SallyJean Penna, Bets Thomas and Kate French. Commissioners Leonard Ignatowski and Ken Nahigian were absent, as well as Sgt. Gucwa, VPD. Andrew Jinks (DPW), and Jennifer Sigler, TSC Clerk, were also present.

**Approval of the November 26, 2024 Meeting Minutes**

Commissioner Strunk made a motion to approve the November 26, 2024, meeting minutes.

Vice Chairman Smith seconded the motion.

Motion carried unanimously 7 - 0 (two absences)

**DPW Report**

**Capital Bikeshare** - The Town has completed all the necessary design and documentation to proceed to the construction phase. VDOT has now finalized the contract documents on their end so once they complete the final environmental documents, the project can officially enter the construction phase. DPW anticipates the installation of the stations sometime within the next 6 months. The stations take time to fabricate, and some locations will need a concrete pad to be constructed before installation.

**Receipt of Petitions and Communications from the Public**

Thomas Aly, 1820 Prelude Drive, asked if there were plans to add more bikeshare stations after the initial stations have been installed. He suggested the CedarPark shopping center parking lot would be a good location since it is near the W&OD and the I66 crossings at Cedar Lane.

**BAC Report**

The BAC discussed Bike to Work Day, which is Thursday, May 15<sup>th</sup> this year. The first family bike ride is tentatively scheduled for Sunday, May 18<sup>th</sup>. As of this meeting, there has been no news regarding this year's Tour de Hunter Mill bike event.

**PAC Report**

The PAC discussed improving the communication to residents regarding snow removal from sidewalks and whether the Town should purchase more equipment to help with snow removal from designated sidewalks. Another topic of discussion was the flaking of some of the Robinson Trust sidewalks and what can be done about it.

**Reports of Commissioners**

Commissioner Thomas asked who is responsible for clearing snow from properties under construction.

Vice Chairman Smith is pleased with the new sidewalk at the intersection of Courthouse Road SW and Maple Avenue (near the Jiffy Lube).

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Commissioner Penna asked when the striping would be completed at the intersection of Tapawingo Road and Park Street SE.

Commissioner Kapitan thanked DPW for their efforts at removing snow from the streets.

**Report of the Chairman**

Chairman Eachus requested clarification on who is responsible for shoveling snow. She reiterated the PAC is willing to work with the Town with public awareness when it comes to snow events.

Commissioner Penna made a motion that the TSC supports the creation of a Sidewalk Shoveling Awareness Campaign, focusing on the positive aspects of sidewalk shoveling.

Commissiner Thomas seconded the motion.

Motion carried unanimously, 7 – 0.

**Adjourn – 8:30 pm**