



Town of Vienna

Meeting Agenda

Town Council Meeting

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Monday, June 5, 2023

8:00 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Invocation: Sharon Gower Miller, Town of Vienna Baha'i Community

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [23-3847](#) Acceptance of the Regular Council Meeting Minutes of May 15, 2023 and the Conference Session Minutes of April 17, 2023 and May 8, 2023.

Attachments: [1. Draft Meeting Minutes 5-15-2023](#)
[2. Draft Conference Session Minutes Revised \(4-17-2023\)](#)
[3. Draft Conference Session Minutes 5-8-2023](#)

3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

4. Reports/Presentations

- A. [23-3831](#) Stormwater Management Presentation

Attachments: [1. Vienna Council 2023 MS4 Permit Update - June 5, 2023](#)

- B. [23-3838](#) Pickleball Schedule Policy Review

Attachments: [1. Pickleball Policy Review 5.29.23](#)
[2. Vienna Police Report -Glyndon Park calls for Service Stats](#)

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor
- D. Proposals for Additional Items to the Agenda

E. Closed Session Report

- A. [23-3823](#) Closed Session Report

5. Consent Agenda

- A. [23-3826](#)

FY2024 funding of contracts issued by other jurisdictions.

Attachments:

- [1. Rideable Contracts - FY24 - May 16, 2023](#)
- [2. Rideable Contracts Extension & Approval of FY 24 Funding Consent Agenda -](#)
- [3. Regulatory Requirements for 23-3826 Agenda Items Rev - May 15, 2023](#)

- B. [23-3827](#)

FY 2024 funding and renewal of Town contracts.

Attachments:

- [1. Town Contracts FY 24 - May 16, 2023](#)
- [2. Table of Town Contracts FY 24 - May, 16, 2023](#)
- [3. Regulatory Requirements for 23-3827 Agenda Items Rev - May 16, 2023](#)

- C. [23-3825](#)

Request formal approval to increase FY2023 spending with PlanIT Geo for tree inventory

Attachments:

- [1. Regulatory Requirements for Agenda Items- PlanIT Geo increase spending - 6.5.23](#)
- [2. PlanIT GEO, Inc. Proposal](#)
- [3. Bid Tabulation](#)
- [4. Town of Vienna, VA - Tree Inventory Pricing](#)
- [5. 2023.05.04 TreePlotter Inventory App Quote SIGNED \\$19000](#)
- [6. 2023.02.01 Signed Contract PlanIT Geo - tree inventory](#)
- [8. RFP 23-16 Tree Inventory](#)
- [7. PO 20230398 B PlanIT Geo](#)
- [9. 2023.02.28 PlanIT Geo invoice \\$9600.00](#)
- [10. 2023.03.31 PlanIT Geo invoice \\$27435.00](#)
- [11. 2023.05.05 PlanIT Geo invoice \\$11622.00](#)
- [12. ARPA Reallocation 5-9](#)

- D. [23-3833](#)

Award a design contract to Urban, Ltd. for Park Street South Pedestrian Improvements as approved in 2023 ARPA Reallocation Plan.

Attachments:

- [1. Urban Proposal - Park Street South - March 14, 2023](#)
- [2. Location Map \(Exhibit A\) - Park Street South - March 14, 2023](#)
- [3. Notice to Award Design Contract - Park Street South - May 18, 2023](#)
- [4. Regulatory Requirements for 23-3833 Agenda Items Rev-May. 16, 2023](#)

- E. [23-3836](#) Request approval for spending \$329,715.98 with Arthur Construction Co., Inc. for construction of Robinson Trust Sidewalk Projects on Delano Drive, SE, and Orrin Street, SE.

Attachments:

- [1. Location Map - June 05, 2023](#)
- [2. Construction Estimate - Delano Dr - May 19, 2023](#)
- [3. Construction Estimate - Orrin St - May 22, 2023](#)
- [4. Notification Letters - May 22, 2023](#)
- [5. Regulatory Requirements for 23-3836 Agenda Items Rev - May. 16, 2023](#)
- [6. Arthur Construction - IFB 20-03 Signed Contract Renewal- March 30, 2022](#)

- F. [23-3830](#) Request to adopt 2024 Town Council meeting schedule for inclusion in the 2024 Town Calendar

Attachments:

- [DRAFT-2024-Monthly-Calendar-Council-rev 3](#)
[Regulatory Requirements for Agenda Items 06-05-2023Calendar Final](#)

- G. [23-3837](#) Request additional FY23 spending with Arthur Construction for roadway paving.

Attachments:

- [1. Projected Mill & Overlay List 2023 - May 15, 2023](#)
- [2. Arthur Construction IFB 22-05 Contract Renewal - April 1, 2022](#)
- [3. Regulatory Requirements for 23-3837 Agenda Items Rev - May. 16, 2023](#)

- H. [23-3834](#) Request approval for spending \$106,500 with Arthur Construction Co., Inc. for pedestrian improvements at the intersection of Church Street, NE, and Mill Street, NE, as approved in the 2022 CIP.

Attachments:

- [1. Estimate ACCI for Intersection of Church St NE and Mill St NE - April 19, 2023](#)
- [2. Regulatory Requirements for 23-3834 - Agenda Items Rev - May. 16, 2023](#)

6. Regular Business

- A. [23-3822](#) Appointment of Town Officials for Fiscal Year 2023-24

- C. [23-3756](#) Intent to Adopt Amendment to Polling Location Section 2-68 to reflect change in State Code requirement for Town Elections to occur at the polling places for the November General Elections.

Attachments:

- [Virginia Code Section 15.2-1400 Governing Bodies - Elections](#)
[PollingPlaceChange to Voting Locations Set by Ffax Board of Elections 2023](#)
[3. Public Notice - Notice of Intent to Adopt Town's polling locations](#)

- D.** [23-3780](#) Request formal approval to increase FY2023 spending with Ross Tree Expert Company, dba RTEC Treecare, for tree maintenance and removal
- Attachments: [1. Regulatory Requirements for Agenda Items- RTEC Treecare increase spending - 6.5.](#)
 [2. Bid Tabulation](#)
 [3. IFB 23-08 Tree Maintenance & Removal](#)
 [4. NEW PO 20230228](#)
 [5. RTEC treecare - Bid](#)
- E.** [23-3832](#) Vienna Annex Long-Term Use Study: Future of Existing Annex Building.
- Attachments: [1. Regulatory Requirements for Agenda Items- Future of Annex Building - 6.5.23](#)
 [2. Annex Renovation Option Drawings - June 5 2023](#)
 [3. Memo to Council - Annex Long Term Use Study - Future of the Existing Annex Buil](#)
 [4. Vienna Community Recreation Center Proposal-BK](#)
 [5. Preliminary Engagement Summary_20230418](#)
- F.** [23-3839](#) Request approval of additional spending with Kimmel Bogrette Architecture for a Business Planning & Operational Costs Study as part of the Annex Long Term Use Study
- Attachments: [1. Regulatory Requirements for Agenda Items- Annex Building - Operational Study - 6.](#)
 [2. Vienna Community Recreation Center Proposal-BK](#)
 [3. Kimmel Bogrette Price Proposal](#)
 [4. RFP 23-05 Annex Long-Term Use Study](#)
 [5. Notice of Intent to Award](#)
- G.** [23-3835](#) Request approval of placement of public art on Town-owned property.
- Attachments: [1. Regulatory Requirements for Agenda Items- Placement of Public Art on Town Prope](#)
 [2. VPAC-January-2023-presentation-010223.pptx](#)
 [3. Town Code Chapter 28 VIENNA PUBLIC ART COMMISSION](#)

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.