



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Agenda Town Council Meeting

Monday, February 26, 2024

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Invocation: Rabbi Jeff Saxe, Temple Rodef Shalom

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [24-4282](#) Acceptance of the Regular Council Meeting Minutes of January 29, 2024, February 5, 2024 and the Conference Session Minutes of February 5, 2024 and February 12, 2024

Attachments: [1 - Draft Meeting Minutes 1-29-2024](#)
[2 - Draft Meeting Minutes 2-5-2024](#)
[3 - Draft Conference Session Minutes 2-5-2024](#)
[4 - Draft Conference Session minutes 2-12-2024](#)

3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

4. Reports/Presentations

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor
- D. Proposals for Additional Items to the Agenda
- E. Closed Session Report

5. Consent Agenda - 7:45 p.m. - 7:55 p.m.

- A. [24-4244](#) Request approval of memorandum of understanding (MOU) between the Optimist Club of Greater Vienna and Town of Vienna for use of the Vienna Community Center parking lot for the 2024 Vienna Farmers Market

Attachments: [1. Regulatory Requirements for Agenda Items - Farmers Market MOU 2024](#)
[3. Letter to TOV re permission 2023-12-31](#)
[4. Farmers Market - parking and market designation map 2024](#)
[2. Vienna Farmers Market MOU 2024 final](#)

- B. [24-4280](#) Intent to Adopt proposed changes to Town Code §2-19 to reflect a change of the name "Conference Session" to "Work Session."

Attachments: [Amendment to Section 2-19 Conference Sessions DRAFT 12 28 2023](#)

- C. [24-4281](#) Intent to Adopt the Minor Amendments to the Town Code (Change Time of Council Meetings to 7:30 p.m.) and approve a resolution to set the start time for all regular Town Council Meetings to 7:30 p.m.

Attachments: [Amendment to Section 2-14 Date and time of regular meetings DRAFT 12 28 2023](#)

6. Regular Business

- A. [24-4268](#) 7:55 p.m. - 8:10 p.m. Consideration to Initiate Final Design of Robinson Trust Sidewalk Projects at Johnson Street, SW, Saint Andrews Drive, NE, Saint Bernard Drive, NE, Ridge Road, SW, and Frederick Street, SW.

Attachments: [1. Location Maps - February 26, 2024](#)
[2. Proposals From Urban - August 23, 2023](#)
[3. Eng Report- Johnson St SW - December 2023](#)
[4. Eng Report- Saint Andrew Dr NE - December 2023](#)
[5. Eng Report- Saint Bernard Dr NE - December 2023](#)
[6. Eng Report- Ridge Rd SW - December 2023](#)
[7. Eng Report- Frederick St SW - December 2023](#)
[8. Notification Letters - February 12, 2024](#)
[9. Regulatory Requirements for 24-4268 Agenda Items Rev - February 06, 2024](#)

- B. [24-4278](#) 8:10 p.m. - 8:25 p.m. Request approval of additional spending with Kimmel Bogrette Architecture as part of the Annex Long Term Use Study

Attachments:

- [1. Vienna Annex-KBA Recap Letter - 2.02.2024](#)
- [2. Town of Vienna Parks Master Plan Information 2023-06-23 Kimley-Horn](#)
- [3. Vienna Annex-KBA Fee Increase - 2.02.2024](#)
- [4. Kimley-Horn Park Master Plan Proposal - 1 of 2](#)
- [4. Kimley-Horn Park Master Plan Proposal - 2 of 2](#)
- [5. Business Planning Operations Study Proposal-Ballard King](#)
- [6. Kimmel Bogrette Price Proposal - 10.06.2022](#)
- [7. Vienna Annex Study KBA Slide Presentation - 2.12.2024](#)

- C. [24-4279](#) 8:25 p.m. - 8:40 p.m. Request to Direct the Town Clerk to advertise a Notice of Intent to Adopt Text Amendments Related to Preserving and Enhancing Tree Canopy in Chapters 17, 18 and 27

Attachments:

- [01 - Proposed Amendments to Tree Canopy Ordinance New Chapter DRAFT 01 25 202](#)
- [02 - TreeBoardAmendments Town Code Section 27-5 DRAFT Updated 01 25 2024 SD](#)
- [03 - Relevant State Code 961 961.1 10.1-1127](#)
- [04 - DPZ Memo and PP for 12-4-23 TC Discussion of Tree Code Amendments](#)
- [05- Written Testimony to PC on Trees](#)
- [06 - Public Hearing Comments on Proposed Amendments to Town Code Chapters 17 O](#)
- [07 - Written comments to TC - Tree Ordinance 2023](#)
- [08 - PC Recommendation to Town Council - Tree Ordinance](#)
- [09 - Regulatory Requirements](#)
- [Councilmember Anderson Comments on Draft Chapter 17](#)
- [Councilmember Brill Comments on Chapter 17](#)
- [Councilmember Springsteen Comments on Chapter 17 and Chapter 27](#)
- [Councilmember Anderson Comments on Draft Chapter 27 Changes](#)
- [Councilmember Brill Comments on Chapter 27 REVISED](#)

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.