



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Meeting Agenda Town Council Meeting

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Monday, April 8, 2024

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.  
South

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**Invocation: Reverend Brenda Burns, Vienna Assembly of God**

**Pledge of Allegiance to the Flag of the United States of America**

### 1. Roll Call

### 2. Acceptance of the Minutes:

- A. [24-4375](#) Acceptance of the Draft Conference Session Minutes of March 7, 2024, March 11, 2024 and the Draft Meeting Minutes of March 18, 2024

Attachments: [1. Draft Conference Session Minutes \(Strategic Plan\) 3-7-24](#)  
[2. Draft Conference Session minutes 3-11-24](#)  
[3. Draft Meeting Minutes 3-18-2024](#)

### 3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

### 4. 7:50 p.m. - 8:00 p.m. Reports/Presentations

- A. [24-4361](#) Proclamation for Steve, the Referee, Salyer
- B. [24-4373](#) Proclamation for International Dark Sky Week
- C. [24-4367](#) 2024 Arbor Day Proclamation
- D. [24-4374](#) Proclamation for Volunteer Recognition Day

A. Report and Inquiries of Council Members

B. Report of the Town Manager

C. Report of the Mayor

D. Proposals for Additional Items to the Agenda

E. Closed Session Report

## 5. Public Hearings

- B.**     [24-4368](#)           8:00 p.m. - 8:15 p.m. Public Hearing for 2024-25 Operating Budget
- Attachments:*        [1. Budget advertisement 2024](#)  
                              [2. Reg Require Budget Pub Hearing](#)
- A.**     [24-4364](#)           8:15 p.m. - 8:30 p.m. Public Hearing on FY2024-25 Water and Sewer Rates
- Attachments:*        [1. WS Advertisement 2024](#)  
                              [2. Sec.1-13. Schedule of public works fees 2024 - Red Line](#)  
                              [3. Sec.1-13. Schedule of public works fees 2024](#)  
                              [4. Reg Require WS Rate Pub Hearing](#)

## 6. Regular Business

- A.**     [24-4366](#)           8:30 p.m. - 9:00 p.m. Request to Direct the Town Clerk to advertise a Notice of Intent to Adopt Text Amendments Related to Preserving and Enhancing Tree Canopy in Chapters 17, 18 and 27 and creating a new Tree Advocacy Committee to replace the Tree Board.
- Attachments:*        [01 - Proposed Amendments to Tree Canopy Ordinance New Chapter DRAFT 01 25 202](#)  
                              [02 - TreeBoardAmendments Town Code Section 27-5 DRAFT Updated 01 25 2024 SD](#)  
                              [03 - Relevant State Code 961 961.1 10.1-1127](#)  
                              [04 - DPZ Memo and PP for 12-4-23 TC Discussion of Tree Code Amendments](#)  
                              [05- Written Testimony to PC on Trees](#)  
                              [06 - Public Hearing Comments on Proposed Amendments to Town Code Chapters 17 O](#)  
                              [07 - Written comments to TC - Tree Ordinance 2023](#)  
                              [08 - PC Recommendation to Town Council - Tree Ordinance](#)  
                              [09 - Regulatory Requirements](#)  
                              [10 - Works Session Comments on Councilmember Suggestions Chapter 17 \(1\)](#)  
                              [11 - Town Attorney Comments and Responses to Email from Chair of CSC 03 19 2024](#)
- B.**     [24-4363](#)           9:00 p.m. - 9:30 p.m. Request to Award a Design Contract to Whitman, Requardt & Associates, LLP, for Nutley Street Culvert Replacement.
- Attachments:*        [1. Nutley Street Culvert - WRA Finalization Proposal - January 23, 2024](#)  
                              [2. Citizen Meeting Notice - Nutley Street Culvert Replacement - March 25, 2024](#)  
                              [3. Nutley Drainage Project Addresses - April 08, 2024](#)  
                              [4. Regulatory Requirements for 24-4363 - Agenda Items Rev - March 18, 2024](#)

- C. [24-4362](#) 9:30 p.m. - 10:00 p.m. Request to Approve Design Contract for Ayr Hill Avenue, NW, Traffic Calming Improvements at the Lawyers Road Intersection

Attachments: [1. Ayr Hill at Lawyers Scope 22156-01 - RDA - FEBRUARY 16, 2024](#)  
[2. Ayr Hill and Lawyers Proposed Improvements Exhibit - January 2024](#)  
[3. Regulatory Requirements for 24-4362 Agenda Items Rev - March 18, 2024](#)

- D. [24-4365](#) 10:00 p.m. - 11:00 p.m. Continued Discussion (Part 2) of Potential Zoning Amendments, as Follow-Up to Code Create

Attachments: [01 - Follow-Up to Code Adoption - Remaining Pinned Items](#)  
[02 - Staff Memo and Table of Pinned Items Guidance at 02.12.24 work session](#)  
[03 - Regulatory Requirements for Agenda Item](#)

## 7. Meeting Adjournment

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*