



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Agenda Town Council Meeting

Monday, April 7, 2014

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127 Center
Street, South

Regular Meeting

Invocation: Rev. Laura Horton-Ludwig, Unitarian Universalist Congregation of Fairfax

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Approval of the Minutes: Regular Council Meeting of March 17, 2014, Work Session of March 10, 2014, and Budget Work Sessions of March 22 and 24, 2014.

3. Receipt of petitions and communications from the Public

4. Reports/Presentations

- A. Proclamation for Volunteer Recognition Day
- B. Report and Inquiries of Council Members
- C. Report of the Town Manager
- D. Report of the Mayor
- E. Proposals for Additional Items to the Agenda
- F. Closed Session

6. Appointment of Mayor

A. [13-210](#) Request to Appoint Mayor

Recommendation: "I move to appoint _____ as Mayor to fill the unexpired term of Mayor M. Jane Seeman, with said term to begin April 8, 2014 and expire on June 30, 2014."

Or

Other action deemed necessary by Council.

7. Public Hearings

- A. [13-219](#) Public Hearing on FY 2014-2015 Proposed Budget.

Recommendation: "I move to close the public hearing."

"I further move for the (approval/disapproval) of the Fiscal Year 2014-2015 Budget as presented, and that the Town Clerk be directed to advertise Notice of Intent to Adopt at the Council meeting of May 12, 2014, following the Town Council's consideration of the Real Estate Tax Rate.

Or

Other action deemed necessary by Council.

- B. [13-214](#) Public Hearing on a Proposed Ordinance to Amend the Vienna Town Code, Chapter 18, Zoning, Article 25, Site Plan Control Provisions, Section 18-251, Where Applicable and Section 18-252, Site Plan Specifications (Addition Of Minimum Tree Canopy Requirements For The Single-Family Detached Residential Zones).

Recommendation: "I move to close the Public Hearing."

"I further move for approval of the proposed ordinance to amend the Vienna Town Code, Chapter 18, Zoning, Article 25, Site Plan Control Provisions, Section 18-251, Where Applicable and Section 18-252, Site Plan Specifications through the addition of minimum tree canopy requirements for the single-family detached residential zones."

"I further move to direct the Town Clerk to place the ordinance amendment on the agenda of April 28, 2014 for adoption and to advertise Notice of Intent to Adopt."

OR

Other action deemed necessary by Council.

Attachments: [DRAFT Ordinance with PC changes](#)
[DRAFT Tree Planting Guidelines](#)
[DRAFT Town of Vienna Landscape Plans](#)
[MEMORANDUMsingleLotTrees20140407](#)

8. Regular Business

- A. [13-182](#) Request to award Beulah Road Phase II sidewalk design contract.
- Recommendation:** "I move to award a \$47,500 Beulah Road Sidewalk Phase II design contract to Rinker Design Associates through RFP 12-01 On-Call Engineering Services, account 388446-48801."
- Attachments:** [Beulah Road NE Phase II Maple to Church Location Map](#)
[RDA quote Buelah Road Phase II Sidewalk](#)
[TC design award notice letter 3-3-2014](#)
[Beulah Road NE Property Owners](#)
[TC design award notice letter 3-10-2014](#)
[TC design award notice letter 3-31-2014](#)
- B. [13-198](#) Request for approval of Cottage Street SW Sidewalk design contract.
- Recommendation:** "I move to award a \$58,000 Cottage Street SW Sidewalk design contract to Rinker Design Associates through RFP 12-01 On-Call Engineering Services, account 388437-48801."
- Attachments:** [Vienna On-Call Engineering Cottage SRTS Locust to Moore](#)
[SRTS VES Cottage Street Location Map](#)
[TC design award notice letter 4-7-2014](#)
[Cottage Street SW Sidewalk Mailing List - 2-25-2014](#)
- C. [13-178](#) Request acceptance of Maple Avenue traffic signal easements.
- Recommendation:** "I move to accept easements at 101 Maple Avenue East and 180 Maple Avenue West for the proposed traffic signal reconstruction project. I further move to authorize the Mayor or Vice Mayor to execute the documents and send a letter of thanks to the property owners."
- Attachments:** [Library Deed of Easement, signed by County](#)
[Fairfax Library easement plat, REVISED sealed](#)
[Deed of Dedication and Easement, 180 Maple Ave W, Vienna Shopping Center signed](#)
[180 Maple W Vienna Shopping Center, Sealed Plat Magraders](#)
- D. [13-217](#) Request to increase current Rice Tire Company contract.
- Recommendation:** "I move to approve the proposed increase of \$10,000.00 to BL 140115 with Donald B. Rice Tire Company from account number 10413-46031."
- Attachments:** [BL140115](#)
[Change to Primary](#)
[Council Approval](#)
[Notice of Award Feb 2009](#)
[Rice Renewal](#)
[Status 46031](#)

- E.** [13-212](#) Request approval to purchase sand for road treatment during inclement weather.
- Recommendation:** "I move to approve the purchase of 500 tons of sand from Gudelsky Materials in the amount of \$12,625.00 from account 10413-46015."
- Attachments:** [sand 022514](#)
 [sand emergency procurement](#)
- F.** [13-213](#) Request to increase the BPO with Superior Paving Corporation.
- Recommendation:** "I move to approve the increase to BPO 140006 with Superior Paving Corporation by \$3,000.00 for purchase of cold-mix asphalt."
- Attachments:** [Superior Paving Emergency Procurement](#)
 [Superior Paving Request for Waiver](#)
- G.** [13-220](#) Request to set a public hearing for Stormwater Management ordinance amendments.
- Recommendation:** "I move to set a Public Hearing Date on April 28, 2014 for the consideration of proposed ordinance amendments to amend Town Code, Chapter 1, General Provisions; Chapter 17, Article 2, Preliminary Plat; Chapter 18, Article 21.1, Chesapeake Bay Preservation Areas; and Chapter 23, Erosion and Siltation Control (more specifically for stormwater management ordinance amendments)."
- Attachments:** [Vienna Chapter 1 GENERAL PROVISIONS 12-22-13.docx](#)
 [Vienna Chapter 17 ARTICLE 2. PRELIMINARY PLAT.docx](#)
 [Vienna Chapter 18 ARTICLE 21.1. CHESAPEAKE BAY PRESERVATION AREA](#)
 [Vienna Chapter 23 EROSION AND SILTATION CONTROL 3-20-2014.docx](#)
- H.** [13-215](#) Recommend approval of Memorandum of Understanding (MOU) between the Town of Vienna and the Vienna Business Association for the 2014 Vienna Oktoberfest.
- Recommendation:** "I move for the (approval/disapproval) of a Memorandum of Understanding between the Town of Vienna and the Vienna Business Association for the 2014 Vienna Oktoberfest. I further move for the Mayor or Vice-Mayor to be authorized to execute the agreement on behalf of the Town."
- Or
- Other action deemed necessary by Council.
- Attachments:** [VBA - 2014 Oktoberfest Agreement DRAFT](#)
- I.** [13-216](#) Request For approval of MOU Between Vienna Little League and the Town of Vienna for the use of Yeonas Park During the 2014 July 4th fireworks display.
- Recommendation:** "I move for the (approval/disapproval) of the 2014 Memorandum of Understanding between the Vienna Little League and the Town for the use of Yeonas Park on July 4th, 2014. I further move that the Mayor or Vice Mayor be authorized to execute the agreement."
- Or
- Other action deemed necessary by Council.
- Attachments:** [2014 MOU for Southside Park Fireworks](#)

- J.** [13-211](#) Request for additional \$10,000 for tree and stump removal under IFB 13-14, Elswick & Elswick DBA Greentree.

Recommendation: "I move to approve an increase of \$10,000 in BL140085, tree and stump removal, issued to Elswick and Elswick DBA Greentree, from account number 10713-43307."

Or

Other action deemed necessary by Council.

Attachments: [IFB13-14, Tree Work](#)
 [Bid Tab IFB13-14](#)
 [Bid Tabulation and Summary IFB 13-14](#)

- K.** [13-177](#) Request approval of Town of Vienna telephone upgrade to Voice over Internet Protocol (VoIP).

Recommendation: "I move to (approve/disapprove) for the Town of Vienna to contract with Presidio Networked Solutions, an authorized Cisco reseller, under VASCUP Contract UCP-3491557JC for the sole purpose of installation of a Voice over Internet Protocol phone system and network infrastructure upgrades (NTE) \$198,538.14 from account number 300201 - 48803."

Or

Other action deemed necessary by Council.

Attachments: [Presidio VoIP Quote 11483702-02.pdf](#)
 [Vascup UCP-3491557JC.pdf](#)
 [Cisco Partner Document](#)
 [VoIP SOW_102400081 Vienna.pdf](#)
 [ADSOW 102400027.pdf](#)

9. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.