Town of Vienna

Meeting Agenda

Town Council Meeting

Charles A. Robinson Jr. Town Hall
127 Center Street South
Vienna VA, 22180

Monday, August 22, 2016 **8:00 PM** **Charles A. Robinson, Jr. Town Hall, 127 Center Street, South**

Regular Council Meeting

Invocation: Reverend John Giunta, MA, FRC, SI, and Interfaith Minister

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Approval of Minutes:

A. 16-209 Approval of the Minutes of the Regular Council Meeting of June 9, 2016 and July 11, 2016.

3. Receipt of petitions and communications from the Public

4. Reports/Presentations

A. 16-204 Proclamation for 9-11

B. 16-212 Proclamation for National Payroll Week 2016.

A. Report and Inquiries of Council Members

B. Report of the Town Manager

C. Report of the Mayor

D. Proposals for Additional Items to the Agenda

E. Closed Session

5. Public Hearings

A. 16-213 Public Hearing for 120 Church Street NE Alley Vacation. APPLICATION AND REQUEST FOR VACATION HAS BEEN WITHDRAWN

Attachments:
Survey and Legal Description of Alley between Dominion and Center
Plat of Alleyway_15' and Consolidation_120 Church Street
120 Church alley vacation application and reciept
Appraisal Report_120Church Street_Alleyway
Deed of Consolidation_120 Church Street NE
Metes_and_Bounds Descriptions_113A_111A_113 and 15Ft Alley
Offer Letter April 2016
November 5, 2012 Council Agenda & Report
Church St alley address list for Council April 2016
Staats alley vacation Council notice letter 4-29-2016

6. Regular Business

A. 16-197 Council to consider allowing continued use of temporary classroom trailers at Louise Archer Elementary School, 324 Nutley Street NW, located on 8.12 acres of land on the west side of Nutley Street NW in the block between its intersection with Knoll and Orchard streets.

Attachments:
FCSB-Louise Archer ES-2016.07.08 Letter to BZA Members_61300856_3
10-Year CIP Forecast
FCSB-Louise Archer-Application for Public Use Trailer_61027333_1
FCSB-Louise Archer ES-Site Plan Dated 2016.05.18 (Filed with Application)_6104304
Louise Archer ES - SOJ-c

B. 16-195 Award contract for Town Hall flooring improvements.

Attachments:
Floor plan for work in 2016 (2)
First floor lobby Porcelain tile Proposal - 7-28-16-
Second floor lobby Porcelain tile Proposal 7-28-16
PWC Flooring 16092BA4 Contract

C. 16-196 Intent to adopt proposed amendments to Section 1-12 of the Town Code to increase Planning and Zoning Development Review Fees.

Attachments:
Fee comparision_update
Sec._1_12.___Schedule_of_planning_and_zoning_fees.

D. 16-200 Request approval of a revised MOU between the Town of Vienna and Vienna Business Association for 2016 Oktoberfest.

Attachments:
VBA - 2016 Oktoberfest Agreement REVISED - FINAL

E. 16-201 Request approval of an MOU between the Town of Vienna and Vienna Business Association for First Night Vienna 2016-17

Attachments: Town and VBA - 2016 First Night Agreement - FINAL

F. 16-187 Request approval to purchase a bobcat with snow blower for snow removal from sidewalks

Attachments: BobcatQuote24957D025011
Acceptance Agreement
Amendment1
Bid Invite
Revised Notice of Award

G. 16-206 Increase funds for Follin Lane Construction Contract with Jeffery Stack, Inc. IFB 16-02.

Attachments: Additonal Costs

H. 16-203 Request to increase funds for IFB 14-15 UPC 103593 - Train Station Sidewalk project

Attachments: IFB 14-15 UPC 103593 Train Station CO Approved 5-8-15
IFB 14-15 Bid Summary and Tabulation

I. 16-202 Request to increase funds for IFB 14-22 UPC 103851 - Traffic Signals Rebuilds

Attachments: Traffic Lights CO #1 approved UPC 103851
Traffic Lights CO #2 approved UPC 103851
IFB 14-22

J. 16-198 Request approval to spend $22,179 to replace DPW Vehicle #40 within the VRP

Attachments: Acceptance_and_Award_102811-NAF
National_Auto_Fleet_102811-NAF_NJPA_Contract_Renewal_2016
NJPA_Quote7755
Reccomendation#40

K. 16-194 Approve Ninovan and Talahi Roads SE Drainage Improvements Design Contract.

Attachments: 16-087.R1
Ninovan and Talahi drainage mailing labels
Talahi surveyor notice letter 6-29-16
Ninovan and Talahi Drainage MAP
Urban PO 20170063

L. 16-188 Award On-Call Water Main & Appurtenances Improvement Contract to E.E. Lyons Construction Co., Inc.

Attachments: IFB 16-19 Summary Report and Award Recommendation
IFB 16-19 Cost Estimate 2016-07-18
IFB16-19FINAL

M. 16-190 Request Approval to Publish Annual Report of Delinquent Real Estate Properties as of June 30, 2016.

Attachments: 2016 Deliquent Tax Annual Report
Certification delinquent report 6-30-15
2016 under 5 dollars

N. 16-192 Renewal of Annual Audit Contract with Robinson, Farmer, Cox Associates PLLC

Attachments: RFP15-04FINAL

O. 16-193 Request expenditure for temporary experienced accounting staff from Robert Half/Accountemps Company

Attachments: ACCOUNTEMPS WAIVER
Accountemps_Robert Half Backup 2016

P. 16-199 Contract Renewal for Munis Financial Software Support

Attachments: Tyler Maintenance waiver-sole source
Tyler Maintenance Contract Clause

Q. 16-205 Munis Project Funding Request to Address Corrections and Modifications

Attachments: Additional Munis Costs v2.pdf
Munis item 16-205 v2.docx

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.