



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Meeting Agenda Town Council Meeting

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Monday, September 17, 2018

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127 Center  
Street, South

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**Invocation: Reverend Brenda Burns, Vienna Assembly of God**

**Pledge of Allegiance to the Flag of the United States of America**

**1. Roll Call**

**2. Approval of the Minutes:**

- A. [18-1019](#) Approval of the Regular Council Meeting Minutes of August 20, 2018, the Work Session Minutes of August 20, 2018 and the Work Session Minutes of September 4, 2018.

**3. Receipt of petitions and communications from the Public that is not on the Agenda.  
(Limited to 5 minutes per issue and no formal action can be taken this evening)**

**4. Reports/Presentations**

- A. [18-1013](#) JMHS Sports Recognition Presentation
- B. [18-950](#) Proclamation for Vienna Wireless Society Amateur Radio Week.
- C. [18-994](#) Proclamation for Town of Vienna Employee Appreciation Week

***Attachments:*** [Proclamation - Town of Vienna Employee Appreciation Week-2018](#)

- D. [18-1018](#) Proclamation for 9-11 Commemoration

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor
- D. Proposals for Additional Items to the Agenda
- E. Closed Session

## 5. Public Hearings

- A. [18-1014](#) Joint public hearing with Planning Commission and Town Council on the temporary suspension of the Maple Avenue Commercial (MAC) Zone for a period of time between 120 and 270 days for staff to develop design guidelines.

Attachments: [Proposed Timeline for MAC Design Guidelines](#)  
[MAC Suspension of Ordinance 18-95.1](#)

- B. [18-1012](#) Public hearing to consider Planning Commission recommendations on proposed text amendments to Article 13.1. - MAC Maple Avenue Commercial Zone Regulations, Sec. 18-95.1. - Statement of Purpose and Intent, Sec. 18-95.3. - Procedure for MAC Zone Designation, Sec. 18-95.4. - Permitted uses, Sec. 18-95.9. - Height limit, Sec. 18-95.14. - Site Development Standards of Chapter 18 of the Vienna Town Code.

Attachments: [TC STAFF REPORT - 8-20-2018 - MAC AMENDMENTS](#)  
[Dwelling Units per Acre 6-22-18](#)  
[MAC Comparable Mixed-Use Projects](#)  
[Proposed MAC Text Amendments - Summary of Public Hearing Comments](#)  
[Planning Commission - 7-30-18](#)

## 6. Regular Business

- A. [18-998](#) Request modification of requirements for required parking associated with restaurant use at 133 Maple Avenue East

Attachments: [PC STAFF REPORT - 8-08-2018 - 133 MAPLE AVE EAST MODIFICATION OF RE](#)  
[PC Memo to TC on Parking Modification for Restaurant at 133 Maple Ave East](#)  
[133 Maple Avenue East Site Plan Set](#)  
[Modification Request Letter](#)  
[133 Maple Ave East - Board of Directors Approval - 7-24-2018](#)  
[Modification of Requirements Application](#)

- B. [18-997](#) Request approval of final plat for Malcolm Road subdivision located at 424 and 440 Malcolm Road NW

Attachments: [PC Staff Report - Malcolm Road Subdivision - 8-21-2018](#)  
[Malcolm Road Subdivision Plan Set](#)  
[Malcolm Road Subdivision Plat](#)  
[DPW Memo - Malcolm Road Subdivision](#)

- C. [18-1003](#) Intent to adopt ordinance amendment to Section 18-4 - Definitions - Finished Lot Grade under Article 2 of Chapter 18 of the Vienna Town Code as recommended by staff, the Planning Commission, and Town Council.
- Attachments:* [Sec. 18-4. Definitions - Finished Lot Grade Text Amendment - Clean Version](#)  
[TC STAFF REPORT - 8-20-2018 - FINISHED LOT GRADE DEFINITION](#)  
[PC Memo to TC on Finished Lot Grade Definition](#)
- D. [18-946](#) Request approval of MOU between the Town of Vienna and Vienna Business Association for 2018 Oktoberfest.
- Attachments:* [VBA - 2018 Oktoberfest Agreement final](#)
- E. [18-966](#) Request approval of MOU with Vienna Little League to accept funds for preliminary engineering analysis for possible improvements to Southside Park
- Attachments:* [Southside Park Field Improvements - Scope of Work 5-8-2018 revised](#)  
[Southside Park Field Improvements - diagram proposal](#)  
[18-500.R1 9-4-18](#)  
[Gorove Slade South side Park 08.30.2018](#)  
[WSSI South Side Park Revised Proposal](#)  
[MOUandAgreementViennaLittleLeagueSouthsideFieldRenovation 09 12 2018](#)
- F. [18-986](#) 2019 Town Council Meeting Resolution for its Schedule and Calendar
- Attachments:* [2019 working calendar](#)
- G. [18-1002](#) Request approval to increase spending and extend project area for Glyndon Street Improvements Design Construction
- Attachments:* [17-667 Work Order Revised](#)  
[Extended Area Exhibit](#)  
[RFP 19-01 - URBAN](#)  
[PO 20180313](#)
- H. [18-967](#) Award contract with Urban Ltd. to prepare a preliminary engineering analysis for a possible Southside Park renovation.
- Attachments:* [Southside Park Field Improvements - Scope of Work 5-8-2018 revised](#)  
[Southside Park Field Improvements - diagram proposal](#)  
[18-500.R1 9-4-18](#)  
[Gorove Slade South side Park 08.30.2018](#)  
[WSSI South Side Park Revised Proposal](#)
- I. [18-1000](#) Request approval for FY19 spending with Water Works Supply
- Attachments:* [IFB 17-13 - Waterworks Supply](#)

- J.**     [18-1005](#)     Request approval of vehicle purchases within the Vehicle Replacement Program for FY19
- Attachments:**     [MEMO, QUOTE & CONTRACT - Jetter](#)  
                          [MEMO, QUOTE & CONTRACT - VRP #82 - Pickup](#)  
                          [MEMO, QUOTE & CONTRACT Motorcycles](#)
- K.**     [18-1008](#)     Award Town Hall BMP Parking Lot Improvements, IFB 19-04
- Attachments:**     [IFB 19-04 Summary for Council Agenda](#)  
                          [Addendum1IFB19-04](#)  
                          [Addendum2IFB19-04](#)  
                          [IFB19-04FINAL](#)
- L.**     [18-1001](#)     320 Nutley St SW Performance Bond Extension Request
- Attachments:**     [Extension letter](#)  
                          [Subdivision Performance Agreement](#)
- M.**     [18-1004](#)     Request approval for payment not to exceed \$82,156 to Tyler Technologies for the standard software maintenance agreement.
- Attachments:**     [SSMA Tyler -New World](#)  
                          [Sole Source New World](#)  
                          [Waiver New World](#)
- N.**     [18-1009](#)     Request approval to fund joint feasibility study to redesign Patrick Henry Library with Fairfax County
- Attachments:**     [Email on status 1-24-18](#)  
                          [Patrick Henry public partnership](#)  
                          [Letter of Agreement PH Library\\_Signed](#)

## 7. Meeting Adjournment

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*