



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Meeting Agenda Town Council Meeting

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Monday, December 9, 2019

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127 Center  
Street, South

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### Regular Meeting

#### Invocation: Bahai's of the Town of Vienna

#### Pledge of Allegiance to the Flag of the United States of America

#### 1. Roll Call

#### 2. Approval of the Minutes:

- A. [19-1494](#) Approval of the Work Session Minutes of September 9, 2019, September 23, 2019, October 9, 2019, October 22, 2019, May 20, 2019 and the Special Meeting of May 20, 2019.

**Attachments:** [Draft Work Session Minutes 9-9-19](#)  
[Draft Work Session Minutes 9-23-19](#)  
[Draft Work session Minutes May 20, 2019](#)  
[Draft Work Session Minutes 10-9-19](#)  
[Draft Special Meeting Minutes - 5-20-19](#)  
[Draft Work Session Minutes 10-22-19](#)

#### 3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 5 minutes per issue and no formal action can be taken this evening)

#### 4. Reports/Presentations

- A. [19-1519](#) Presentation of 2019 Comprehensive Annual Financial Report (CAFR)

**Attachments:** [Regulatory Requirements for Agenda Items- CAFR](#)

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor

D. Proposals for Additional Items to the Agenda

E. Closed Session

## 5. Public Hearings

A. [19-1516](#) Public hearing for issuance of 2020 bond

Attachments: [Regulatory Requirements for Agenda Items- Bond public hearing](#)  
[Active 122930976\\_3\\_Vienna 2019 - Ordinance Public Hearing](#)  
[project listing 2020](#)

## 6. Consent Agenda

A. [19-1472](#) Request award of RFP 20-04 for \$43,500 with Affordable Lawn Sprinklers for installation of an irrigation system at the community center

Attachments: [Regulatory Requirements for Agenda Items - VCC Irrigation 12.9.19](#)  
[RFP 20-04 Summary for Agenda](#)  
[Addendum1RFP20-04](#)  
[RFP20-04FINAL](#)  
[RFP 20-04 Proposal Pricing Sheet](#)

B. [19-1502](#) Request approval of vehicle purchases within the Vehicle Replacement Program for FY20

Attachments: [63\\_F450\\_4X4](#)  
[96\\_F250\\_4X4](#)  
[Regulatory Requirements for Agenda Items Rev 081519 \(002\)](#)  
[IFB1952 SOLICITATION](#)  
[IFB1953 SOLICITATION](#)

C. [19-1498](#) Request to include GIS module for previously awarded idtPlans plan review software

Attachments: [Regulatory Requirements for idtPlans GIS Module](#)  
[Estimate 1112 from IDT Plans LLC](#)

D. [19-1504](#) Request CIP funding for milling and paving projects

Attachments: [IFB 20-03 ARTHUR CONCRETE](#)  
[IFB 20-03 Summary and Bid Tab](#)  
[IFB20-03FINAL](#)  
[Regulatory Requirements for Agenda Items Rev 081519 \(002\)](#)  
[Proposed contractual asphalt 19-20](#)

**E.**     [19-1525](#)

Acceptance of Byrne/JAG Law Enforcement Equipment Grant

**Attachments:**

[Byrne grant award](#)

[Byrne Grant Conditions](#)

[Updated grant App](#)

[Regulatory Requirements for Agenda Items- Byrne grant](#)

**7. Regular Business****A.**     [19-1521](#)

Request approval of Transportation Safety Commission (TSC) motion on revised guidelines for the Pedestrian Advisory Committee (PAC) and the Bicycle Advisory Committee (BAC).

**Attachments:**

[BAC Operating Guidelines- Final wSDB Edits 06 05 2019](#)

[PEDESTRIAN ADVISORY COMMITTEE original with edits](#)

[BAC Operating Guidelines 102919](#)

[PAC Operating Guidelines 102919](#)

[TSC Motion on PAC and BAC 102919](#)

[Regulatory Requirements for Agenda Items Rev 081519 \(002\)](#)

**B.**     [19-1505](#)

Request approval of Transportation Safety Commission-recommended Shared Mobility Devices (SMDs) pilot program

**Attachments:**

[Regulatory Requirements for Agenda Items Rev 081519 \(002\)](#)

[TSC Motion on SMD Pilot 120419 Final](#)

[SMD MOA\\_2019-11-26](#)

[SMD Permit Application\\_2019-11-26](#)

[SMD Pilot Summary\\_2019-11-26](#)

**C.**     [19-1503](#)

Award RFP 20-03, Maple Avenue Utility Undergrounding Feasibility Study, to Rinker Design.

**Attachments:**

[Vienna Maple St feasibility proposal 2019-10-22](#)

[Addendum1RFP20-03](#)

[RFP 20-03 Summary for Agenda](#)

[RFP20-03FINAL](#)

[Regulatory Requirements for Agenda Items Rev 081519 \(002\)](#)

**D.**     [19-1514](#)

Request approval to rename Northside Park to Northside Park - Maud Robinson Wildlife Preserve.

**Attachments:**

[Regulatory Requirements for Agenda Items- Renaming Northside Park 12.9.19](#)

[Bob McCahill email 11.23.19](#)

- E. [19-1523](#) Approve purchase of real property located at 124 Courthouse Road SW
- Attachments: [Regulatory Requirements for Agenda Items- Regular procur Robinson](#)  
[124 Courthouse Rd SW map](#)  
[McGuire Group auction site](#)  
[Purchase Contract](#)  
[Terms and Conditions of The Auction Sale \(124 Courthouse Rd. SW\).docx](#)
- F. [19-1515](#) Request to set a public hearing for January 27, 2020 regarding proposed amendments to proffered conditions for 374 to 380 Maple Avenue W and to refer this matter to the Planning Commission for a recommendation.
- Attachments: [Regulatory Requirements for Agenda Items - Public Hearing to Accept Amended Proffe](#)  
[State Code Sections 15.2-2302 and 15.2-2204](#)
- G. [19-1491](#) Request to set a public hearing for February 3, 2020 to amend the Comprehensive Plan as it relates to Town-owned properties at 114 Locust Street SW and 440 Beulah Road NE and refer the matter to the Planning Commission for consideration.
- Attachments: [440 Beulah Rd NE Context Map](#)  
[114 Locust St SW Context Map](#)  
[Town Comprehensive Plan - 2015 Update - Chapter 3 - Land Use - Future Land Use Pl](#)  
[Town Comprehensive Plan 2015 Update](#)  
[Regulatory Requirements for Agenda Items - Public Hearing to Amend Comp Plan](#)
- H. [19-1526](#) Proposal for Transparency and Accountability in Management of Town Right Of Way
- Attachments: [May 9 2016 Chick-fil-A \(December 9, 2019 TC Meeting Majdi\)](#)  
[BAR April 18 2019 Wawa \(December 9, 2019 TC Meeting Majdi\)](#)  
[ALLEY Vacation and Abandoment Proceedure 8-7-2012\\_201402111402058873 \(Dece](#)  
[Agenda cover sheet 6-17-19](#)
- I. [19-1527](#) Motion by Councilmember Potter for comprehensive reorganization and update of Subdivision and Zoning Ordinances, Chapters 17 and 18 of Town Code

## 8. Meeting Adjournment

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*