Town of Vienna

Meeting Agenda

Town Council Meeting

Charles A. Robinson Jr. Town Hall
127 Center Street South
Vienna VA, 22180

Monday, July 6, 2020 **8:00 PM** **Charles A. Robinson, Jr. Town Hall, 127 Center Street, South**

Regular Meeting

1. Roll Call

2. Resolution for Continuity of Government

A. 20-1785 Resolution for Continuity of Government

Attachments: Resolution - Continuity of Government 6-15-2020

3. Approval of the Minutes:

A. 20-1787 Acceptance of the Regular Council Meeting Minutes of June 15, 2020 and the Work Session minutes of June 8, 2020.

Attachments: Draft Meeting Minutes 6-15-2020

Draft Work Session minutes 6-8-2020

4. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 5 minutes per issue and no formal action can be taken this evening)

Mayor's Response to June 15, 2020 Petition

5. Closed Session

6. Consent Agenda

A. 20-1776 Increase Appropriation for Supplemental Legal Services

Attachments: Town Attorney 2020

B. 20-1773 Request additional FY20 spending with Broad Run Recycling

Attachments: IFB 20-08 - Broad Run

PO 20200300 - Broad Run Recycling

Regulatory Requirements for Agenda Items Rev 081519 (002)

C. 20-1752 Request appropriation for annual audit contract with Robinson Farmer Cox Associates

Attachments:
- Professional Auditing Services Non-binding cost proposal
- Request for Auditing Services - Proposal
- Regulatory Requirements for Agenda Items- Regular procurement over $30000 Audit

D. 20-1771 Renewal of maintenance agreement with Tyler Technologies

Attachments:
- Annual Renewal Tyler Technologies
- Regulatory Requirements for Agenda Items- Regular procurement over $30000 Audit T
- Tyler 2021 Maintenance costs
- REQUEST-for-WAIVER.doc
- Request_for_Waiver_Review_and_Approval tyler

7.. Regular Business

A. 20-1673 Award RFP 20-05 - Clarify, Simplify, Reorganize, and Update the Subdivision and Zoning Ordinances - to Calfee Zoning

Attachments:
- Summary for Award RFP 20-05
- Evaluation Results 2 RFP 20-05
- Memo to Vienna, VA - Scope and Budget v 4 (4832-1308-5114)
- Vienna, VA Proposal
- YARD - Engagement Toolkit For Spatial Distance
- Venable - Biographies
- RFP20-05FINAL
- Addendum1RFP20-05
- Regulatory Requirements for Agenda Items - Zoning Contract Award
- CLA Questions Regarding Calfee Proposal - Staff Response wSDB Review 07 02 2020

B. 20-1774 Request for approval of a wall waiver,a modification of requirement, a landscape plan for a CubeSmart self-storage facility located at 223-241 Mill Street NE

Attachments:
223-241 Mill Street NE Self Storage - TC Staff Report
223-241 Mill Street NE Self Storage - Applicant Waiver and Modifications Request Let
223-241 Mill Street NE Self Storage - Landscape Plan
223-241 Mill Street NE Self Storage - Site Plan Set
223-241 Mill Street NE Self Storage - Staff PowerPoint
223-241 Mill Street NE Self Storage - Renderings
223-241 Mill Street NE Self Storage Regulatory Requirements
223-241 Mill Street NE Self Storage - Planning Commission Memo
BAR 2020.06.25 - BAR Recommendations for 223 Mill Street Landscape Plan

C. 20-1781 Referral to the Planning Commission of proposed amendments relating to Chapter 18 - Zoning, Article 19. - Nameplates and Signs, Sec. 18-185. - Special regulations for certain uses and signs, Subsection E. *Temporary signs* and other related amendments under Article 19 based on the model sign ordinance prepared by the Local Government Attorney's Association of Virginia, and the setting of a public hearing for September 14, 2020, to consider proposed amendments to Chapter 18-Zoning, Article 19, related to signs.

Attachments:
LGA AD HOC COMMITTEE MODEL SIGN ORDINANCE ver 3a
Regulatory Requirements for Agenda Items - Public Hearing Temporary Signs

D. 20-1758

The Vienna Police Department requests approval to ride Virginia state contract E194-77910 to purchase new in-car radar units for all patrol vehicles (11) and new Lidar handheld ProLaser units (10) from Kustom Signal, Inc., for a cost not to exceed $51,202.

Body

EXPLANATION AND SUMMARY:

In October 2019, the Town was awarded $51,000 through a grant from the Virginia Department of Criminal Justice Services for purchase of new in-car and handheld speed enforcement equipment. This is a reimbursement grant so the purchase will take place for the amount of $51,202, and the Town will be reimbursed $51,000. The difference will be funded from federal seized asset funds.

Strategic Plan Initiative: *Vienna is a safe community.*

Departmental Recommendation: Police Department recommends approval.

Finance Recommendation: Recommend approval.

Purchasing Recommendation: Recommend approval.

Town Attorney Recommendation: The Town may approve expenditure of funds and riding the state contract for the proposed purchase of radar and Lidar units or solicit bids in the discretion of Town Council.

Town Manager's Recommendation: I recommend the Town Council authorize the Police Department to ride a Virginia state contract, to purchases 11 in-car radar units and 10 handheld Lidar units, as presented.

Cost and Financing: $51,202
Account Number: 100-103-1033-13390-48300
Decision Needed by This date: July 6, 2020

PROPOSED/SUGGESTED MOTION

Attachments:

DCJS Grant

Kustom Signal Quotation

State Contract

Regulatory Requirements for Agenda Items- Regular procurement over $30,000

E. 20-1778

The Police Department will present options for the plaza design of the planned police facility.

Attachments: 2020.07.06 VPD_Town Council-v2

Regulatory Requirements for Agenda Items-Plaza

F. 20-1780 Resolution to Issue Vehicle and Equipment Replacement Financing For FY 2020-21

Attachments: Regulatory Requirements for Agenda - cap lease

Active_132166853_1_Vienna 2020 Lease - Ordinance (Invitation for Bids)

Attachment A 2021

G. 20-1777 Award a design contract to Wood Environment & Infrastructure Solutions for Bear Branch - Southside Park Stream Restoration Project

Attachments: Bear Branch - Southside Park Map with property notifications

Citizen Meeting Notice - Council Design Package - 20190619

RFP20-06FINAL1-merged

Summary for Award RFP 20-06

Wood Town of Vienna Bear Branch Stream Restoration Proposal Revised 6-11-20

Regulatory Requirements for Agenda Items Rev 081519 (002)

H. 20-1742 Request approval of spending of CARES Act funds for procurement of network upgrades to improve information technology infrastructure security and performance

Attachments: TownofVienna_PANPA32200GSA

GSA GS-35F-0119Y

I. 20-1761

Using CARES funds, the Vienna Police Department requests approval to purchase a 2019 Ford transit van outfitted with a prisoner insert and emergency equipment at a cost not to exceed $60,000.

Attachments: AAAQ11030(1)

Executed Amendment 1 IFB 17-15

IFB 17-15 Bid

Regulatory Requirements for Agenda Items- Fillable

J. 20-1782 Rollover of Federal CARES Act Funding

Attachments: Regulatory Requirements for Agenda - CARES Carryforwards

Summary Roll Fwd

By Account #

K. 20-1783 Set a public hearing for August 31 to amend the 2019-20 budget related to federal CARES Act spending

Attachments: 1 Regulatory Requirements for Agenda Items- Budget amend

By Acct # 19-20

L. 20-1784 Set a public hearing for August 31 to amend the 2020-21 budget related to federal CARES Act spending

Attachments: Regulatory Requirements for Agenda Items- Budget 2021

Granicus roll forward

By Acct # 20-21

M. 20-1786 Approve CARES funding certification, including a $1 million appropriation to the RISE grant program

Attachments: Regulatory Requirements for Agenda Items- CARES MOU

Town of Vienna Subaward Agreement_7_2_2020

8. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.