



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Meeting Agenda Town Council Meeting

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Monday, September 26, 2022

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127 Center  
Street, South

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**Invocation: Reverend Connie Jordan-Haas, Vienna Presbyterian Church**

**Pledge of Allegiance to the Flag of the United States of America**

### 1. Roll Call

### 2. Acceptance of the Minutes:

- A. [22-3384](#) Acceptance of the Regular Meeting Minutes and Conference Session Minutes of September 12, 2022

Attachments: [1. Draft Meeting Minutes 9-12-2022](#)  
[2. Draft Conference Session Minutes 9-12-2022](#)

### 3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

### 4. Reports/Presentations

- A. [22-3345](#) Honoring and Recognizing Business Employees
- B. [22-3362](#) Presentation of GFOA's Distinguished Budget Award

Attachments: [GFOA Budget Certificate 2023](#)

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor
- D. Proposals for Additional Items to the Agenda
- E. Closed Session

### 5. Public Hearings

- A. [22-3364](#) Public Hearing for Supplemental Adjustment to the 2022-23 General Fund Budget

Attachments: [1. Carry forwards to Council 9-26](#)  
[2. Writeups](#)  
[3. Regulatory Requirements - Carry forward public hearing](#)

## 6. Consent Agenda

- A. [22-3339](#) Request approval with Presidio for the procurement of additional speakers and hardware to support extended use of the intercom system with the Town of Vienna VOIP system. Approved by Council January 24, 2022 Phase 1 ARPA funding.

Attachments: [1 - VCC Speaker Locations for PA System](#)  
[2 - Presidio Quote and Statement of Work](#)  
[3 - VASCUP Contract 7365172JC\\_CSS](#)  
[4 - TOV Regulatory Requirements for Council Intercom](#)  
[5 - 3.10.22 FINAL ARPA Funds request form](#)

- B. [22-3360](#) Request approval for spending \$1,250,000 with Crown Construction Service, Inc. for water main improvements within the Town's water service area. Approved by Council January 24, 2022 Phase 1 ARPA funding.

Attachments: [1. Proposed Water Capital Projects Sept 2022](#)  
[2. Completed Water Capital Projects Sept 2022](#)  
[3. ARPA Approval Funds request form Crown Construction](#)  
[4. Regulatory Requirements for Agenda Items 22-3360 Rev 090622](#)

- C. [22-3366](#) Parkwood Oaks Performance Bond reduction request. Subdivision approved December 7, 2020 - no associated funding

Attachments: [1. Parkwood Oaks Performance Bond Reduction](#)  
[2. Subdivision Bond Estimate & Letter of Credit - Parkwood Oaks](#)  
[3. Regulatory Requirements for Agenda Items 22-3366 Rev 090622](#)

## 7. Regular Business

- A. [22-3357](#) Consideration of request to modify conditions of approved site plan for White Oak Tower, located at 301 Maple Ave. W, so as to remove the existing limitation on the amount of medical office, related to parking.

**Attachments:**

- [01 - STAFF REPORT -301 Maple Ave W - White Oak Tower](#)
- [02 - Staff Presentation](#)
- [03 - Application and Authorization](#)
- [04 - Letter Requesting Modifications](#)
- [05 - Parking Utilization Summary - March - April 2022](#)
- [06 - Offices Survey 3.31.2022](#)
- [07 - Historic Aerials - 2003 - 2022](#)
- [08 - Minutes - Town Council Meeting - March 21, 2022](#)
- [09 - 2005 Approved Site Plan](#)
- [10 - Minutes from 2005 Town Council and Planning Commission meetings](#)
- [11 -White Oak Tower Medical Use Occupancy Chart](#)
- [12 - Relevant Code Sections](#)
- [13 - Planning Commission Chair Memo-WhiteOakTower-TC\\_08-24-22](#)
- [14 - Regulatory Requirements for Agenda Items](#)

- B. [22-3346](#) Request Approval for Spending with Capital Building Services, Inc. for cleaning services at Town-owned buildings. General Fund Budget Item

**Attachments:**

- [1. Capital Building Services Proposal Town Hall](#)
- [2. Capital Building Services Proposal Northside](#)
- [3. Capital Building Services Proposal Police](#)
- [4. Fairfax County Contract\\_4400011439\\_Acceptance Agreement](#)
- [5. Fairfax County Contract\\_RFP 2000003507](#)
- [6. Regulatory Requirements for Agenda Items 22-3346 Rev 082222](#)

- C. [22-3358](#) Award a Design Contract to Whitman, Requardt & Associates, LLP, for Moore Avenue SE Drainage Improvements. Approved in 2022 CIP

**Attachments:**

- [1. Citizen Meeting Notice - Council Design Package - 20220830](#)
- [2. WRA Moore Avenue SE Drainage Improvements Design Services Scope and Fee](#)
- [3. Moore Ave SE - Mailing List Upd 20220830](#)
- [4. Moore Ave Vicinity Map](#)
- [5. Regulatory Requirements for Agenda Items 22-3358 Rev 083122](#)

- D. [22-3359](#) Award a Design Contract to Whitman, Requardt & Associates, LLP, for Manvell Road SE Drainage Improvements. Approved in 2022 CIP

Attachments:

- [1. Citizen Meeting Notice - Council Design Package 22-3359 - 20220830](#)
- [2. WRA Manvell Road SE Drainage Improvements Design Services Scope and Fee](#)
- [3. Manvell Rd Vicinity Map](#)
- [4. Manvell Rd SE - Mailing List 22-3359 Upd 20220830](#)
- [5. Regulatory Requirements for Agenda Items 22-3359 Rev 083122](#)

## 8. Meeting Adjournment

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*