



## Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: February 17, 2022

Re: **Item No. 3 – IDT Docket No. PF\_682393-BAR**  
**Louise Archer Elementary School – 324 Nutley St NW**  
**Exterior Modifications**

**Request for approval of exterior modifications for Louise Archer Elementary School, located at 324 Nutley St NW, Docket No. PF-682393, in the C-2 General Commercial zoning district, filed by Brad Pierce, Architect Inc., project contact.**

The applicant is proposing a permanent building addition as well as major façade modification, renovations, underground utilities, additional parking areas, and modifications to the drive lanes at Louise Archer Elementary School.

The applicant has had two work sessions with the Board on October 19, 2021, and again on December 10, 2021. The Board reviewed the proposed changes and materials with the applicant during those work sessions.

### *Process*

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

***Applicants must attend the meeting and represent their application.***  
***Failure to appear may result in the deferral of the item or amendments to the design.***  
***Failure to appear will not relieve any pending violations.***

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.