



Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: August 18, 2022

Re: **Item No. 6 – IDT Docket No. PF-822449-BAR**
440 Maple Ave E – Truist Bank
Exterior Modifications

Request for approval of exterior modifications for Truist Bank, located at 440 Maple Ave E, Docket No. PF-822449-BAR, in the C-1, Local Commercial zoning district, filed by Steve Morin, Real Estate Express, Inc., project contact.

The applicant is proposing a new thru-the-wall rear load ATM and Night Deposit box on the front façade, new bollards, new lighting, and vinyl window bands.

The proposed ATM is 2' 5/8" wide and 2' 5 1/4" high and the proposed night drop box is 2' 3 1/2" wide and 1' 11 1/2" high. They will both be installed in the front façade of the building and framed in purple. It is presumed both the ATM and Night Deposit box will be installed per industry and building code standard.

The applicant is also proposing to add new bollards in the drive through area as well as vinyl decals both in the drive through windows as well as the windows and doors on the front of the building.

At the July 21, 2022, Board of Architectural Review meeting the Board reviewed and approved the Truist façade and ATM sign applications as submitted.

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any

Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.

area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.