

PROPROPOSED ORDINANCE

Proposed by: Town Attorney

A proposed ordinance to amend Chapter 11 Personnel, Article 1, Section 11-3 and Chapter 11 Personnel, Article 3 Leave, Section 11- 10 L(1.) Leave of the Code of the Town of Vienna.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF VIENNA, VIRGINIA THAT:

Section 1: The Town Code, Chapter 11 Personnel, Article 1, Section 11-3 Definitions is amended to read as follows:

Director will include, for the purposes of this article, the director of finance/treasurer, the director of human resources, the director of information technology, the director of parks and recreation, the director of planning and zoning, the chief of police, ***director of economic development, director of public information***, and the director of public works.

Section 2: The Town Code, Chapter 11 Personnel, Article 3 Leave, Section 11- 10 L(1.) Leave, is amended to read as follows:

L. *Holiday leave.*

1. The following holidays are observed by the Town and shall be granted to employees as days off with pay unless such employees are required to be on scheduled duty:

New Year's Day (January 1).

Martin Luther King Day (third Monday in January).

Presidents Day ~~George Washington's Birthday~~ (third Monday in February).

Memorial Day (last Monday in May).

Independence Day (July 4).

Juneteeth (June 19) ~~Liberty Amendments Day~~ (third Monday in July).

Labor Day (first Monday in September).

Veteran's Day (November 11).

Thanksgiving Day (fourth Thursday in November).

Fall Holiday (fourth Friday in November).

Christmas Eve (half day, December 24).

Christmas Day (December 25).

Inauguration Day (January 20, every fourth odd year).

Section 3: This Ordinance shall become effective ten (10) days following notice of adoption by the Town Council.

Passed and approved this _____ day of _____, 2022.

Linda J. Colbert, Mayor

ATTEST:

Town Clerk

c:SDB\Ordinances\Personnel Directors and Holidays 2022