

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Council Meeting Date: 09/26/22	Item: 22-3359 – Award a Design Contract to Whitman Requardt & Associates LLP, for Manvell Rd SE Drainage Improvements																																												
Department: Public Works	Date Initiated: 08/31/2022																																												
Item Description (check box): Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) <input type="checkbox"/> Memorandum of Understanding <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Procurement (Contract Award, Purchase Agreement, etc.) Award a Design Contract to Whitman, Requardt & Associates, LLP, for Manvell Rd SE Drainage Improvements Other Describe:																																													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Requirements</th> <th style="width: 10%;">Yes/No</th> <th style="width: 20%;">Applicable Code Section(s)</th> <th style="width: 30%;">Applicable Date(s), etc.</th> </tr> </thead> <tbody> <tr> <td>Notice of Adoption</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Council Approval</td> <td>Yes</td> <td>Sec 6-74</td> <td></td> </tr> <tr> <td>Public Hearing – Town Council</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Public Hearing – Planning Commission</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Newspaper Legal Ad</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Procurement Waiver*</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Sign Posted</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Written Notice to Property Owner(s) of Subject Site</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site</td> <td>Yes</td> <td>N/A</td> <td></td> </tr> <tr> <td>Written Notice to Fairfax County</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.	Notice of Adoption	No			Council Approval	Yes	Sec 6-74		Public Hearing – Town Council	No			Public Hearing – Planning Commission	No			Newspaper Legal Ad	No			Procurement Waiver*	No			Sign Posted	No			Written Notice to Property Owner(s) of Subject Site	No			Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	Yes	N/A		Written Notice to Fairfax County	No		
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<u>For Town Manager*/Staff Use</u>																																													