



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Meeting Minutes Town Council Conference Session

Monday, September 12, 2022

7:15 PM

Charles A. Robinson, Jr. Town Hall, 127
Center Street, South

1. Regular Business

Mayor Colbert opened the September 12, 2022 Conference Session at 7:15 PM.

Council Present: Council Member Ray Brill Jr.; Council Member Nisha Patel; Council Member Steve Potter; Council Member Ed Somers; Council Member Howard J. Springsteen and Mayor Linda Colbert. Council Absent: Council Member Chuck Anderson.

Staff Present: Mercury Payton, Town Manager; Melanie Clark, Town Clerk; Marion Serfass, Director of Finance.

A. [22-3352](#)

New Budget Process

Mayor Colbert called on Marion Serfass, Director, Finance to present the Item for discussion.

Following the presentation, Mayor Colbert opened the floor for comment from Council. Remarks are summarized as follows:

- *Strategic Plan provides goals and objectives; working toward a process where strategic plan is updated every two years;*
- *Three ways to adjust budget – assessments; fee structure change; expense adjustment;*
- *Suggest departmental presentation process as follows -outline strategic plan initiatives (quantifiable goals), provide overview of key initiatives, present new program requests based on support of specific initiatives; request change/elimination of programs;*
- *Proposed process will allow for aspirational conversation in December and more factual conversation in January/February;*
- *Recommend conservative approach to requests;*
- *Request adequate time for discussion of macro issues; Real estate tax information (45% of Town revenue) not available in December for discussion; Possible to use Fairfax County projections (available in November);*
- *Must highlight deviations and acknowledge causes;*
- *Consider adding tax delinquencies and percent of late payments to Major Economic Indicators.*

2. Meeting Adjournment

With no further comments from Council, Mayor Colbert closed the Conference Session at 7:55 PM.

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