

## TOWN OF VIENNA

## Request For Waiver

Req #	Dept Finance	Date 04/22/2015	Dept Head Signature 	Proposed Vendor Sungard Public Sector	Amount \$ 56201.33
A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that applies to the proposed purchase.					
Sole Source/Proprietary	<input checked="" type="checkbox"/>	Emergency Procurement	<input type="checkbox"/>	Waive Purchase Procedures	<input type="checkbox"/>

## CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED


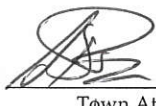
- ☒ 1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
- ☒ 2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
- ☐ 3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
- ☐ 4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
- ☐ 5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
- ☐ 6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
- ☐ 7. None of the above apply. (State justification below and explain in detail)


## Explanation:

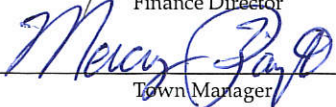
Sungard is the original provider of proprietary software. They are the only ones who can maintain the product.

This waiver includes the main contract for \$50,100.00 plus maintenance fees on systems modifications for FY16 of \$6,101.33.

*Council will consider award on May 11, 2015*

Reviewed by:  Date: 4/23/15 Reviewed by:  Date: 4/23/15  
Purchasing Agent Town Attorney

Reviewed and Approved by:  Date: 4/23/15  
Finance Director

Reviewed and Approved by:  Date: 04/23/15  
Town Manager