


TOWN OF VIENNA

MEMORANDUM

TO: Leslie Herman, Director of Parks & Recreation

FROM: Craig Schlemmer, Vehicle Maintenance Superintendent 

CC: Dennis Johnson, Director of Public Works; Gina Gilpin, Purchasing Agent;
Rebecca Greenberg, Public Works Assistant

DATE: October 1, 2015

SUBJECT: Vehicle Replacement #64

Due for replacement according to the Vehicle Replacement Program is vehicle #64 under the Parks Maintenance Division on page 10. Colonial Ford and Truck Sales, 1833 Commerce Rd. Richmond, VA 23224 has been awarded eVa contract #E194-73326 for 2016 Ford F-150, 4X4 regular cab.


I recommend we purchase one regular cab from Colonial Ford:

The VRP estimated cost is \$18,727; the actual cost is \$23,029.20.

TOWN OF VIENNA

MEMORANDUM

TO: Dennis Johnson, Director of Public Works

FROM: Craig Schlemmer, Vehicle Maintenance Superintendent 

CC: Gina Gilpin, Purchasing Agent; Rebecca Greenberg, Public Works Assistant

DATE: October 1, 2015

SUBJECT: Vehicle Replacement #84

Due for replacement according to the Vehicle Replacement Program is vehicle #84 under the Department of Public Works, Vehicle Maintenance Division on page 6. Colonial Ford and Truck Sales, 1833 Commerce Rd. Richmond, VA 23224 has been awarded eVa contract #E194-73326 for 2016 Ford F-150, 4X4 regular cab.

I recommend we purchase one regular cab from Colonial Ford:

The VRP estimated cost is \$23,100; the actual cost is \$23,029.20.

TOWN OF VIENNA

MEMORANDUM


TO: Dennis Johnson, Director of Public Works

FROM: Craig Schlemmer, Vehicle Maintenance Superintendent

CC: Gina Gilpin, Purchasing Agent; Rebecca Greenberg, Public Works Assistant; Mark Sherwood, Operations Superintendent

DATE: October 1, 2015

SUBJECT: Vehicle Replacement #76



Due for replacement according to the Vehicle Replacement Program is vehicle #76 under the Department of Public Works, Sanitation Division on page 6. Colonial Ford and Truck Sales, 1833 Commerce Rd. Richmond, VA 23224 has been awarded eVa contract #E194-73326 for 2016 Ford F-150, regular cab.

I recommend we purchase one regular cab from Colonial Ford:

The VRP estimated cost is \$18,727; the actual cost is \$20,719.20.