INVITATION FOR BID SUMMARY REPORT

AND AWARD RECOMMENDATION

Date: June 23, 2016

Bid Number and Title: IFB 17-01 Newsletter Printing and Mail Prep

Bid Opening Date and Time: June 2, 2016, 2:00 PM

Bids Opened by: Gina Gilpin, Purchasing Agent

Witnessed by: Lynne, DeWilde

Total Bids Received: Five (5)

Bids were received from five (5) vendors for the subject IFB.

The IFB included Option A – Full Color, and Option B – Black and White. In addition, each category had a line item for optional additional pages. The results of the bids are detailed on the Bid Tabulation, attached.

Based on the options chosen for the FY 17 Newsletter; Option A – Full Color with No Additional Pages, the low bidder is Day and Night Printing, with a total cost of \$22,008. This amount also includes the newsletter paper as well as the Mail Prep.

Award is recommended to be made to:

Day & Night Printing, Inc. 8618 Westwood Center Dr. Vienna, VA 22182

In the amount of \$22,008

BIDS DUE: 06/02/16 AT 2:00 PM OPENED BY: GINA GILPIN			7939 Angus Ct Springfield, VA 22153 CONTACT: Kelli Moyar				K-B Offset Printing, Inc. 3500 E. College Ave State College, PA 16801 CONTACT: Lynda Morris PHONE: 814-237-7600		Fidelity Printing 12 East Williamsburg Rd Sandston, VA 23150 CONTACT: Wayne Beahr PHONE: 804-737-7907		Triangle Press Inc 6720 Allentown Blvd. Harrisburg, VA 17112 CONTACT: Tammy Shelley PHONE: 717-541-9315	
DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
OPTION A - Full Color	12	Months	\$1,575.00	\$18,900.00	\$1,599.00	\$19,188.00	\$1,245.00	\$14,940.00	\$1,602.00) \$19,224.00	\$1,905.00	\$22,860.00
/ail Prep	12	Months	\$316.00	\$3,792.00	\$235.00	\$2,820.00	\$785.00	\$9,420.00	\$501.00	\$6,012.00	\$325.00	\$3,900.00
TOTAL				\$22,692.00		\$22,008.00		\$24,360.00		\$25,236.00		\$26,760.00
Additional 4 pages (optional)	2	Months	\$32.00	\$64.00	\$378.00	\$756.00	\$91.00	\$182.00	\$534.00	\$1,068.00	\$145.00	\$290.00
TOTAL WITH OPTIONAL 4 PAGES				\$22,756.00		\$22,764.00		\$24,542.00		\$26,304.00		\$27,050.00
DPTION B - Black text, B&W Photos	12	Months	\$1,273.00	\$15,276.00	\$1,410.00	\$16,920.00	\$1,494.00	\$17,928.00	\$1,358.00	\$16,296.00	\$1,554.00	\$18,648.00
Aail Prep	12	Months	\$316.00	\$3,792.00	\$235.00	\$2,820.00	\$785.00	\$9,420.00	\$501.00	\$6,012.00	\$325.00	\$3,900.00
TOTAL				\$19,068.00		\$19,740.00		\$27,348.00		\$22,308.00		\$22,548.00
Additional 4 pages (optional)	2	Months	\$27.00	\$54.00	\$288.00	\$576.00	\$68.00	\$136.00	\$452.00	\$904.00	\$109.00	\$218.00
TOTAL WITH OPTIONAL 4 PAGES				\$19,122.00		\$20,316.00		\$27,484.00		\$23,212.00		\$22,766.00
Number of days required				5		5		10		5		5