

**TOWN OF VIENNA, VIRGINIA  
NOTICE OF SOLE SOURCE PROCUREMENT  
IN EXCESS OF \$20,000**

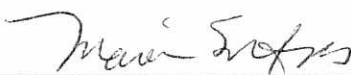
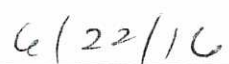
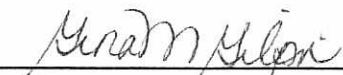
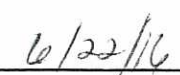
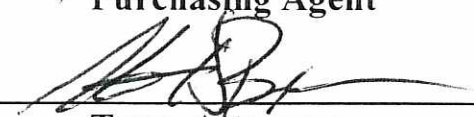
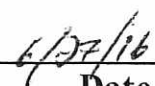
**DESCRIPTION:** Renewal of Datamatx Service Agreement. The Town uses Datamatx to print Water and Sewer, Business License, Dog Tags and Vehicle License bills. The cost of paper and bill printing is \$15,200. The cost of postage provided by Datamatx is \$30,000 for a total cost of \$45,200.

**BASIS:**

Datamatx and the Town of Vienna entered into an agreement on March 20, 2013. The Town has paid to modify its existing systems including a Unix-based system to work with Datamatx. It would require additional, unnecessary costs to begin the process again with another vendor.

**DATE COUNCIL WILL CONSIDER AWARD:** July 11, 2016

**POSTING OF NOTICE:** Town Hall Public Notice Bulletin Board

 _____ Department Head	 _____ Date
 _____ Purchasing Agent	 _____ Date
 _____ Town Attorney	 _____ Date

**NOTICE OF AWARD:** Pursuant to Virginia Code, paragraph 2.2-4301, the Vienna Town Council awarded the above referenced contract on \_\_\_\_\_ as the only practical source available. Council has made such determination on the basis of the facts described herein.

_____ Mayor	_____ Date
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