



TOWN OF VIENNA, VIRGINIA

MAYOR AND TOWN COUNCIL

APPLICATION FOR VACATION OF AN ALLEY OR PUBLIC WAY

APPLICATION NO. _____ -VAC
NON-REFUNDABLE \$100.00 APPLICATION FEE

LOCATION OF PROPERTY (include map): 120 Church St NE Vienna

PRESENT USE OF PROPERTY: OFFICE & COCOA VIENNA CHOCOLATES

REASON FOR REQUESTING THE VACATION OF THE ALLEY OR PUBLIC WAY: _____

MORE PARKING FOR THIS PROPERTY.

BARBARA - OFFICE
MARK - 703-938-3256
Town cell
703-929-6336

REQUESTOR NAME: Thomas V. Staats

ADDRESS: 120 Church St NE Ste 200, Vienna VA 22180

TELEPHONE AND EMAIL: 703-938-3256 / bmark724@aol.com

SIGNATURE OF REQUESTOR: [Signature]

SUBMITTAL REQUIREMENTS:

- Non-refundable \$100 application fee.
- Accurate drawing or sketch of public property proposed for vacation.

NOTICE - APPLICANT RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH VACATION

1. Applicant should refer to Alley Vacation and Abandonment Procedure available from the Public Works Department.
2. If investigation by Town staff and utility companies indicates a continuing public need for the property, the vacation request will not be scheduled for Town Council consideration and the applicant notified.
3. All adjacent property owners will be notified and invited to participate in any Town Council meetings to discuss this vacation request.
4. If Town Council endorses disposal of public property, the applicant will be responsible for survey, record research, plat and deed preparation and other associated costs.
5. Article 2, Chapter 20, of Title 15.2 of the Code of Virginia specifying a set procedure for appointing viewers, determining values, etc., for any vacation of street rights-of-way will be followed.
6. The applicant shall pay the value of the parcel being vacated.

(OFFICE USE ONLY)

FILING FEE PAID: _____ DATE RECEIVED: _____ RECEIVED BY: _____

TOWN COUNCIL ACTION: APPROVED: _____ DATE: _____

DENIED: _____ DATE: _____

TABLED TO: _____ DATE: _____

REMARKS: _____

TOWN OF VIENNA, VA
General Receipts

White	- DPW
Yellow	- Customer
Pink & Gold	- Finance

Secured By: Thomas V. Blanks Phone# 703-929-6336
Address: 120 Church St. 703 938-3256

LOCATION - NAME: 120 Church St. NE

Address _____

100-000-0000-00000-31851

PAID
MAR 25 2016
Town of Vienna, VA

☐ 10-31622 Street Cut/Work

☐ 10-31899 Miscellaneous/Other

TYPE OF PERMIT: Alley Vacation

TOTAL COST OF PERMIT: \$ 100.00 G- No 6290