

August 30, 2016

XXXXX XXXXX XXXXX

Re: Church Street NE Sidewalk Project, Construction Contract Award of IFB 16-12 Beulah Road Phase II Project

Dear Property Owner:

At their September 12, 2016, meeting at 8 PM in the Town Hall council chamber, the Vienna Town Council will consider authorizing a construction contract to install a new public sidewalk along Church Street NE between 352 Church Street NE and Beulah Road NE.

You are welcome to attend the Council meeting and participate in the discussion regarding this project. A copy of the Public Works Department's report recommending the project will be available on Friday before the meeting after 2 PM on the Town Council web site located at: <a href="https://vienna-va.legistar.com/Calendar.aspx">https://vienna-va.legistar.com/Calendar.aspx</a>.

All work will be within the public right-of-way or easement area and there will be no cost to property owners for these improvements. We apologize in advance for the noise, dust and inconvenience of construction. Mr. Luis Blandon, Project Manager, 703-255-6723 or <a href="mailto:lblandon@viennava.gov">lblandon@viennava.gov</a> is available to answer questions or meet on-site to discuss specifics. My contact information is 703-255-6387or email at <a href="mailto:mgallagher@viennava.gov">mgallagher@viennava.gov</a>.

Sincerely,

Michael Gallagher, PE

Michael & Gallagher

Acting Public Works Director

Enclosures: Location Map

Beulah Rd NE Phase II proposed sidewalk location map at Church St and Ayr Hill Ave NE

