


Req #	Dept DPW	Date 8/30/16	Dept Head Signature 	Proposed Vendor Asphalt Zipper Inc.	Amount \$ 99,060.00
A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that applies to the proposed purchase.					
Sole Source/Proprietary	X	Emergency Procurement	—	Waive Purchase Procedures	X


**CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED**



- ☒ 1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
- ☒ 2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
- ☐ 3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
- ☐ 4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
- ☐ 5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
- ☐ 6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
- ☐ 7. None of the above apply. (State justification below and explain in detail)

Explanation:

Asphalt Zipper, Inc. is the sole manufacturer of the Asphalt Zipper and is the only equipment that can be utilized with the existing Side Shift Tilt-Attachment purchased in 2013 for \$12,795.00

Date Council Will Consider Award: 09/12/2016

 8/31/16  
Initiating Staff Date

Reviewed by:  Date: 9/1/16 Reviewed by:  Date: 9/1/16  
Purchasing Agent Town Attorney

Reviewed and Approved by:  Date: 9/1/16  
Finance Director

Reviewed and Approved by:  Date: 09/02/16  
Town Manager