

## TOWN OF VIENNA

## Request For Waiver

Req #	Dept DPW	Date	Dept Head Signature <i>Michael Galloway</i>	Proposed Vendor AM-LINER EAST, INC.	Amount \$ 135,000
A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that applies to the proposed purchase.					
Sole Source/Proprietary		<input type="checkbox"/>	Emergency Procurement	<input checked="" type="checkbox"/>	Waive Purchase Procedures
					<input type="checkbox"/>

**CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED**

- ☐ 1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
- ☐ 2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
- ☐ 3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
- ☐ 4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
- ☒ 5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
- ☐ 6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
- ☐ 7. None of the above apply. (State justification below and explain in detail)

## Explanation:

The Department of Public Works request approval in the amount of \$135,000 to utilize Prince William County Service Authority Contract No. SA-1213. Under this contract, AM-Liner East, INC. will rehabilitate deteriorated sanitary sewer using cured-in place pipe (CIPP) liner. DPW has visually inspected these portions of pipe and has determined that they are in immediate need of repair. Without the CIPP rehabilitation there is an increased potential for a failure in the aging pipes which could lead to a potential service breakdown. Utilizing the contract listed above, DPW will be able to repair these targeted areas with an expedited timeframe.

Date Council Will Consider Award: 10/03/2016

Reviewed by: *[Signature]* Date: 9/19/16 Reviewed by: *[Signature]* Date: 9/20/16  
Purchasing Agent Town Attorney

Reviewed and Approved by: *[Signature]* Date: 9/20/16  
Finance Director

Reviewed and Approved by: *[Signature]* Date: 09/22/16  
Town Manager

**TOWN OF VIENNA, VIRGINIA  
NOTICE OF EMERGENCY PROCUREMENT  
IN EXCESS OF \$20,000  
WAIVER OF PURCHASING PROCEDURES**

**DESCRIPTION:**

The Department of Public Works request approval in the amount of \$135,000 to utilize Prince William County Service Authority Contract No. SA-1213. Under this contract, AM-Liner East, INC. will rehabilitate deteriorated sanitary sewer using cured-in place pipe (CIPP) liner.

**BASIS:**

DPW has visually inspected these portions of pipe and has determined that they are in immediate need of repair. Without the CIPP rehabilitation there is an increased potential for a failure in the aging pipes which could lead to a potential service breakdown. Utilizing the contract listed above, DPW will be able to repair these targeted areas with an expedited timeframe.

**DATE COUNCIL WILL CONSIDER AWARD: 10/03/2016**

**POSTING OF NOTICE:**      Town Hall Public Notice Bulletin Board

  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
9/14/16  
Date

  
\_\_\_\_\_  
Purchasing Agent

\_\_\_\_\_  
9/19/16  
Date

  
\_\_\_\_\_  
Town Attorney

\_\_\_\_\_  
9/20/16  
Date

**NOTICE OF AWARD:** Pursuant to Virginia Code, paragraph 2.2-4301, the Vienna Town Council awarded the above referenced contract on \_\_\_\_\_. Council has made such determination on the basis of the facts described herein.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date