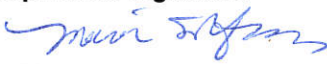


Req #	Dept Finance	Date 5/3/17	Dept Head Signature 	Proposed Vendor Sungard Public Sector	Amount \$28,396
A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that applies to the proposed purchase.					
Sole Source/Proprietary	<u>X</u>	Emergency Procurement	<u>    </u>	Waive Purchase Procedures	<u>    </u>

**CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED**



- x\_ 1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
- x\_ 2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
- \_\_\_ 3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
- \_\_\_ 4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
- \_\_\_ 5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
- \_\_\_ 6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
- \_\_\_ 7. None of the above apply. (State justification below and explain in detail)

Explanation:

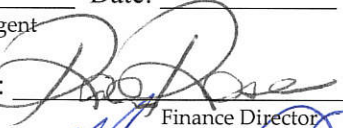
This is the original provider of proprietary software. They are the only ones who can maintain the product. This is for a six month contract extension until these systems are converted to our new financial accounting software.

This waiver includes the ASP hosting main contract for \$25,050 plus maintenance fees on systems modifications of \$3,346.

Council will consider award on June 5, 2017.

Reviewed by:  Date:      Reviewed by:  Date: 5/10/17

Purchasing Agent Town Attorney

Reviewed and Approved by:  Date: 5/11/17

Finance Director

Reviewed and Approved by:  Date: 05/11/17

Town Manager