



April 19, 2017

Broad Run Recycling, LLC
Attn: Andrew Aman
9220 Developers Drive
Manassas, VA 20109

SUBJECT: Town of Vienna Contract Renewal

Reference: Contract IFB 17-09 Construction & Demolition Debris Disposal

Dear Mr. Aman:

The subject contract expires on September 30, 2017. In accordance with the provisions of IFB 17-09, the Town of Vienna wishes to renew the contract for the first (1st) of four (4) one-year renewal options, for the period of July 1, 2017, through June 30, 2018. **All subsequent contract renewal periods will be for the period of the July - June Fiscal Year(s), with the next renewal option effective July 1, 2018.**

The Town requests this renewal at the current contract rates, as listed in the attached bid form. If you agree to these terms, please sign below and return to the Purchasing Department no later than May 1, 2017. Upon approval by the Town Council at a later date, a Purchase Order for the renewal period will be sent to you.

If you wish to request a price increase, please submit justification for your request, in writing, no later than May 1, 2017, and I will forward your request to the department for consideration. Per the terms of the IFB, any change in rates shall not exceed the percentage for the most recent twelve (12) months of the CPI-U rate for this region.

If you have any questions, please call me at 703-255-6359.

Sincerely,

Gina M. Gilpin, CPPB
Purchasing Agent
ggilpin@viennava.gov

Enclosure

Andrew Aman
Broad Run Recycling, LLC



Town of Vienna, VA
Purchasing Office
127 Center Street S
Vienna, Virginia 22180

SECTION 10. OFFICIAL TOWN BID FORM

IFB 17-09 CONSTRUCTION & DEMOLITION DEBRIS DISPOSAL

Vendor Name: Broad Run Recycling LLC
Address: 9220 Developers Dr.
Manassas, VA 20109

NOTICE TO BIDDERS: The following required services shall be provided according to the contract terms and conditions of **IFB 17-09**.

<u>Unit Price</u>	<u>Est. Tons/year</u>	<u>Total Price</u>
\$ <u>47.50/ton</u>	5,000	\$ <u>237,500</u>

Access Availability: Please state hours of available access to landfill by the Town:

Days: Mon - Fri Saturday
Times: 5 AM - 6 PM 6 AM - 2 PM

Distance from 600 Mill Street SE, Vienna, VA 22180 to your location 25.3 miles

These may be factors in making the award.

RETURN BID FORM IN DUPLICATE. All addendums that have been issued shall be returned with the bid. It is the responsibility of the bidder to ensure that it has received all addendums.

Person to contact regarding this bid (Please print): Andrew Aman
Title: Principal Phone: 703-819-9701
E-mail: andrew.aman90@gmail.com
Signature: [Signature] Date: 8-16-16

By signing and submitting a bid, your firm acknowledges and agrees that it has read and understands the IFB documents and agrees to the Contract Terms and Conditions as contained herein.