

**REQUEST FOR PROPOSAL SUMMARY REPORT
AND AWARD RECOMMENDATION**

Date: March 28, 2017

Bid Number and Title: RFP 17-02 On-Call Engineering Services for State/Federal Projects

Proposals Due: January 25, 2017, 11:00 AM

Opened by: Gina Gilpin, Purchasing Agent

Witnessed by: Mike Gallagher, Director of Public Works

Total Responses Received: Eight (8)

Proposals were received from eight (8) firms for the subject RFP.

As a result of the initial evaluation from the four (4) Evaluation Committee members , the top three (3) firms were interviewed; Rinker Design Associates, Whitman Requardt & Associates, and VHB.

After the interviews, Whitman, Requardt & Associates (WRA) was the top ranked firm, and an hourly rate proposal was requested. Negotiations were entered into with WRA and an agreement was reached for the hourly rates.

Award is recommended to be made to:

Whitman, Requardt & Associates, LLP
3701 Pender Drive, Suite 450
Fairfax, VA 22030

On an as needed basis.