

**Town of Vienna**  
**Board of Architectural Review**  
**Sign Review Application**

Application Number: \_\_\_\_\_-BAR

(Office Use Only)

Name of Project: \_\_\_\_\_ Acreage: \_\_\_\_\_

Location: \_\_\_\_\_ Zoning: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address (for "Contact Person"): \_\_\_\_\_

The following is to be furnished by the applicant for review in compliance with Chapter 4 of the Code of the Town of Vienna, Virginia. All plans shall include the following applicable items:

1. **Scaled drawings:** Seven (7) copies of drawings of all proposed signs; drawn to scale; include all proposed text and images; show dimensions of sign, letters, and images; all sets are to be in color
2. **Complete Application** on reverse side of this form.
3. **Samples** of proposed colors, materials, and paint chips.
4. **Photographs** with the proposed location of any sign indicated as nearly as possible
5. **Site Plan:** Seven (7) **folded** copies showing the proposed location of any freestanding sign (no larger than 11x17 format)
6. **Electronic Copy** of application, plans, and drawings submitted via email or flash drive.

**Plans will not be considered complete and eligible for a placement upon an agenda until all the information listed below has been received at least twenty-one (21) days prior to the next available Board of Architectural Review meeting.**

This following must be completed by the applicant and submitted along with all other required information and materials for review by the Board of Architectural Review in accordance with Chapter 4 of the Code of the Town of Vienna, Virginia:

1. Type of sign: Façade ☐ Freestanding ☐ Monument ☐  
Replacement Face Panel ☐ Under Canopy ☐  
Window ☐ Other \_\_\_\_\_

2. Location of proposed sign(s) on-site (include dimensions as necessary):

3. Dimensions (sign exterior and interior design elements):

4. Colors and materials (include manufacturer, number, thickness, etc.):

5. Illumination details:

6. Other information:

Applicant's Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

☐

*I am the Owner or have received Owner's*

*Consent for this Application (Please Check)*

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6300 (Voice) OR TTY 711.



Set of LED illuminated raceway mounted channel letters for "Ben & Jerry's".  
 Letters will have 3/16" 7328 white acrylic faces. Center "&" will have digitally printed tie dye graphic.  
 All faces will have 1" black trim cap and will have 5" deep .040 gloss black aluminum returns.  
 Sub text "Peace, Love & Ice Cream" 3/4" acrylic painted stain black flush mounted.  
 Background will be wood painted blue flush mounted to sign band.  
 A 120 volt / 20 amp primary circuit for each sign is a standard requirement.

[kenneysigns.com](http://kenneysigns.com) | [electricsignpros.com](http://electricsignpros.com)

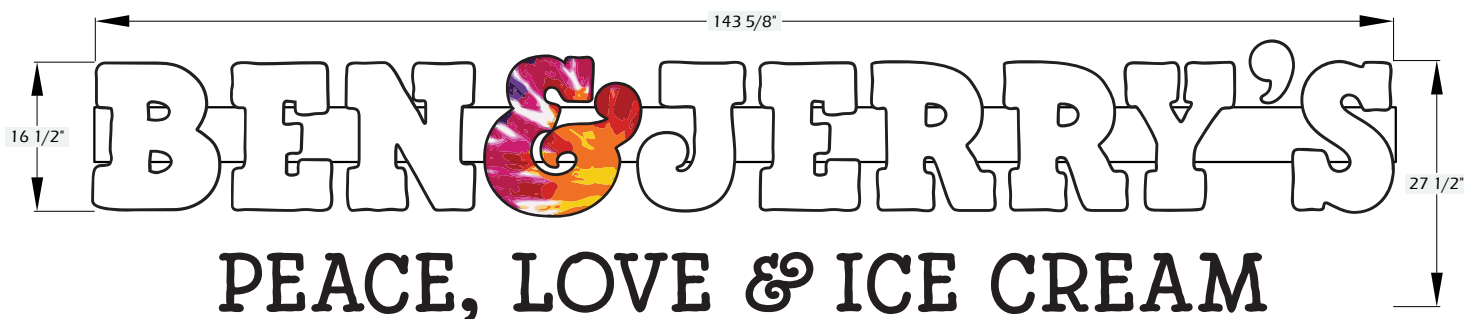


Approved by: \_\_\_\_\_  
 Printed: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



**DESIGN  
BUILD  
INSTALL  
REPAIR**

THIS IS A PROTECTED ORIGINAL DESIGN  
 PRODUCED BY KENNEY SIGNS INC.  
 IT IS A CONCEPT FOR THE PURCHASE  
 OF A SIGN MANUFACTURED BY  
 KENNEY SIGNS INC. DISTRIBUTION  
 AND / OR REPRODUCTION OF THIS  
 DESIGN IS STRICTLY FORBIDDEN.  
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 KENNEY SIGNS INC.

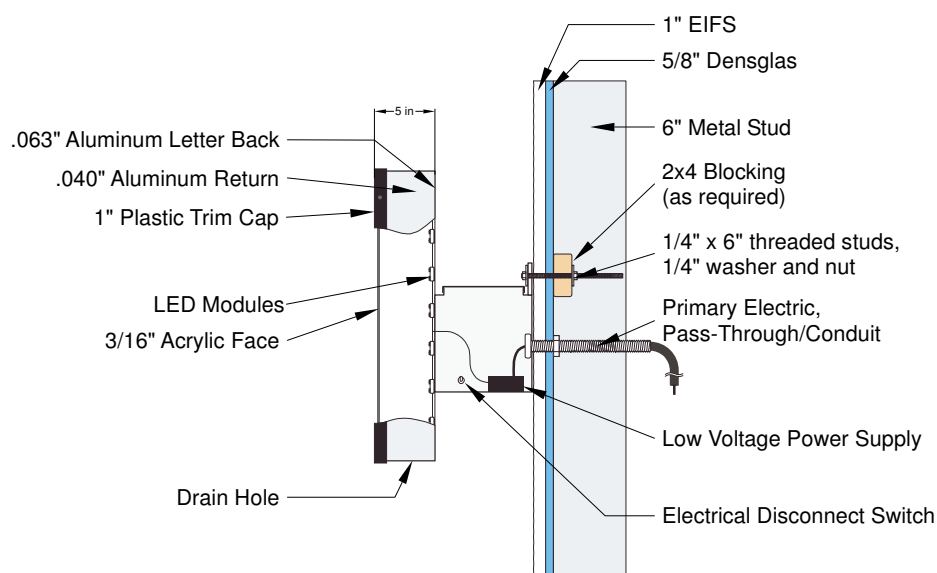


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[kenneysigns.com](http://kenneysigns.com) | [electriciansignpros.com](http://electriciansignpros.com)



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## Examples of Ben & Jerry's signs in other areas

### Reston, VA



### DC-Wharf



### Additional US Locations





# OPTION 1

thinkGREEN

## GENERAL SIGN APPROVAL CONDITIONS

- Must provide a copy of the approved sign permit to Landlord prior to installation.
- Sign to be centered, equal distance, left to right, top to bottom.
- All penetrations must be sealed with silicone adhesive.
- Drain holes in vertical sections.
- Interior letter surfaces to be sprayed w/ white enamel.
- All signage to be controlled by photocell, no timers permitted.
- Must be UL approved.
- Raceway must be painted to match fascia
- Landlord approval is contingent upon approval from Vienna Architectural Review Board (ARB). Such approval must be provided to landlord prior to sign installation.

## PLANS APPROVED AS NOTED

OWNER: THE VIENNA SHOPPING CENTER LIMITED PARTNERSHIP

SIGN / DATE: *Scott W. Price* 4/20/18

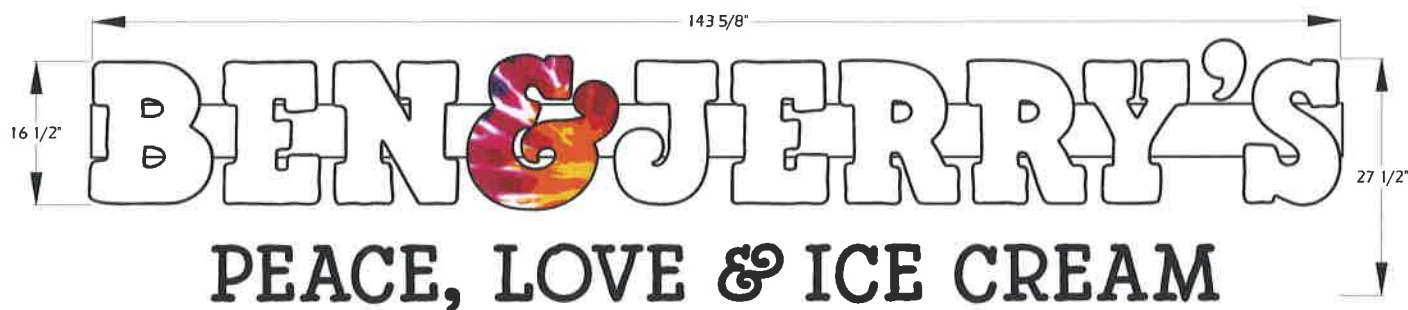
Scott W. Price, CSM, Vice President of Property Management  
Rappaport Management Company, Agent for Owner

This approval will expire 120 days from the above date if construction has not begun.



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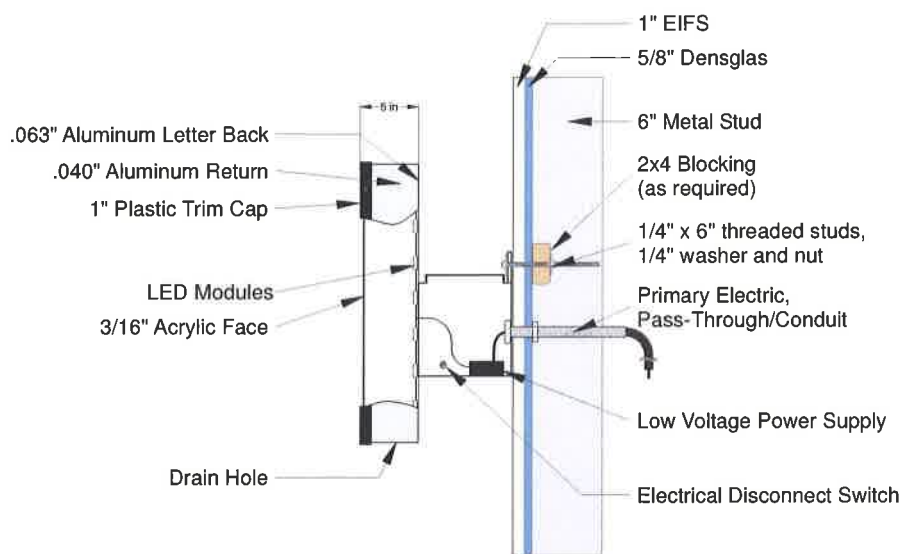


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