



Town of Vienna
Accounts Payable

Purchase Order

Fiscal Year 2017

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20170157-00**

Delivery must be made within
doors of specified destination.

B
I
L
L
T
O

AP
VIENNA TOWN HALL
ACCOUNTS PAYABLE
127 CENTER STREET S
VIENNA VA 22180

V
E
N
D
O
R

DAY & NIGHT PRINTING
8618 WESTWOOD CENTER DRIVE
VIENNA VA 22182

S
H
I
P
T
O

VIENNA TOWN HALL
127 CENTER STREET S
VIENNA VA 22180

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
				17000202			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms			Department/Location	
07/26/2016	460	07/20/2016				PUBLIC INFORMATION	
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
	PRINTING AND TYPESETTING SERVI						
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading						
1	PRINTING AND MAIL PREP FOR TOWN OF VIENNA NEWSLETTER 100-102-1021-11260-47205- \$22,008.00 PRINTING & MAIL PREP FOR 12 ISSUES OF VIENNA VOICE, AUGUST 2016-JULY 2017, IN FULL COLOR. PER TERMS, CONDITIONS, AND SPECIFICATIONS OF IFB 17-01. APPROVED BY TOWN COUNCIL 7/11/16			12.0	MTH	\$1,834.000	\$22,008.00

By *Kenan M. Shepin*
Purchasing Agent

PURCHASING COPY

Total Ext. Price
PO Total

\$22,008.00
\$22,008.00