

**TOWN OF VIENNA, VIRGINIA  
NOTICE OF SOLE SOURCE PROCUREMENT  
IN EXCESS OF \$20,000**


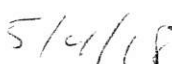
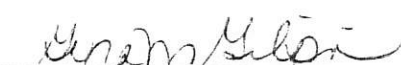
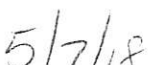
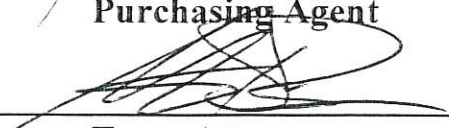
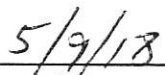
**DESCRIPTION:** Renewal of Datamatx Service Agreement. The Town uses Datamatx to print Water and Sewer and remaining delinquent Vehicle License bills. The cost of paper and bill printing is \$7,500. The cost of postage provided by Datamatx is \$17,500 for a total cost of \$25,000.

**BASIS:**

Datamatx and the Town of Vienna entered into an agreement on March 20, 2013. The Town has paid to modify its existing systems to work with Datamatx. It would require additional, unnecessary costs to begin the process again with another vendor.

**DATE COUNCIL WILL CONSIDER AWARD:** ~~May 21, 2018~~ <sup>June 4, 2018</sup> *mw*

**POSTING OF NOTICE:** Town Hall Public Notice Bulletin Board

 _____ Department Head	 _____ Date
 _____ Purchasing Agent	 _____ Date
 _____ Town Attorney	 _____ Date

**NOTICE OF AWARD:** Pursuant to Virginia Code, paragraph 2.2-4301, the Vienna Town Council awarded the above referenced contract on March 20, 2013 as the only practical source available. Council has made such determination on the basis of the facts described herein.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date