

**REQUEST FOR PROPOSAL SUMMARY REPORT
AND AWARD RECOMMENDATION**

Date: June 21, 2018

Bid Number and Title: RFP 16-08 Creek Crossing Road Improvement – Design Services

Proposals Due: May 12, 2016, 11:00 AM

Opened by: Gina Gilpin, Purchasing Agent

Witnessed by: Mike Gallagher, Director of Public Works

Total Responses Received: Thirteen (13)

Proposals were received from thirteen (13) firms for the subject RFP.

As a result of the initial evaluation from the four (4) Evaluation Committee members , the top four (4) firms were interviewed; Rinker Design Associates, Stantec Consulting, Bowman Consulting, Urban.

After the interviews, Stantec was the top ranked firm. A cost proposal was requested and was received on August 2, 2016. Negotiations were entered into, however, due to a lack of timely response on multiple occasions throughout the negotiation period, negotiations were terminated on March 22, 2017.

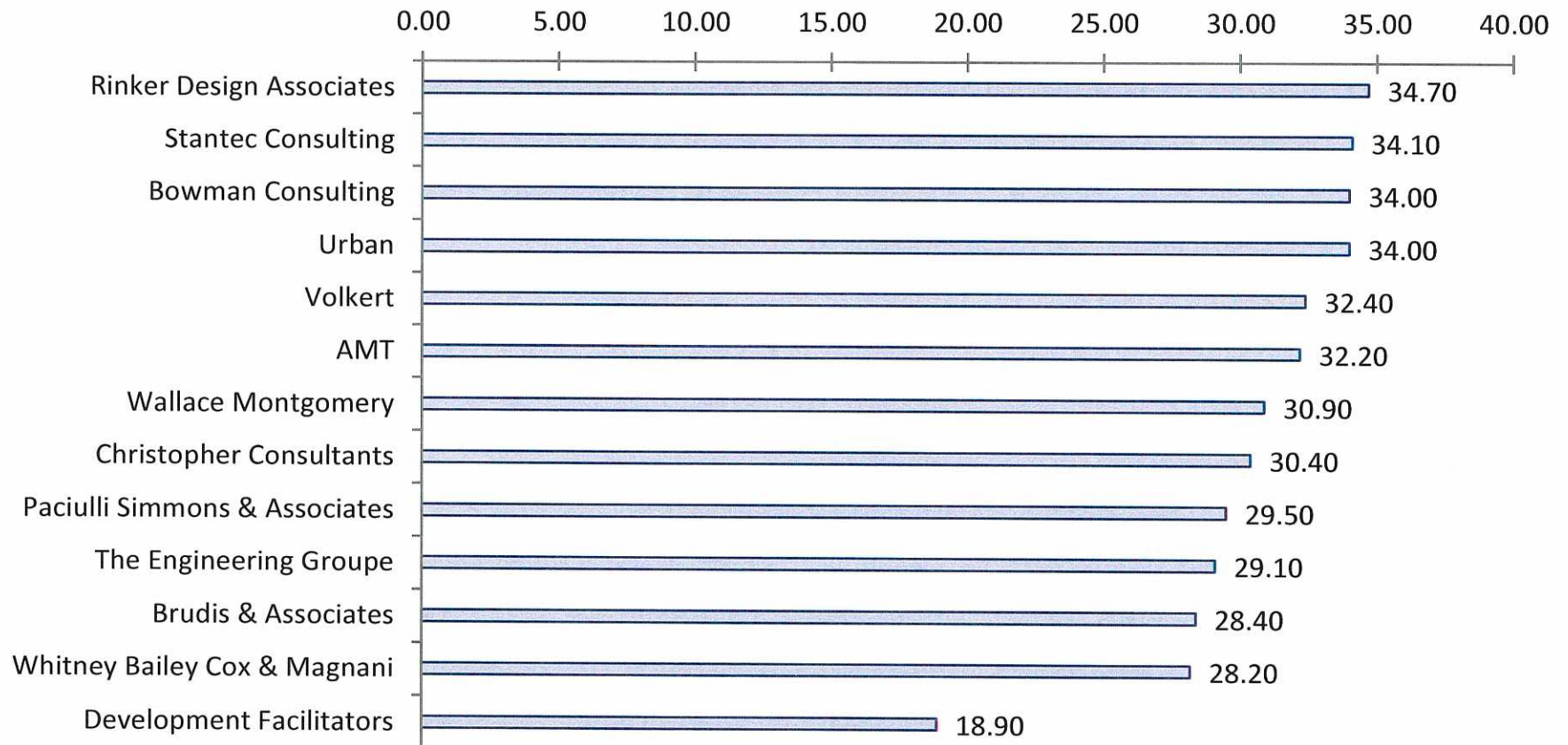
The second ranked firm, Rinker Design Associates, was contacted and a request for their proposal was made. Negotiations were entered into and an agreement was reached in the amount of \$598,200 for the design services specified in the RFP.

Award is recommended to be made to:

Rinker Design Associates, P.C.
9385 Discover Blvd, Suite 200
Manassas, VA 20109

In the amount of **\$598,200**.

RANKING BY TOTAL SCORE RFP 16-08



THE TOWN OF VIENNA, VIRGINIA		1					2					3					4					5				
BID NUMBER: RFP 16-08 OPENING DATE: 05/12/16 OPENED BY: Gina Gilpin WITNESS: Rebecca Greenberg BID TITLE: CREEK CROSSING ROAD IMPROVEMENT DESIGN SERVICES		Volkert 6225 Brandon Ave, Ste 540 Springfield, VA					AMT 14555 Avion Parkway, Ste 150 Chantilly, VA 20151					Bowman Consulting Group 14020 Thunderbolt Pl, Ste 300 Chantilly, VA 20151					Paciulli, Simmons & Associates, Ltd. 50 Catocin Circle NE, Ste 200 Leesburg, VA 20176					Development Facilitators, Inc. 1127 Genefield Blvd, Ste K Millersville, MD 21108				
CRITERIA	WGT	A	B	C	D	TOTAL	A	B	C	D	TOTAL	A	B	C	D	TOTAL	A	B	C	D	TOTAL	A	B	C	D	TOTAL
1. Offeror's (including personnel who will be assigned to this contract) expertise, qualifications, and experience in providing services of similar size and scope; office location	30.0%	2.40	2.70	2.40	2.10	9.60	2.40	2.40	2.40	2.10	9.30	2.70	2.70	2.70	2.40	10.50	2.40	3.00	2.40	1.80	9.60	1.20	1.50	1.50	1.20	5.40
2. Firm's approach to providing services	30.0%	2.40	2.70	2.40	2.10	9.60	2.40	2.70	2.40	1.80	9.30	2.10	2.40	2.40	2.40	9.30	2.40	2.40	2.40	0.90	8.10	1.80	1.50	1.50	0.90	5.70
3. In-house capabilities for providing all services as required by the contract documents and as requested by the Town	20.0%	2.00	1.80	1.20	1.20	6.20	2.00	1.60	1.20	1.40	6.20	1.80	2.00	1.80	1.60	7.20	2.00	1.60	1.20	0.60	5.40	1.00	1.20	1.00	0.80	4.00
4. Quality and completeness of proposal including impact of any exceptions taken regarding the scope and terms and conditions.	20.0%	1.60	2.00	1.60	1.80	7.00	2.00	2.00	1.60	1.80	7.40	1.60	2.00	1.60	1.80	7.00	1.80	2.00	1.60	1.00	6.40	1.00	1.00	1.00	0.80	3.80
TOTAL	100.0%	8.40	9.20	7.60	7.20	32.40	8.80	8.70	7.60	7.10	32.20	8.20	9.10	8.50	8.20	34.00	8.60	9.00	7.60	4.30	29.50	5.00	5.20	5.00	3.70	18.90

THE TOWN OF VIENNA, VIRGINIA		6					7					8					9				
BID NUMBER: RFP 16-08 OPENING DATE: 05/12/16 OPENED BY: Gina Gilpin WITNESS: Rebecca Greenberg BID TITLE: CREEK CROSSING ROAD IMPROVEMENT DESIGN SERVICES		The Engineering Groupe 13580 Groupe Dr, Ste 301 Woodbridge, VA 22192					Brudis & Associates, Inc. 722 East Market St, Ste 102 Leesburg, VA 20176					Stantec Consulting Services 4500 Daly Dr, Ste 100 Chantilly, VA 20151					Rinker Design Associates 9385 Discovery Blvd., Ste 200 Manassas, VA 20109				
CRITERIA	WGT	A	B	C	D	TOTAL	A	B	C	D	TOTAL	A	B	C	D	TOTAL	A	B	C	D	TOTAL
1. Offeror's (including personnel who will be assigned to this contract) expertise, qualifications, and experience in providing services of similar size and scope; office location	30.0%	1.80	2.10	2.70	2.10	8.70	2.40	1.80	2.10	2.10	8.40	3.00	2.40	2.70	2.10	10.20	2.70	3.00	2.70	2.40	10.80
2. Firm's approach to providing services	30.0%	1.80	2.40	2.70	2.10	9.00	1.80	2.10	2.10	1.80	7.80	3.00	2.40	2.70	1.80	9.90	2.40	2.40	2.70	2.40	9.90
3. In-house capabilities for providing all services as required by the contract documents and as requested by the Town	20.0%	1.60	1.40	1.40	1.20	5.60	2.00	1.40	1.20	1.40	6.00	2.00	1.80	1.60	1.40	6.80	2.00	2.00	1.60	1.20	6.80
4. Quality and completeness of proposal including impact of any exceptions taken regarding the scope and terms and conditions.	20.0%	1.40	1.40	1.60	1.40	5.80	1.80	1.60	1.40	1.40	6.20	1.80	2.00	1.80	1.60	7.20	1.80	2.00	1.80	1.60	7.20
TOTAL	100.0%	6.60	7.30	8.40	6.80	29.10	8.00	6.90	6.80	6.70	28.40	9.80	8.60	8.80	6.90	34.10	8.90	9.40	8.80	7.60	34.70

THE TOWN OF VIENNA, VIRGINIA		10					11					12					13				
BID NUMBER: RFP 16-08 OPENING DATE: 05/12/16 OPENED BY: Gina Gilpin WITNESS: Rebecca Greenberg BID TITLE: CREEK CROSSING ROAD IMPROVEMENT DESIGN SERVICES		Whitney Bailey Cox & Magnani 11350 Random Hills Rd, 8th Floor Fairfax, VA 22030					Urban, Ltd 7712 Little River Turnpike Annandale, VA 22003					Christopher Consultants 9900 Main Street, Fourth Floor Fairfax, VA 22031					Wallace Montgomery 8000 Westpark Dr, Ste 125 Tysons, VA 22102				
CRITERIA	WGT	A	B	C	D	TOTAL	A	B	C	D	TOTAL	A	B	C	D	TOTAL	A	B	C	D	TOTAL
1. Offeror's (including personnel who will be assigned to this contract) expertise, qualifications, and experience in providing services of similar size and scope; office location	30.0%	1.80	1.80	2.40	2.10	8.10	3.00	3.00	2.70	2.40	11.10	1.80	2.10	2.70	2.10	8.70	3.00	1.80	2.70	2.40	9.90
2. Firm's approach to providing services	30.0%	1.80	2.40	2.40	2.70	9.30	2.40	2.40	2.70	1.80	9.30	1.80	2.40	2.70	2.40	9.30	1.80	2.10	2.70	2.40	9.00
3. In-house capabilities for providing all services as required by the contract documents and as requested by the Town	20.0%	1.60	1.40	1.20	0.60	4.80	2.00	1.80	1.60	1.40	6.80	1.60	1.40	1.60	1.40	6.00	1.60	1.40	1.80	1.40	6.20
4. Quality and completeness of proposal including impact of any exceptions taken regarding the scope and terms and conditions.	20.0%	1.20	1.60	1.60	1.60	6.00	1.60	2.00	1.80	1.40	6.80	1.40	2.00	1.80	1.20	6.40	1.20	1.60	1.80	1.20	5.80
TOTAL	100.0%	6.40	7.20	7.60	7.00	28.20	9.00	9.20	8.80	7.00	34.00	6.60	7.90	8.80	7.10	30.40	7.60	6.90	9.00	7.40	30.90